

Public Document Pack

Southend-on-Sea Borough Council

Civic Centre
Southend-on-Sea

18 February 2020

Dear Sir or Madam,



I hereby summon you to attend the meeting of the Southend-on-Sea Borough Council to be held in the Council Chamber, Civic Centre, Southend-on-Sea on, **Thursday, 27th February, 2020 at 6.30pm** for the transaction of the following business.

A Griffin
Chief Executive

A G E N D A

- 1 Apologies for Absence**
- 2 Declarations of Interest**
- 3 Communications**
- 4 Questions from Members of the Council**
- 5 Questions from Members of the Public**
- 6 Minutes of the meeting of Health and Wellbeing Board held on Wednesday, 4 December 2019 (Pages 1 - 4)**
Minutes attached
- 7 Minutes of the meeting of Development Control Committee held on Wednesday, 11 December 2019 (Pages 5 - 14)**
Minutes attached
- 8 Minutes of the meeting of Cabinet Committee held on Monday, 6 January 2020 (Pages 15 - 22)**
Minutes attached
- 9 Minutes of the meeting of Development Control Committee held on Wednesday, 8 January 2020 (Pages 23 - 42)**
Minutes attached
- 10 Minutes of the meeting of General Purposes Committee held on Thursday, 9 January 2020 (Pages 43 - 44)**
Minutes attached

- 11 Minutes of the meeting of Cabinet Committee held on Tuesday, 14 January 2020 (Pages 45 - 46)**
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- 12 Minutes of the meeting of Development Control Committee held on Wednesday, 15 January 2020 (Pages 47 - 48)**
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- 13 Minutes of the meeting of Appeals Committee A held on Wednesday, 15 January 2020 (Pages 49 - 50)**
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- 14 Minutes of the meeting of Audit Committee held on Wednesday, 15 January 2020 (Pages 51 - 54)**
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- 15 Minutes of the meeting of Cabinet held on Thursday, 16 January 2020 (Pages 55 - 72)**
Minutes attached
- 16 Minutes of the special meeting of People Scrutiny Committee held on Monday, 20 January 2020 (Pages 73 - 76)**
Minutes attached
- 17 Minutes of the meeting of Health and Wellbeing Board held on Wednesday, 22 January 2020 (Pages 77 - 82)**
Minutes attached
- 18 Minutes of the meeting of the Appointments and Disciplinary Committee held on Tuesday, 28 January 2020 (Pages 83 - 84)**
Minutes attached
- 19 Minutes of the meeting of Place Scrutiny Committee held on Tuesday, 28 January 2020 (Pages 85 - 94)**
Minutes attached
- 20 Minutes of the meeting of People Scrutiny Committee held on Wednesday, 29 January 2020 (Pages 95 - 100)**
Minutes attached.
- 21 Minutes of the meeting of Policy and Resources Scrutiny Committee held on Thursday, 30 January 2020 (Pages 101 - 110)**
- 22 Minutes of the meeting of Development Control Committee held on Wednesday, 5 February 2020 (Pages 111 - 122)**
Minutes attached
- 23 Minutes of the meeting of Licensing Sub-Committee C held on Thursday, 13 February 2020 (Pages 123 - 124)**
Minutes attached

- 24 Notice of Motion - Kent Elms Junction (Pages 125 - 126)**
Notice of Motion attached
- 25 Notice of Motion - Seaways Car Park Development (Pages 127 - 128)**
Notice of Motion attached
- 26 Opposition Business - Seaway Car Park Development**
- 27 Draft Calendar of Meetings 2020/21 and 2021/22 (Pages 129 - 132)**
Calendar of meetings attached

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SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of Health & Wellbeing Board

Date: Wednesday, 4th December, 2019

Place: Seacole Room - Tickfield

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Present: Councillor T Harp (Chair),
Dr J Garcia-Lobera (Vice-Chair) (CCG)
Councillors D Jarvis, A Jones, C Mulroney, J Garcia-Lobera (Vice-Chair), S Leftley, K Jackson, S Morris, Dr K Chaturvedi, A Griffin and S Dolling (SBC), N Lockley (Healthwatch), C Hankey (MSE Health & Care Partnership), K Ramkhelawon (Public Health, SBC).

In Attendance: Councillor L Salter (Chair – People Scrutiny Committee), S. Baker (SBC), R Harris and N Faint, K Quance (NPS), C Williams (MSE Hospital Group)

Start/End Time: 5.00 - 6.25 pm

612 Apologies for Absence

Apologies for absence were received from Councillor Gilbert (no substitute), Councillor Davidson (no substitute), Y. Blucher, T. Huff, J. Gardner, J. Cripps (substitute: C. Hankey), J. Broadbent.

613 Declarations of Interest

The following declarations of interest were made:

(a) Councillor Harp – Minute 617 (Shoebury Ambulance Station) and Minute 619 (A Better Start Southend) – non-pecuniary interests: relative is an employee of the Ambulance Service; Wife employed by SAVS and close friend is employed by Better Start Southend);

(b) K. Jackson – Minute 618 (Healthwatch Report) – non-pecuniary interest: SAVS hosted Healthwatch Southend;

(c) K. Ramkhelowan – Minute 619 (A Better Start Southend) – non-pecuniary interest: member/representative on the Better Start Think Tank referred to in the report;

614 Minutes of the Meeting held on Wednesday 18th September 2019

Resolved:-

That the Minutes of the Meeting held on Wednesday 18th September 2019 be confirmed as a correct record and signed.

615 Questions from the Public

There were no public questions.

616 The Anchor Partner Programme

The Board considered a report by the Director of Strategy and New Care Models providing an overview of the work being initiated by the Mid and South Essex University Hospitals Group through the NHS Hospital is an Anchor Programme.

The Board asked a number of questions which were responded to by the Director of Strategy and New Care Models. The Board also made the following comments:

- Opportunity to do things differently and learn from other others what has worked / has not worked;
- Creating opportunities for people with learning disabilities around employment;
- Developing pathways and access to employment opportunities;
- Key factor is how people travel to and access work;
- The voluntary and community sector is an important pathway;
- Start to address adverse social, economic and environmental factors in Southend now and develop locally in tandem with Anchor Programme;

Resolved:

That the programme of activities and areas of work being undertaken through the Anchor Programme, be supported.

617 Shoebury Ambulance Station

The Board received the letter from the People Scrutiny Committee Chair and Chair of the HWB which was sent to the Interim Chief Executive, East of England Ambulance Service on 28th October 2019. The Board also received the responses to public questions at the People Scrutiny Committee held on 26th November 2019 concerning the Shoebury Ambulance Station.

The Board also received an update on progress concerning the Shoebury Ambulance station, summarised below:

- Agreed to review their plans and engage with local residents and Ward Councillors;
- Agreed to delay the planned changes and consult more fully/in more detail;
- Councillor Engagement Session arranged for 13th January 2020;
- A meeting with the Shoebury Residents Association will be arranged;
- Special People Scrutiny Committee arranged for 20th January 2020;
- Another ambulance has been introduced;
- Assured that robust conversations were taking place with the ambulance service;

Resolved:

That the update and progress concerning the Shoebury Ambulance Station, be noted.

618 Healthwatch Report

The Board considered a report from Healthwatch Southend presenting the findings and outcomes from the national survey regarding people's views on the NHS Long Term Plan and the planned changes to services locally.

The Board asked a number of questions which were responded to by the Healthwatch Southend representative. The Board also made the following comments/observations:

- What can partners do to help/support Healthwatch Southend and use the opportunities and influence change;
- What are the key messages;
- Further dialogue on what the responses mean and what the data is telling us;
- How can partners help people to communicate their experiences;
- Further work to do and more detailed analysis is needed on specific services;
- Consider the specific areas in Southend which need to be looked at more closely and identify gaps/areas of improvement within the communities;
- Opportunity to use Healthwatch data to enhance the JSNA;
- How to improve responses from under 25's on their experiences;
- Gap around experiences of people with autism and learning disabilities;
- Greater understanding of what sits underneath the data;
- Parents perspective and their experiences need to be captured;

Resolved:

That Healthwatch Southend identify potential areas for further exploration to a future meeting of the Board.

619 A Better Start Southend

The Board considered a joint report from the ABSS Chair and Director providing an update on the key ABSS developments since the last meeting of the Board.

The Board asked a number of questions which were responded to by the ABSS Chair. The Board also made the following comments/observations:

- Recognised that the solutions will be developed over a period of time;
- Need to recognise what is needed now not just in 5 years' time;
- Need to think about a different approach universally and create a culture of change;
- Being ready to roll-out ABSS programmes to other areas of the borough;
- Involving other Better Start areas – their learning and challenges;
- Looking at other models developed in other places, i.e. Luton's 'flying start' programme;
- Understanding the impact and different ways of working to reduce inequalities;
- Being open and honest and bringing in external challenge;
- Further thinking needed on the workshops planned between December to April;

Resolved: That the report be noted.

620 Better Care Fund (BCF) Plan

The Board considered a joint report of the Deputy Chief Executive (People) and CCG Accountable Officer providing an update regarding the Better Care Fund (BCF) for 2019/20. The BCF Plan 2019/20 was submitted to NHS England on 27th September 2019.

The Board asked a number of questions which were responded to by officers of the Council and CCG.

Resolved:

That the Southend BCF plan for 2019/20 that was submitted to NHS England on 27th Sep 2019, be noted.

621 Date and time of next meeting

Wednesday 22nd January 2020 at 5pm – Tickfield Centre

Chair: _____

SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of Development Control Committee

Date: Wednesday, 11th December, 2019

Place: Committee Room 1 - Civic Suite

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Present: Councillor N Ward (Chair)
Councillors M Borton (Vice-Chair), B Ayling, A Chalk, A Dear,
F Evans, D Garston, S Habermel, D Jarvis, A Jones, H McDonald,
C Mulroney, A Thompson, S Wakefield, C Walker and *M Dent

*Substitute in accordance with Council Procedure Rule 31.

In Attendance: G Gilbert, K Waters, P Keyes, T Breckels, C Galforg, H Thompson, M Warren and A Smyth.

Start/End Time: 2.00 - 3.15 pm

622 Apologies for Absence

Apologies were received from Councillors Beck (Substitute: Cllr Dent) and Cowan (No Substitute).

623 Declarations of Interest

The following declarations of interest were made at the meeting:

- (a) Councillor Dear: Agenda Item No. 6 (19/01851/BC3 - Park Café) – Non-Pecuniary interest: Is a member of Belfairs Golf Club and has held ward fund raising events at the restaurant.
- (b) Councillor Dent: Agenda Item No. 5 (19/01593/FUL - 10 Cromer Road) – Disqualifying Non-Pecuniary Interest: Has entered an objection to the application (withdrew).
- (c) Councillor F Evans: Agenda Item No.10 (19/01749/FUL - Haydon House, 10 Underwood Square) – Non-Pecuniary Interest: Is a close friend to a resident who lives close by.
- (d) Councillor Jarvis: Agenda Item No. 7 (19/00254/BRCN_B - 39 Vanguard Way) – Disqualifying Non-Pecuniary Interest: The applicant is well known (withdrew).
- (e) Councillor Jones: Agenda Item No. 5 (19/01593/FUL - 10 Cromer Road) - Non-Pecuniary Interest: Lives in a neighbouring street.
- (f) Councillor Jones: Agenda Item No. 6 (19/01851/BC3 - Park Café) – Disqualifying Non-Pecuniary Interest: A member of Southend Cabinet so cannot determine a Southend-on-Sea Borough Council Application.

- (g) Councillor Mulroney: Agenda Item Nos. 4 (19/01103/OUTM - 986 - 1000 London Road) and 10 (19/01749/FUL - Haydon House) – Non-Pecuniary Interest: Member of Leigh Town Council (Non-Planning).
- (h) Councillor Mulroney: Agenda Item No. 6 (19/01851/BC3 - Park Café) – Disqualifying Non-Pecuniary Interest: A member of Southend Cabinet so cannot determine a Southend-on-Sea Borough Council Application.
- (i) Councillor Walker: Agenda Item No. 10 (19/01749/FUL - Haydon House) – Non-Pecuniary Interest: A friend lives in underwood square and a senior council officer lives in Lime Avenue.
- (j) Councillor Ward: Agenda item No. 10 (19/01749/FUL - Haydon House) – Non-Pecuniary Interest: Works for a company that has worked on this site in the past.

624 **Supplementary Report**

The Committee received a supplementary report by the Deputy Chief Executive (Place) that provided additional information on items referred to elsewhere on the Agenda.

625 **19/01103/OUTM - 986 - 1000 London Road, Leigh-on-Sea (Leigh Ward)**

Proposal: Demolish existing building, erect part 3/ part 4 storey building comprising of 14 self-contained flats, 2 commercial units at ground floor, layout parking, refuse and cycle stores, install vehicular access onto Leighton Avenue (Outline Application)

Applicant: Ms Larman

Agent: SKArchitects

Resolved:-

That PLANNING PERMISSION be REFUSED for the following reasons:

01 The proposal, by reason its size, mass, form and detailed design, would result in a bulky and intrusive addition to the streetscene which harms the character and appearance of the site and wider surroundings area. This harm is not outweighed by any public benefits including the provision of housing. This is unacceptable and contrary to the National Planning Policy Framework (2019), policies KP2 and CP4 of the Core Strategy (2007) and policies DM1 and DM3 of the Development Management Document (2015) and advice contained within the Southend Design and Townscape Guide (2009).

02 As a major development 10% of the residential units are required to meet Building regulation standards M4(3) 'wheelchair user dwellings' with all other residential units required to meet the requirements of M4(2) 'accessible and adaptable dwellings'. The proposal has failed to demonstrate that it can be constructed to meet these requirements thus the development fails to prove that it will result in an accessible and adaptable dwellings suitable for all people and wheelchair users specifically.

This is unacceptable and contrary to the National Planning Policy Framework (2019), Core Strategy (2007) policy KP2, Development Management Document (2015) policy DM8 and the advice contained in the Southend Design and Townscape Guide (2009).

03 The information submitted fails to demonstrate that the proposal would provide acceptable refuse, recycling and cycle storage facilities for the proposed A1 use within the development. It therefore cannot be concluded that the proposal would not be detrimental to the character and appearance of the site and the wider area. This is unacceptable and contrary to Core Strategy (2007) policies KP2 and CP4, Development Management Document (2015) Policies DM1, DM3, DM7 and DM15 and advice contained within the Southend Design and Townscape Guide (2009).

04 The Sustainable Urban Drainage Statement by HJ Structural Engineers reference MAS157 submitted with the application fails to meet the minimum requirements to allow the proper assessment of sustainable drainage proposed for the development. It has therefore not been demonstrated that the scheme can provide adequate drainage infrastructure. This is unacceptable and contrary to the National Planning Policy Framework (2019) and Policies KP2 and CP4 of the Core Strategy (2007) and Policy DM2 of the Development Management Document (2015).

05 The application does not include a formal undertaking to secure a suitable contribution towards affordable housing provisions to meet demand for such housing in the area and no report to demonstrate that such contributions is viable has been submitted. A formal undertaking to secure a contribution to the delivery of educational facilities is also absent. In the absence of these undertakings the application is unacceptable and contrary to the National Planning Policy Framework (2019), Policies KP2, KP3, CP4, CP6 and CP8 of the Core Strategy (2007) and Policy DM7 of the Development Management Document (2015).

The Local Planning Authority has acted positively and proactively in determining this application by identifying matters of concern with the proposal and determining the application within a timely manner, clearly setting out the reason(s) for refusal, allowing the Applicant the opportunity to consider the harm caused and whether or not it can be remedied by a revision to the proposal. The detailed analysis is set out in a report prepared by officers. In the circumstances the proposal is not considered to be sustainable development. The Local Planning Authority is willing to discuss the best course of action.

Informatives

01 Please note that the proposed development subject of this application is liable for a charge under the Community Infrastructure Levy (CIL) Regulations 2010 (as amended). The amount of levy due will be calculated at the time a reserved matters application is submitted. Further information about CIL can be found on the Planning Portal (www.planningportal.co.uk/info/200136/policy_and_legislation/70/community_infrastructure_levy) or the Council's website (www.southend.gov.uk/cil).

626 **19/01593/FUL - 10 Cromer Road, Southend-on-Sea (Kursaal Ward)**

Proposal: Change of use from 6 bedroom House in Multiple Occupation (HMO) (Class C4) to 7 bedroom House in Multiple Occupation (HMO) (Sui Generis) (Part Retrospective).

Applicant: Mr Martin Saunders

Agent: Mr Wilton Ndoro of Krystal Architecture Ltd

Councillor Dent withdrew from the meeting

Resolved:-

That PLANNING PERMISSION be GRANTED subject to the following conditions:

01 The development hereby permitted shall begin no later than 3 (three) years from the date of this decision.

Reason: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990.

02 The development hereby permitted shall be carried out in accordance with the approved plans: 562-200- Rev 02, 562-201 Rev 02 & 562 202 Rev 01.

Reason: To ensure that the development is carried out in accordance with provisions of the Development Plan.

03 Water efficient design measures as set out in Policy DM2 (iv) of the Development Management Document to limit internal water consumption to 105 litres per person per day (lpd) (110 lpd when including external water consumption), including measures of water efficient fittings, appliances and water recycling systems shall be installed and made available for use prior to the first occupation of the development hereby approved and retained in perpetuity.

Reason: To minimise the environmental impact of the development through efficient use of water in accordance with the National Planning Policy Framework, Core Strategy (2007) policy KP2, Development Management Document (2015) policy DM2 and the guidance within the Design and Townscape Guide (2009).

04 Notwithstanding the details shown on the drawings submitted and otherwise hereby approved, prior to the first occupation of the development hereby approved, full details of refuse and bicycle storage facilities for the development hereby approved shall be submitted to and approved in writing by the Local Planning Authority. Prior to first occupation of the development, refuse and bicycle storage facilities shall be provided at the site in accordance with the approved details and retained in perpetuity thereafter.

Reason: In the interests of residential amenity for future occupants, to ensure the provision of adequate cycle parking and in the interests of visual amenity as set out in the National Planning Policy Framework (2019), Core Strategy (2007) policies KP2 and CP4 and Policies DM1, DM8 and DM15 of the Development Management Document (2015) and the guidance within the Design and Townscape Guide (2009).

05 Prior to the occupation of the development hereby approved, 2 car parking spaces for No.10 Cromer Road shall be provided and made available for use in accordance with details shown on approved plan 562-200- Rev 02. The car parking spaces shall be kept available only for the parking of motor vehicles of occupiers of No.10 Cromer Road and their visitors and shall be permanently retained as such thereafter.

Reason: To ensure that adequate car parking is provided and retained to serve the development in accordance with Policy CP3 of the Core Strategy (2007) and Policy DM15 of the Development Management Document (2015).

06 The building shall not be adapted or altered to form more than 7 bedrooms at any time without the receipt of express planning permission from the Local Planning Authority.

Reason: To clarify the terms of the permission and enable the suitable consideration of any intensification of the use of the site.

The Local Planning Authority has acted positively and proactively in determining this application by assessing the proposal against all material considerations, including planning policies and any representations that may have been received and subsequently determining to grant planning permission in accordance with the presumption in favour of sustainable development, as set out within the National Planning Policy Framework. The detailed analysis is set out in a report on the application prepared by officers.

Informatives

01 You are advised that as the proposed extension(s) or change of use to your property equates to less than 100sqm of new floorspace, and does not involve the creation of a new dwelling (Class C3), the development benefits from a Minor Development Exemption under the Community Infrastructure Levy Regulations 2010 (as amended) and as such no charge is payable. See www.southend.gov.uk/cil for further details about CIL.

02 You should be aware that in cases where damage occurs during construction works to the highway in implementing this permission that Council may seek to recover the cost of repairing public highways and footpaths from any party responsible for damaging them. This includes damage carried out when implementing a planning permission or other works to buildings or land. Please take care when carrying out works on or near the public highways and footpaths in the borough.

627 19/01851/BC3 - Park Café, Belfairs Park, Eastwood Road North, Leigh on Sea (Belfairs Ward)

Proposal: Install replacement windows and doors to golf club and restaurant building

Applicant: Mr Anthony Daniels

Agent: Southend Borough Council

Councillors Mulroney and Jones withdrew from the meeting.

Resolved:-

That PLANNING PERMISSION be GRANTED subject to the following conditions:

01 The development hereby permitted shall begin not later than three years from the date of this decision.

Reason: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990.

02 The development hereby permitted shall be carried out in accordance with the following approved plans: Grabex Windows Specification Quote Q-WD26260 16/07/2019, 001 0 Location Plans, A 101 X Existing and Proposed Elevations, A 102 X Existing and Proposed Elevations, A 103 0 Window and Door Detail Plans.

Reason: To ensure that the development is carried out in accordance with the provisions of the Development Plan.

03 Prior to installation of the windows hereby approved, sectional details of the proposed windows and frame profiles shall be submitted to and approved by the Local Planning Authority. The new windows shall be installed only in accordance with the approved details.

Reason: To maintain the character and appearance of the building in the interests of visual amenity, pursuant to the National Planning Policy Framework (2019), Core Strategy (2007) Policies KP2 and CP4, Development Management Document (2015) Policies DM1 and DM3, and the advice contained within the Design and Townscape Guide (2009).

04 The existing stained glass window above the entrance door on the north-west elevation shall be retained as part of the development.

Reason: For the avoidance of doubt and in order to maintain the character and appearance of the building in the interests of visual amenity, pursuant to the National Planning Policy Framework (2019), Core Strategy (2007) Policies KP2 and CP4, Development Management Document (2015) Policies DM1 and DM3, and the advice contained within the Design and Townscape Guide (2009).

The Local Planning Authority has acted positively and proactively in determining this application by assessing the proposal against all material considerations, including planning policies and any representations that may have been

received and subsequently determining to grant planning permission in accordance with the presumption in favour of sustainable development, as set out within the National Planning Policy Framework. The detailed analysis is set out in a report on the application prepared by officers.

Informatives

01 The proposed development is not CIL liable.

628 19/00254/BRCN_B - 39 Vanguard Way, Shoeburyness (Shoeburyness Ward)

Breach of Control: Breach of planning conditions relating to planning permission 18/02157/FUL and unauthorised operational development

Councillor Jarvis withdrew from the meeting.

Resolved:-

That ENFORCEMENT ACTION be AUTHORISED to:

- a) Remove the unauthorised containers from site as identified A, B & C shown at appendix 'C'
- b) Remove the unauthorised shelters constructed from scaffold as identified by D, E & F shown at Appendix 'C'.
- c) To cease the overnight residential use on site in breach of Condition 07 of planning approval 18/02157/FUL.
- d) To cease the use of the site outside of permitted hours as stated in Condition 08 of planning approval 18/02157/FUL. No access on Sundays or Bank Holidays and all work and other activity and vehicle movements on other days shall be confined to the following hours: 0700 to 1900 Mondays to Fridays; 0800 to 1300 Saturdays.
- e) Cease the use of the site as a Commercial Storage Yard (B8) until such time as an acoustic fence has been erected on the east and south boundaries as required under the original terms of Condition 10 of planning permission 18/02157/FUL in accordance with details which have previously been submitted to and approved in writing by the Local Planning Authority.
- f) To cease the burning of materials on site in accordance with Condition 12 of planning approval 18/02157/FUL.

The authorised enforcement action to include (if/as necessary) the service of an Enforcement Notice under Section 172 of the Act and/or the service of a breach of condition notice and the pursuance of proceedings whether by prosecution or injunction to secure compliance with the requirements of the Enforcement Notice.

When serving an Enforcement Notice the local planning authority must ensure a reasonable time for compliance. In this case a compliance period of 3 months is considered reasonable.

629 18/00386/UNAU_B - 29 The Drive, Westcliff-on-Sea (Chalkwell Ward)

Breach of Control: Enlargement of roof without planning permission

Resolved:-

That ENFORCEMENT ACTION be AUTHORISED to:

- a) Require the unauthorised roof enlargement to be removed
- b) Remove from site all materials resulting from compliance with (a) above.

The authorised enforcement action to include (if/as necessary) the service of an Enforcement Notice under Section 172 of the Act and the pursuance of proceedings whether by prosecution or injunction to secure compliance with the requirements of the Enforcement Notice.

When serving an Enforcement Notice the local planning authority must ensure a reasonable time for compliance. In this case a compliance period of 4 months is considered reasonable for the above works.

630 19/00158/UNAU_B - 21 Holland Road, Westcliff-on-Sea (Milton Ward)

Breach of Control: Unauthorised roof enlargement

That ENFORCEMENT ACTION be AUTHORISED to:

- a) require the unauthorised roof enlargement to be removed or reduced to that approved under application reference 18/01188/FUL.
- b) remove from site all materials resulting from compliance with (a) above.

The authorised enforcement action to include (if/as necessary) the service of an Enforcement Notice under Section 172 of the Act and the pursuance of proceedings whether by prosecution or injunction to secure compliance with the requirements of the Enforcement Notice.

When serving an Enforcement Notice the local planning authority must ensure a reasonable time for compliance. In this case a compliance period of 3 months is considered reasonable for the above works.

**631 19/01749/FUL - Haydon House, 10 Underwood Square, Leigh on Sea
(West Leigh Ward)**

Proposal: Erect 4no two storey semi-detached dwelling houses, layout parking to front and form vehicular accesses on to Underwood Square

Applicant: Mr G Newton

Agent: Steven Kearney of SKArchitects

Resolved:-

That PLANNING PERMISSION be REFUSED for the following reason:

The proposed development, by reason of it's poorly designed and contrived forecourt parking layout, and in particular the extent of hardstanding proposed and lack of space for soft landscaping, would have a detrimental impact on the character and appearance of the site and the wider streetscene. This is unacceptable and contrary to the National Planning Policy Framework (2019), Policies KP2 and CP4 of the Core Strategy (2007), Policies DM1 and DM3 of the Development Management Document (2015) and the advice contained within the Design and Townscape Guide (2009).

Informatives

Please note that this application would have been liable for a payment under the Community Infrastructure Levy Regulations 2010 (as amended) if planning permission had been granted. Therefore, if an appeal is lodged and subsequently allowed the CIL liability will be applied. Any revised application may also be CIL liable.

The Local Planning Authority has acted positively and proactively in determining this application by identifying matters of concern with the proposal and determining the application within a timely manner, clearly setting out the reason(s) for refusal, allowing the Applicant the opportunity to consider the harm caused and whether or not it can be remedied by a revision to the proposal. The detailed analysis is set out in a report prepared by officers. In the circumstances the proposal is not considered to be sustainable development. The Local Planning Authority is willing to discuss the best course of action.

Chair: _____

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SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of Cabinet Committee

Date: Monday, 6th January, 2020
Place: Committee Room 1 - Civic Suite

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Present: Councillor R Woodley (Chair)
Councillors K Robinson (Vice-Chair) and M Terry

In Attendance: Councillors S Aylen, K Buck, P Collins, D Cowan, T Cox, A Dear, F Evans, K Evans, D Garne, B Hooper, D Jarvis, M Kelly, J Lamb, H McDonald, D McGlone, K Mitchell, D Nelson, C Nevin, L Salter, S Wakefield and P Wexham
L Reed, S Harrington, C Hindle-Terry, N Hunwicks, A Watling and T Row

Start/End Time: 6.00 pm - 8.40 pm

632 Apologies for Absence

There were no apologies for absence.

633 Declarations of Interest

The following interests were declared at the meeting:

- (a) Councillor Buck – Agenda Item No. 6 (Requests for Traffic & Parking Items – Mountdale Gardens) – Non-pecuniary interest: Lives off Mountdale Gardens;
- (b) Councillor Buck – Agenda item No. 8 (Update of Traffic Flows, Oakwood Avenue) – Non-pecuniary interest: Lives nearby and regular user of the road;
- (c) Councillor Collins – Agenda item No. 8 (Update of Traffic Flows, Oakwood Avenue) – Non-pecuniary interest: Lives in Green Lane, which is mentioned in the report;
- (d) Councillor Dear – Agenda item No. 8 (Update of Traffic Flows, Oakwood Avenue) – Non-pecuniary interest: Lives in the general vicinity of Oakwood Road;
- (e) Councillor F Evans – Agenda Item No. 4 (Traffic Regulation Orders Objections and Amendments – Hadleigh Road Area) – Non-pecuniary interest: Governor at St Michaels School and Director of Belfairs Academy;
- (f) Councillor Beth Hooper – Agenda Item No. 4 (Traffic Regulation Orders Objections and Amendments – Hadleigh Road Area) – Non-pecuniary interest: Lives near Hadleigh Road;
- (g) Councillor Nelson – Agenda Item No. 5 (Requests for Amendments to Parking Areas – Prittlewell Chase) – Non-pecuniary interest: Wife works at the hospital;

- (h) Councillor Terry – Agenda Item No. 5 (Requests for Amendments to Parking Areas – Eastern Esplanade) – Non-pecuniary interest: Lives in the street;
- (i) Councillor Terry – Agenda Item No. 5 (Requests for Amendments to Parking Areas – Arnold Avenue) – Non-pecuniary interest: Friends live in Arnold Avenue;
- (j) Councillor Terry – Agenda Item No. 8 (Update of Traffic Flows, Oakwood Avenue) – Non-pecuniary interest: Lives in Eastern Esplanade, which is mentioned in the report;
- (k) Councillor Wakefield – Agenda Item No. 5 (Requests for Amendments to Parking Areas – Alexandra Road) – Non-pecuniary interest: Owns a business in Alexandra Road).

634 Minutes of the Meeting held on Monday 4th November 2019

Resolved:-

That the Minutes of the Meeting held on Monday, 6th November 2019 be confirmed as a correct record and signed.

635 Traffic Regulation Orders Objections & Amendments

The Cabinet Committee received a report of the Executive Director (Neighbourhoods and Environment) that presented the representations that had been received in response to the statutory consultation for a traffic regulation orders in respect of the following:

- (i) the introduction of traffic calming features, a raised pedestrian crossing and the amendment of an existing crossing to feature a raised table in Hadleigh Road, Leigh-on-Sea; and
- (ii) the introduction of waiting and loading restrictions, including a built out kerbline, in Ness Road, Shoeburyness .

The report sought the Cabinet Committee's approval on the way forward in respect of these proposals, after having considered the views of the Traffic Regulations Working Party following consideration of all the representations that had been received in writing and at the meeting. Details of the proposals were displayed at the meeting.

The Cabinet Committee noted that whilst one objection had been received following statutory advertisement, this was in relation to the proposed introduction of limited waiting bays in Ness Road and not in respect of the proposed introduction of the prohibition of waiting, including for the purposes of loading and unloading.

Resolved:-

1. That the Southend-on-Sea Borough Council (Various Roads) (Stopping, Waiting, Loading and Unloading Prohibitions and Restrictions, Parking Places and Permit Parking Zones) (Consolidation) Order 2016 (Amendment No. 11) Order 2019 be confirmed as advertised.

2. The Southend-on-Sea Borough Council (Various Roads) (Stopping, Waiting, Loading and Unloading Prohibitions and Restrictions, Parking Places and Permit Parking Zones) (Consolidation) Order 2016 (Amendment No. 10) Order 2019 be confirmed as advertised.

3. That the Executive Councillor (Neighbourhoods & Environment) be authorised to undertake the statutory consultation and prepare the requisite traffic regulation order for the introduction of “no waiting at any time” restrictions on the southern kerbline of Maya Close, Shoeburyness and, subject to there being no objections following statutory advertisement to arrange for the order to be confirmed and the proposals implemented.

Reason for Decision

As set out in the submitted report

Other Options

As set out in the submitted report

Note: This is an Executive function

Eligible for call-in to Place Scrutiny Committee

Cabinet Member: Councillor Woodley

636 Requests for Amendments to Parking Areas

The Cabinet Committee received a report of the Executive Director (Neighbourhoods and Environment) that presented requests for the amendment and/or introduction of new traffic regulation orders at the locations indicated in the Appendix to the submitted report in accordance with the statutory processes and, subject to there being no objections received following statutory advertisement, to arrange for the relevant orders to be sealed and implement the proposals.

In response questions regarding these requests, the Cabinet Member for Transport, Capital, Inward Investment gave his assurances that any request from Councillors that sought the increase in parking spaces and/or revenue would be considered and submitted to the Traffic Regulations Working Party and Cabinet Committee for consideration where appropriate.

With reference to the proposed amendment to the taxi rank in Lucy Road, the Cabinet Committee noted that this matter had now been concluded.

Having considered the views of the Traffic Regulations Working Party it was:

Resolved:-

1. That no further action be taken in respect of the following requests:

- Arnold Avenue – Relocate parking from east to west side;
- Shoebury Common South – Extend parking towards Maplin Way;
- Shoebury Common South – Install play equipment and harden parking area;
- Blackgate Road – Remove verge and layout diagonal parking;
- Shoebury Common South – Extension of parking area towards Maplin Way and install two extra machines;

- Prittlewell Chase – Provision of parking in central reservation for hospital staff;
- Station Road, Westcliff-on-Sea (Cliffs Pavilion to Hamlet Court Road) – Provision of additional parking by removal of existing waiting restrictions; and
- Clarence Road Car Park/Alexandra Road – Removal of Project 49 marked bays and increase ambulance bay in Alexandra Road and amend to shared pay and display at weekends.

2. That the following requests be considered as part of the development of the Parking Strategy currently being developed:

- Eastern Esplanade – Provision of diagonal parking bays to increase spaces;
- Shoebury Common North – Relocation of car parking area to the west and increase parking area and reposition entrance;
- Prittlewell Chase (Fairfax Drive end) – Introduction of parking charges between hospital area and Fairfax Drive;
- Western Esplanade – Provision of diagonal bays on the south side outside Adventure Island to provide a further 10 bays;
- Shoebury Common South – Installation of play equipment and harden parking area;
- Scratton Road – Provision of parking bays and pay and display machines creating an additional 40 bays (estimated);
- Clifftown Parade opposite Prittlewell Square – Removal of waiting restrictions and replace with parking bays; and
- Westcliff Parade (Cliffs Pavilion end) – Replacement of unmarked bays with diagonal parking.

Reason for Decision

As set out in the submitted report

Other Options

As set out in the submitted report

Note: This is an Executive function

Eligible for call-in to Place Scrutiny Committee

Cabinet Member: Councillor Woodley

637 Requests for Traffic and Parking Items

The Cabinet Committee received a report of the Executive Director (Neighbourhoods and Environment) that presented a number of requests that had been set out in the Notice of Motion submitted to Council at its meeting on Tuesday 17th December 2019 (Minute 605 refers). The Council had referred the requests to the Traffic Regulations Working Party and Cabinet Committee in accordance with Council Procedure Rule 8.4.

With reference to the request to review junction of Maya Close with Ness Road, Shoeburyness, the Cabinet Committee noted that this matter had now been approved and the scheme would be implanted shortly.

With reference to the request to introduce safety improvements at the junction of Royston Avenue and Eastern Avenue, the Cabinet Committee noted that these works were already underway.

With reference to the request to erect bollards along the kerbs in Highlands area of the London Road, Leigh-on-Sea outside the shops to prevent vehicles mounting and driving along the pavement to park outside the shops and the removal of the pavement crossing south of the Parade, the Cabinet Committee noted that trees would be planted as an alternative to bollards.

Having considered the views of the Traffic Regulations Working Party it was:

Resolved:-

1. That the following requests be considered as part of the development of the Parking Strategy currently being developed:

- St Mary's Road & St Benet's Road Short stay parking spaces - Increase permitted parking time from one hour to two hours and retain no return within four hours;
- Priory Avenue near the junction with St Benet's Road - Remove stretch of double yellow lines on the west side of Priory Avenue alongside the newsagents, to create two short stay parking spaces (maximum stay 30 minutes);
- Galton Road, Imperial Avenue, Crowstone Road, Alleyn Place - Consultation on one hour parking restriction for one side of each road only. This is to include new layout of the existing / proposed yellow lines staggered on either side of the roads to also provide traffic calming.

2. That no further action be taken in respect of the following requests at this time:

- A127 Kent Elms Corner (major scheme) - The length of the carriage way set aside to merge three lanes into one at Kent Elms Corner that the scheme be reviewed with a view to identifying the impact of making the Southend bound, inside lane left hand turn only;
- Ness Road / Campfield Road / Seaview Road / Grove Walk – Improve the junction to cope with the expected increase in traffic from the construction the of Lidl store with its 140 car parking spaces;
- Ness Road roundabout by the Bridge Garage - Widen the exit off the roundabout and increase the space of the pedestrian refuge which carries 40ft lorries all day long and 5 buses in each direction every hour mounting the kerb;
- Campfield Road and New Garrison Road – Improve the junction and the Hinguar School Roundabout to allow for deliveries to the new Lidl store;
- Riviera Drive – Introduce 1 hour parking restriction between 09:00 - 10:00 on the new parking bays;
- Vickers Road, Avro Road, Wilmott Road and Bristol Road – Time restriction or other residents backed permit parking scheme; and
- Highlands Boulevard at the junction of Dundee Close, - installation of yellow box junction markings.

3. That it be noted that the following schemes, will be included in the Borough-wide review of junction protection restrictions scheduled to commence in 2020/21:

- Junction of Eastwood Road North & Chalfont Close – Install double yellow lines; and
- Thorpe Hall Avenue/Woodgrange Drive junction (southbound) – Install junction protection on the roundabout just below the railway bridge.

4. That the request to review the parking restrictions in Mountdale Gardens, Suffolk, Norfolk, Kent and Surrey Avenues to deter inconsiderate parking at school drop-off and pick-up times be reviewed and reported to a future meeting of the Traffic Regulations Working Party and Cabinet Committee for determination in 2020/21. In the meantime, the CCTV enforcement vehicle will increase in patrols in this area at peak school dropping off and picking up times.

Reason for Decision

As set out in the submitted report

Other Options

As set out in the submitted report

Note: This is an Executive function

Eligible for call-in to Place Scrutiny Committee

Cabinet Member: Councillor Woodley

638 Petition Report - Mariner House Southend-on-Sea

Pursuant to Minute 217 of the meeting of Council held on 18th July 2019, the Cabinet Committee received a report of the Executive Director (Neighbourhoods and Environment concerning the petition that had been submitted by Councillor Mitchell, requesting parking permits for the residents in Mariner House, Southend-on-Sea.

Resolved:-

1. That the petitioner be thanked for taking the time to compile the petition.
2. That the petitioner be informed that, whilst the Cabinet Committee sympathises with the residents of Mariner House, it is unable to progress the request.

Reason for Decision

As set out in the submitted report.

Other Options

As set out in the submitted report.

Note: This is an Executive function

Eligible for call-in to Place Scrutiny Committee

Cabinet Member: Councillor Woodley

639 Update of Traffic Flows, Oakwood Avenue

The Cabinet Committee received a report of the Executive Director (Neighbourhoods and Environment) that presented an update on the latest data for traffic flows and speeds in Oakwood Avenue, Leigh-on-Sea. The Cabinet

Committee also had before it the list of top 50 streets in the Borough where vehicles exceed the speed limit.

Whilst it was noted that the level and speed of traffic had reduced significantly in Oakwood Avenue, the Cabinet Committee felt that the situation should continue to be monitored and officers work with Ward Councillors to identify appropriate solutions to address the issue of speeding vehicles in the area.

Resolved:-

1. That the report be noted.
2. That officers continue to work with Ward Councillors in respect of the speed of vehicles in Oakwood Avenue.

Reason for Decision

To address concerns of speeding traffic in the area

Other Options

Do Nothing – speed traffic may continue and safety compromised

Note: This is an Executive function

Eligible for call-in to Place Scrutiny Committee

Cabinet Member: Councillor Woodley

Chair: _____

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SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of Development Control Committee

Date: Wednesday, 8th January, 2020
Place: Committee Room 1 - Civic Suite

9

Present: Councillor
Councillors M Borton (Vice-Chair, in the Chair), B Ayling, J Beck,
A Chalk, D Cowan, F Evans, S Habermel, A Jones, H McDonald,
C Mulroney, A Thompson, S Wakefield, C Walker, D Garne*,
D McGlone* and I Shead*

*Substitute in accordance with Council Procedure Rule 31.

In Attendance: K Waters, P Keyes, S Mouratidis, C Galforg, M Warren, T Row,
P Jenkinson, T Hartley, T Smyth and G Gilbert

Start/End Time: 2.00 - 4.30 pm

640 Apologies for Absence

Apologies for absence were received from Cllr Dear (Substitute: Cllr McGlone),
Cllr Jarvis (Substitute: Cllr Garne) and Cllr Ward (Substitute: Cllr Shead).

641 Declarations of Interest

The following declarations were made at the meeting:

1. Councillor Cowan – Agenda Item No. 12 (19/02023/TPO - Land at Junction of Four Sisters Way and fronting Rayleigh Road) Non-Pecuniary Interest: Has connections to the school adjacent to site.
2. Councillor Jones Agenda Item Nos. 6 (19/01807/BC3 - North Shoebury Open Space, Shoebury Common Road) and 12 (19/02023/TPO - Land at Junction of Four Sisters Way and fronting Rayleigh Road) – Disqualifying Non-Pecuniary Interest: Cabinet Member
3. Councillor McGlone – Agenda Item Nos. 5 (19/01924/FULM - 277 Prince Avenue, Westcliff-on-Sea) and 12 (19/02023/TPO - Land at Junction of Four Sisters Way and fronting Rayleigh Road) – Non-Pecuniary Interest: Residents in vicinity known to him.
4. Councillor Mulroney – Agenda item Nos. 7 (19/01646/FUL - West Leigh Baptist Church, Lymington Avenue) and 9 (19/02074/FULH - 52 Tattersall Gardens) – Non-Pecuniary Interest: Member of Leigh Town Council (Non-Planning)
5. Councillor Mulroney – Agenda Item Nos. 6 (19/01807/BC3 - North Shoebury Open Space, Shoebury Common Road) and 12 (19/02023/TPO - Land at Junction of Four Sisters Way and fronting Rayleigh Road) – Disqualifying Non-Pecuniary Interest: Cabinet Member

6. Councillor Thompson – Agenda Item No. 7 (19/01646/FUL - West Leigh Baptist Church, Lymington Avenue) – Non-Pecuniary Interest: Lives in the vicinity
7. Councillor Wakefield – Agenda Item No. 8 (19/01908/FUL - 6A Clifton Terrace) – Non-Pecuniary Interest: The person in the Coachouse is known to him

642 Minutes of the Meeting held on Wednesday 6th November 2019

Resolved:-

That the Minutes of the Meeting held on Wednesday 6th November 2019 be confirmed as a correct record and signed.

643 Supplementary Report

The Committee received a supplementary report by the Deputy Chief Executive and Executive Director (Growth and Housing) that provided additional information on items referred to elsewhere on the Agenda.

644 19/01924/FULM - 277 Prince Avenue, Westcliff-on-Sea (St Laurence Ward)

Proposal: Demolish existing buildings and erect three storey block comprising of 12 self-contained flats and 8 two storey dwellinghouses, layout landscaping, amenity space and parking (Amended Proposal)
Applicant: Dove Jeffrey Homes and Estuary HA
Agent: Phase 2 Planning

Resolved:-

That PLANNING PERMISSION be GRANTED subject to completion of a PLANNING AGREEMENT UNDER SECTION 106 of the Town and Country Planning Act 1990 (as amended) and all appropriate legislation to secure the following:

- Affordable housing including 8 x affordable rent (8 x 2 bed units) , 4 x social rent 4 (4 x 2 bed units) and 8 x shared ownership (1 x 2 bed and 7 x 3 bed units)
- Residential Travel Packs – to be agreed prior to occupation

The Director of Planning and Transport or the Group Manager (Planning & Building Control) be authorised to determine the application upon completion of the above obligation, so long as planning permission when granted and the obligation when executed, accords with the details set out in the report submitted and the conditions listed below:

01 The development hereby permitted shall be begun not later than 3 years beginning with the date of this permission.

Reason: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990.

02 The development shall be carried solely out in accordance with the approved plans: 200-P4, 201-P5, 202-P4, 203-P5, 204, 205, 206, 207, 6861-D-AIA-B

Reason: To ensure the development is carried out in accordance with the development plan.

03 Notwithstanding the details shown on the plans submitted and otherwise hereby approved, no construction works other than demolition and construction up to ground floor slab level shall take place until product details of the materials to be used on all the external elevations, including roof, walls including brick patterning, fascia and soffits, windows and doors, balconies, bays and entrance porches, car port and refuse store have been submitted to and approved in writing by the local planning authority. The development shall only be carried out in accordance with the approved details before it is brought into use.

Reason: To safeguard character and appearance of the area and amenities of neighbouring occupiers in accordance with Policies KP2 and CP4 of the Core Strategy (2007), Policies DM1 and DM3 of the Development Management Document (2015) and the Design and Townscape Guide (2009).

04 Notwithstanding the details shown on the plans submitted and otherwise hereby approved, no construction works other than demolition above slab level shall take place until full details of both hard and soft landscape works to be carried out at the site have been submitted to and approved in writing by the local planning authority.

The approved hard landscaping works shall be carried out prior to first occupation of the development and the soft landscaping works within the first planting season following first occupation of the development, unless otherwise agreed in writing by the local planning authority. The details submitted shall include, but not limited to:-

- i. proposed finished site levels or contours;
- ii. means of enclosure, of the site including any gates or boundary fencing;
- iii. hard surfacing materials including for the vehicular areas and amenity areas;
- iv. details of the number, size and location of the trees, shrubs and plants to be planted together with a planting specification

Any trees or shrubs dying, removed, being severely damaged or becoming seriously diseased within five years of planting shall be replaced with trees or shrubs of such size and species as may be agreed with the Local Planning Authority.

Reason: To safeguard character and appearance of surrounding area in accordance with Policies KP2 and CP4 of the Core Strategy (2007), Policies DM1 and DM3 of the Development Management Document (2015) and the Design and Townscape Guide (2009).

05 The development shall not be occupied until and unless 35 car parking spaces, of which not less than 3 shall be for disabled users, have been provided at the site

and made available for use solely for occupiers of the residential units hereby approved and their visitors all in accordance with the details shown on drawing 200-P5, together with properly constructed vehicular access to the adjoining highway, in full accordance with the approved plans. The parking spaces shall be permanently retained thereafter solely for the parking of occupiers of and visitors to the development.

Reason: To ensure that adequate car parking is provided and retained to serve the development in accordance with Policy CP3 of the Core Strategy (2007) and Policy DM15 of the Council's Development Management Document (2015)

06 The development shall not be occupied until and unless the store containing 12 secure, covered cycle parking spaces and the refuse and recycling store to serve the flatted development as shown on drawings 202P4 and 203P5 have been provided at the site in full accordance with the approved plans and made available for use for the occupiers of the residential flats hereby approved. The approved scheme shall be permanently retained for the storage of cycles and waste and recycling thereafter.

Reason: To ensure that adequate refuse and recycling storage cycle parking is provided and retained to serve the development in accordance with Policies KP2 and CP3 of the Core Strategy (2007) and Policies DM8 and DM15 of the Development Management Document (2015).

07 The east facing first and second floor windows on the flatted block hereby approved shall only be glazed in obscure glass (the glass to be obscure to at least Level 4 on the Pilkington Levels of Privacy, or such equivalent as may be agreed in writing with the local planning authority) and permanently fixed shut and unopenable, except for any top hung light which shall be a minimum of 1.7 metres above internal floor level before occupation of the dwellings served by those windows and shall be retained as such in perpetuity. In the case of multiple or double glazed units at least one layer of glass in the relevant units shall be glazed in obscure glass to at least Level 4. Prior to the occupation of the flats the privacy screens as detailed on drawing references 203P5 and 202P4 shall be installed in accordance with details on those drawings and shall thereafter be and retained in perpetuity

Reason: To protect the privacy and environment of people in neighbouring residential properties, in accordance with the National Planning Policy Framework (2019), Core Strategy (2007) policy CP4, Development Management Document (2015) policy DM1, and advice contained within the Design and Townscape Guide (2009).

08 A scheme detailing how at least 10% of the total energy needs of the development will be supplied using on site renewable sources shall be submitted to, agreed in writing by the Local Planning Authority and implemented in full in accordance with the approved details prior to the first occupation of the dwellings hereby approved. This provision shall be made for the lifetime of the development.

Reason: To minimise the environmental impact of the development through efficient use of resources and better use of sustainable and renewable resources in accordance with the National Planning Policy Framework (2019), Core Strategy

(2007) policy KP2 and CP4, Development Management Document (2015) policy DM2 and the Southend Design and Townscape Guide(2009).

09 Prior to occupation of the dwellings hereby approved, appropriate water efficient design measures as set out in Policy DM2 (iv) of the Development Management Document to limit internal water consumption to not more than 105 litres per person per day (lpd) (110 lpd when including external water consumption), to include measures of water efficient fittings, appliances and water recycling systems such as grey water and rainwater harvesting shall be implemented for the development and thereafter retained in perpetuity.

Reason: To minimise the environmental impact of the development through efficient use of water in accordance with the National Planning Policy Framework (2019), Core Strategy (2007) Policy KP2, Development Management Document (2015) Policy DM2 and advice contained within the Southend Design and Townscape Guide (2009).

10 Before any of the residential units hereby approved are first occupied or brought into use, the development hereby approved shall be carried out in a manner to ensure that 10% (2) of the units hereby approved comply with building regulation M4 (3) 'wheelchair user dwellings' standard and the remaining 18 units comply with building regulation standards part M4(2) 'accessible and adaptable dwellings upon occupation.

Reason: To ensure the residential units hereby approved provides high quality and flexible internal layouts to meet the changing needs of residents in accordance with National Planning Policy Framework (2019), Core Strategy (2007) Policy KP2, Development Management Document (2015) Policy DM2 and the Design and Townscape Guide (2009).

11 With the exception of below ground investigation work and removal of the previous structures on site, no development shall take place until and unless the remediation measures as set out in the Remediation Method Statement for 277 Prince Avenue reference JAH/18.478/RMS dated 8.4.19 and drawing reference 18.478/RMS/02 have been carried out in full and the site remediated in accordance with those approved measures. A Validation Report for the Site Remediation Strategy shall be submitted to, and agreed in writing by the local planning authority before completion of the development or first occupation of the premises (whichever comes first). If, during the development, land contamination not previously considered is identified, then the Local Planning Authority shall be notified immediately and no further works shall be carried out until a method statement detailing a scheme for dealing with the suspected contamination has been submitted to and agreed in writing with the Local Planning Authority. The dwellings shall not be occupied until any further contaminated land mitigation has been completed in full and a validation report confirming the completion of the remediation has been submitted to the local planning authority and approved in writing.

Reason: To ensure that any contamination on the site is identified and treated so that it does not harm anyone who uses the site in the future, and to ensure that the development does not cause pollution to Controlled Waters in accordance with Core Strategy (2007) Policies KP2 and CP4 and Policies DM1 and DM14 of the Development Management Document (2015).

12 Prior to commencement of development other than demolition, detailed design of a surface water drainage scheme incorporating the following measures shall be submitted to and agreed with the Local Planning Authority in consultation with the Lead Local Flood Authority. The approved scheme shall be implemented prior to the first occupation of the development. The scheme shall address the following matters:

- a. Provide an assessment of suitability for infiltration, accounting for the presence of constraints on infiltration SuDS, drainage potential, and the potential for ground instability or contamination as a result of infiltration. The applicant needs to include evidence that infiltration testing has been undertaken for the site and that they are compliant with BRE365 guidance.
- b. Provide calculations to demonstrate the hydraulic performance of the entire proposed SuDS system, including the pipe network, for the 1 in 1 year, 1 in 30 year, 1 in 100 year and 1 in 100 year plus climate change.
- c. Provide an updated drainage layout plan to include pipe diameters and gradients, manhole cover and invert levels and volume of storage to be provided by all SuDS features on the site in accordance with the submitted calculations. Engineering plans to be provided for each of the SuDS and critical drainage elements, including the flow control features.
- d. Provide information regarding the management of health and safety risks in relation to the feature design.
- e. Provide a system valuation (including capital costs, operation and maintenance costs, and cost contributions) and a demonstration of long term economic viability.
- f. Provide a method statement regarding the management of surface water runoff arising during the construction phase of the project.
- g. Provide evidence of consent from Anglian Water to discharge at the proposed rate and connection point.
- h. Provide a site specific management and maintenance plan for the site to include all elements of the proposed SuDS.

Reason: To prevent flooding by ensuring the satisfactory storage and disposal of surface water from the site for the lifetime of the development and to prevent environmental and amenity problems arising from flooding in accordance with Policy KP2 and CP4 of the Core Strategy 2007 and Policy DM2 of the Development Management Document (2015).

13 Notwithstanding the Tree Survey, Arboricultural Assessment, Preliminary Arboricultural Method Statement and Tree Protection Plan by Hayden's Arboricultural Consultants Ltd reference 6861 dated 11.1.19 submitted with the application, prior to the commencement of the development a suitably detailed arboricultural method statement and tree protection plan which provides full details of protection measures including ground protection measures, pruning details including access facilitation, details of the services in relation to the trees, project phasing and monitoring shall be submitted to and approved in writing by the local planning authority. Throughout its implementation and completion the approved development shall then be undertaken in full accordance with the approved details.

Reason: A pre commencement condition is justified to ensure the trees on and close to the site are adequately protected during building works in the interests of visual amenity and in accordance with Core Strategy (2007) policies KP2 and

CP4, Development Management Document (2015) policy DM1 and advice contained within the Southend Design and Townscape Guide (2009).

14 The development shall be carried out in full accordance with ecology enhancement measures as detailed in Section 2 of the submitted Landscape and Ecology Management Plan by Wild Frontier Ecology dated January 2019.

Reason: To ensure that the development does not have an adverse impact on the biodiversity of the environment in accordance with the wildlife Act, National Planning Policy Framework (2019) and Development Management Document (2015) Policy DM3.

15 Notwithstanding the details shown on the plans submitted and otherwise hereby approved, no construction works other than demolition and construction up to ground floor slab level shall take place until and unless a noise report has been submitted and agreed in writing by the local planning authority to demonstrate that the internal noise levels for all habitable rooms will meet the standards set out in BS 8233:2014 (Internal Noise Levels). The development shall then be undertaken and completed in accordance with the agreed details within that report before it is occupied.

Reason: In order to protect the amenities of the occupiers of the dwellings hereby approved from unacceptable traffic noise from in accordance with policies KP2 and CP4 of the Core Strategy (2007) and Policies DM1 and DM3 of the Development Management Document (2015).

16 Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015 (as amended), or any Order or Act of Parliament revoking and re-enacting that Order with or without modification, no development shall be carried out at the development hereby approved specified within Schedule 2, Part 1, Classes A, B, D, E and F of the Town and Country Planning (General Permitted Development) Order 2015 without the receipt of express planning permission in writing from the Local Planning Authority.

Reason: To enable the Local Planning Authority to regulate and control development in the interest of the amenity of neighbouring properties and to safeguard the character of the area in accordance the National Planning Policy Framework (2019), Core Strategy (2007) Policies KP2 and CP4, Development Management Document (2015) Policy DM1 and the Southend Design and Townscape Guide (2009).

17 No development shall take place, including any works of demolition, until a Construction Method Statement has been submitted to, and approved in writing by, the local planning authority. The approved Statement shall be adhered to in full throughout the construction period. The Statement shall provide, amongst other things, for:

- i) the parking of vehicles of site operatives and visitors
- ii) loading and unloading of plant and materials
- iii) storage of plant and materials used in constructing the development
- iv) the erection and maintenance of security hoarding
- v) measures to control the emission of dust and dirt during construction

- vi) a scheme for recycling/disposing of waste resulting from demolition and construction works that does not allow for the burning of waste on site.
- vii) a method statement regarding the management of surface water runoff arising during the construction phase of the project.
- viii) measures to mitigate noise impacts.

Reason: In the interests the amenities of neighbouring occupiers and to ensure a satisfactory standard of highway safety to Policies CP3 and CP4 of the Core Strategy (2007) and Policies DM1 and DM15 of the Development Management Document (2015).

18 Construction Hours shall be restricted to 8am – 6pm Monday to Friday, 8am - 1pm Saturday and not at all on Sundays or Bank Holidays.

Reason: In the interests of the amenities of neighbouring occupiers pursuant to Policy CP4 of the Core Strategy (2007) and Policies DM1 and DM3 of the Development Management Document (2015).

In the event that the planning obligation referred to in part (a) above has not been completed by 23rd January 2020 (or an extension of this time as may be agreed by the Director of Planning and Transport or Group Manager Planning & Building Control), the Director of Planning and Transport or Group Manager of Planning and Building Control be authorised to refuse planning permission for the application on the same grounds application reference 19/00086/FULM was refused planning permission.

The Local Planning Authority has acted positively and proactively in determining this application by identifying matters of concern within the application (as originally submitted) and negotiating, with the Applicant, acceptable amendments to the proposal to address those concerns. As a result, the Local Planning Authority has been able to grant planning permission for an acceptable proposal, in accordance with the presumption in favour of sustainable development, as set out within the National Planning Policy Framework. The detailed analysis is set out in a report on the application prepared by officers.

Informatives

01 Please note that the development the subject of this application is liable for a charge under the Community Infrastructure Levy Regulations 2010 (as amended). A Community Infrastructure Levy (CIL) Liability Notice will be issued as soon as practicable following this decision notice. This contains details including the chargeable amount, when this is payable and when and how exemption or relief on the charge can be sought. You are advised that a CIL Commencement Notice (CIL Form 6) must be received by the Council at least one day before commencement of development. Receipt of this notice will be acknowledged by the Council. Please ensure that you have received both a CIL Liability Notice and acknowledgement of your CIL Commencement Notice before development is commenced. Most claims for CIL relief or exemption must be sought from and approved by the Council prior to commencement of the development. Charges and surcharges may apply, and exemption or relief could be withdrawn if you fail to meet statutory requirements relating to CIL. Further details on CIL matters can be found on the Council's website at www.southend.gov.uk/cil.

**645 19/01807/BC3 - North Shoebury Open Space, Shoebury Common Road
(West Shoebury Ward)**

Applicant: Mr David Giles
Agent: n/a

The proposed development, by reason of its design, nature and close proximity to other hospitality and tourist attractions, would create significant pedestrian movements around the application site. Due to the location of the developments access, via an existing car parking area, its siting in the vicinity of car traffic generating activities and its proximity to a highway, which carries significant amounts of traffic, the proposal would be detrimental to the safety of its future intended users. The identified harm would materially outweigh other benefits of the proposed development. The proposal would therefore be unacceptable and contrary to the National Planning Policy Framework (2019), policies KP2, CP3 and CP4 of the Core Strategy (2007) and policies DM1, DM3 and DM15 of the Development Management Document (2015).

Applicant: Mr M M'Clelland
Agent: Mathews Serjeant Architects

Reason: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990.

02 The development hereby permitted shall be carried out in accordance with the following approved plans: Location Plan; Site Plan; 2145-EX01; 2145-EX 02; 2145 P-04A; 2145-P-05A; 2145-P-03B.

Reason: To ensure that the development is carried out in accordance with the policies in the Development Plan.

03 Notwithstanding the information submitted with the application, no development above ground floor slab level shall take place until samples of the materials to be used on all the external elevations of the development hereby approved have been submitted to and approved in writing by the local planning authority. The development shall be carried out solely in accordance with the approved details before it is brought into use.

Reason: To safeguard the character and appearance of the surrounding area in accordance with Policies KP2 and CP4 of the Core Strategy (2007), Policies DM1 and DM3 of the Development Management Document (2015) and advice contained within the Design and Townscape Guide (2009).

04 The use of the development hereby approved shall not commence until and unless the 10 vehicle parking plus cycle parking spaces have been provided in accordance with the approved plan 2145 P03B, together with properly constructed vehicular access to the adjoining highway. The parking areas shall be permanently retained for the parking of vehicles of people using the development.

Reason: To ensure that provision of car and cycle parking is provided and retained to serve the development in accordance with Policy CP3 of the Core Strategy (2007) and Policy DM15 of the Council's Development Management Document (2015).

05 The development hereby approved shall be carried out and completed in accordance with drawing 2145 P03B in relation to the highways works including alterations to vehicle crossovers and the reinstatement of the pavements along Lymington Avenue before the development is first occupied and the access arrangements shall thereafter be retained in perpetuity.

Reason: To safeguard the character and appearance of the surrounding area and interest of highways management and safety in accordance with Policies KP2 and CP4 of the Core Strategy (2007), Policies DM1 and DM3 of the Development Management Document (2015) and advice contained within the Design and Townscape Guide (2009).

06 The development hereby approved shall not be used other than between the hours of 07:30- 22:30 hours on any day.

Reason: To protect residential amenity and general environmental quality in accordance with the National Planning Policy Framework (2019), Core Strategy (2007) Policies KP2 and CP4, and Policies DM1 and DM3 of the Development Management Document (2015).

07 The building and parking area hereby approved shall only be used for purposes falling within Class D2 of the Town and Country Planning (General Permitted Development) Order 2015 directly associated with use of the existing site as a place of worship. The building hereby permitted shall not be used as a planning unit which is independent of the main church site.

Reason: To safeguard the impact on residential amenity and highway safety in accordance with policies KP2 and CP4 of the Core Strategy (2007), policies DM1, DM3 and DM15 of the Development Management Document (2015) and advice contained within the Design and Townscape Guide (2009).

08 Notwithstanding the details shown on the plans submitted and otherwise hereby approved the development shall not be first occupied unless and until there has been submitted to and approved in writing by the Local Planning Authority a scheme of hard and soft landscaping for the site. This shall include details of the number, size and location of the trees and shrubs to be planted together with a planting specification, details of the treatment of all hard and soft surfaces and all means of enclosing the site.

Reason: In the interests of visual amenity, and the amenities of occupiers and to ensure a satisfactory standard of landscaping pursuant to Policies KP2 and CP4 of the Core Strategy (2007) and Policies DM1 and DM3 of the Development Management Document (2015).

09 All planting in the approved landscaping scheme shall be carried out within the first available planting season following first occupation of the development. Any shrubs dying, removed, being severely damaged or becoming seriously diseased within five years of planting shall be replaced with trees or shrubs of such size and species as may be agreed with the Local Planning Authority. Hard landscaping and means of enclosure shall be implemented in full accordance with the approved scheme prior to first occupation of any part of the development hereby approved.

Reason: In the interests of visual amenity, and the amenities of occupiers and to ensure a satisfactory standard of landscaping pursuant to Policies KP2 and CP4 of the Core Strategy (2007), Policies DM1 and DM3 of the Development Management Document (2015).

10 Prior to use of the development hereby approved, a scheme detailing windows to be obscure glazed within the development shall be submitted and approved in writing by the local planning authority. The development shall be undertaken solely in full accordance with those approved details and they shall be retained thereafter for the lifetime of the development.

Reason: To protect the privacy and environment of people in neighbouring residential properties, in accordance with the National Planning Policy Framework (2019), Policies KP2 and CP4 of the Core Strategy (2007), Policies DM1 and DM3 of the Development Management Document (2015) and the advice contained within the Design and Townscape Guide (2009).

11 A scheme detailing how at least 10% of the total energy needs of the development will be supplied using on site renewable sources shall be submitted

to and agreed in writing by the Local Planning Authority and implemented in full prior to the first occupation of the building. This provision shall be made for the lifetime of the development.

Reason: In the interests of providing sustainable development in accordance with Policy KP2 of the Core Strategy (2007), Policy DM2 of the Development Management Document (2015), and the Design and Townscape Guide (2009).

12 Notwithstanding the information submitted with the application, the development hereby approved shall not be brought into first use unless and until a Travel Plan including a comprehensive survey of all users, targets to reduce car journeys to and from the site, and identifying sustainable transport modes including cycling and modes of public transport and measures to reduce car usage has been submitted to and agreed in writing by the local planning authority. The approved Travel Plan shall be fully implemented prior to first use of the development hereby approved and shall be maintained thereafter in perpetuity and shall be reviewed after 12 months of the development being occupied. For the first three years at the end of each calendar year a document setting out the monitoring of the effectiveness of the Travel Plan and setting out any proposed changes to the Plan to overcome any identified issues and timescales for doing so must be submitted to and approved in writing by the local planning authority. The agreed adjustments shall be implemented in accordance with the agreed conclusions, recommendations and timescales.

Reason: In the interests of sustainability, accessibility, highways efficiency and safety, residential amenity and general environmental quality in accordance with the National Planning Policy Framework (2019), Core Strategy (2007) Policies KP2, CP3 and CP4, Development Management Document (2015) Policy DM15, and Design and Townscape Guide (2009).

13 Hours of construction related to the development hereby approved shall be restricted to 8am - 6pm Monday to Friday, 8am - 1pm Saturday and not at all on Sundays or Bank Holidays.

Reason: In the interests of the amenities of neighbouring residents in accordance with the National Planning Policy Framework (2019), Policy DM1 of the Development Management Document (2015) and advice contained in the Design and Townscape Guide (2009).

14 No development shall take place, including any works of demolition, until a Construction Method Statement has been submitted to, and approved in writing by, the Local Planning Authority. The approved Statement shall be fully adhered to throughout the construction period. The Statement shall provide, amongst other things, for:

- i) the parking of vehicles of site operatives and visitors and access routes
- ii) loading and unloading of plant and materials
- iii) storage of plant and materials used in constructing the development
- iv) the erection and maintenance of security hoarding
- v) measures to control the emission of dust and dirt during construction
- vi) a scheme for recycling/disposing of waste resulting from construction works that does not allow for the burning of waste on site
- vii) measures to minimise noise disturbance impacts.

Reason: A pre-commencement condition is needed in the interests highway safety, visual amenity and the amenities of neighbouring occupiers pursuant to Policy CP4 of the Core Strategy (2007) and Policies DM1, DM3 and DM15 of the Development Management Document (2015).

15 Prior to first occupation of the development hereby approved details of how the development will minimise the use of water and maximise the use of recycled water through efficient design measures for example: rainwater harvesting; greywater use; water efficient plumbing and wastewater reuse, shall be submitted to and approved by the Local Planning Authority and the development shall be carried out in accordance with the approved details prior to first use and thereafter maintained and operated in accordance with the approved details in perpetuity.

Reason: To minimise the environmental impact of the development through efficient use of water in accordance with National Planning Policy Framework (2019), Core Strategy (2007) policies KP2 and CP4, and Policies DM1 and DM2 of the Development Management Document (2015)

16 Prior to first occupation of the development a Waste Management Plan for the development shall be submitted to and approved in writing by the Local Planning Authority. The plan shall detail how the development will provide for the storage and collection of general refuse and re-useable and recyclable waste and what strategies will be in place to reduce the amount of general refuse over time. Waste management at the site shall be carried out in accordance with the approved strategy from first occupation and be retained in perpetuity.

Reason: To ensure that satisfactory waste management is undertaken in the interests of highway safety, visual and general amenity and to protect the character of the surrounding area, in accordance with Policies KP2 and CP3 of the Core Strategy (2007) and Policy DM15 of the Development Management Document (2015) and advice contained within the Design and Townscape Guide (2009).

17 No externally mounted plant equipment for the development hereby approved shall be installed until and unless full details of its location, design and technical specifications and a report detailing any mitigation measures proposed in respect of its noise impacts has been submitted to, and approved in writing by, the Local Planning Authority. With reference to British Standards BS4142 the noise rating level arising from all plant equipment at the site shall be at least 5dB(A) below the prevailing background at 3.5 metres from the ground floor facades and 1m from all other facades of the nearest noise sensitive property. Implement plant only in accordance with details approved under this condition.

Reason: To protect the amenities of nearby residential occupiers from undue noise and disturbance in order to protect their amenities in accordance with Core Strategy (2007) policies KP2 and CP4, Policies DM1, DM3 and DM8 of the Development Management Document (2015) and advice contained within the Design and Townscape Guide (2009).

18 Prior to commencement above ground floor of the development hereby approved a scheme of noise mitigation measures to protect adjoining and nearby residents from noise generated within the development shall be submitted to and

approved in writing by the local planning authority. The agreed measures shall be implemented in full prior to first use of the development hereby permitted and shall be retained thereafter for the lifetime of the development.

Reason: To protect the amenities of nearby residential occupiers from undue noise and disturbance in order to protect their amenities in accordance with Core Strategy (2007) policies KP2 and CP4, Policies DM1, DM3 and DM8 of the Development Management Document (2015) and advice contained within the Design and Townscape Guide (2009).

Informatives:

1 Community Infrastructure Levy Liability Notice: You are advised that in this instance the chargeable amount for the Community Infrastructure Levy (CIL) has been calculated as zero under the CIL Regulations 2010 (as amended) due to the specific nature of the use. However, should the nature of the use change then you are advised to contact the Planning and Building Control Group to discuss the requirement for planning permission and CIL liability.

2 You should be aware that in cases where damage occurs during construction works to the highway in implementing this permission that Council may seek to recover the cost of repairing public highways and footpaths from any party responsible for damaging them. This includes damage carried out when implementing a planning permission or other works to buildings or land. Please take care when carrying out works on or near the public highways and footpaths in the borough.

3 Cadent have identified operational gas apparatus within the application site boundary. This may include a legal interest (easements or wayleaves) in the land which restricts activity in proximity to Cadent assets in private land. The Applicant must ensure that proposed works do not infringe on Cadent's legal rights and any details of such restrictions should be obtained from the landowner in the first instance.

If buildings or structures are proposed directly above the gas apparatus then development should only take place following a diversion of this apparatus. The Applicant should contact Cadent's Plant Protection Team at the earliest opportunity to discuss proposed diversions of apparatus to avoid any unnecessary delays. If any construction traffic is likely to cross a Cadent pipeline then the Applicant must contact Cadent's Plant Protection Team to see if any protection measures are required. All developers are required to contact Cadent's Plant Protection Team for approval before carrying out any works on site and ensuring requirements are adhered to. Email: plantprotection@cadentgas.com Tel: **0800 688 588**

647 19/01908/FUL - 6A Clifton Terrace, Southend-on-Sea (Milton Ward)

Proposal: Erect timber outbuilding and timber decking to rear

Applicant: Ms Victoria Morgan

Agent: Mr Mark Morgan

Cllr Wakefield Withdrew from the meeting

Resolved:-

That PLANNING PERMISSION be REFUSED for the following reasons:

The proposed development, by reason of its siting, scale, form and design would conflict with the historic grain of the conservation area and have a detrimental impact on the setting of the adjacent listed building and its relationship with the coach house to the rear. The proposal would cause less than substantial but still significant harm, rather than preserving or enhancing the special character of the Conservation Area and neither the harm to the setting of the listed building or to the Conservation Area, which is also less than substantial but still significant has been outweighed by any other public benefit. The proposal is therefore unacceptable and contrary to the National Planning Policy Framework (2019), Policies KP2 and CP4 of the Core Strategy (2007), Policies DM1, DM3 and DM5 of the Development Management Document (2015), Policy PA6 of the Southend Central Area Action Plan (2018) and the advice contained in the Southend Design and Townscape Guide (2009).

Informative

You are advised that the proposed development at your property benefits from a Minor Development Exemption under the Community Infrastructure Levy Regulations 2010 (as amended) and as such no charge is payable. See www.southend.gov.uk/cil for further details about CIL.

648 19/02074/FULH - 52 Tattersall Gardens, Leigh-on-Sea (West Leigh Ward)

Proposal: Erect first floor extension to convert bungalow into two storey dwellinghouse, erect porch to front, install raised decking to rear, alter elevations

Applicant: Mr And Mrs Watts

Agent: Trudy's Architectural Consultants

Resolved:-

That PLANNING PERMISSION be GRANTED subject to the following conditions:

01 The development hereby permitted shall begin no later than three years from the date of the decision.

Reason: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990.

02 The development shall be undertaken solely in accordance with the approved plans 103/19/A Rev 1, 103/19/B Rev 2, 103/19/C, 103/19/D and Location Plan.

Reason: To ensure that the development is carried out in accordance with the provisions of the Development Plan.

03 All new work to the outside of the building must match existing original work in terms of the choice of materials, method of construction and finished appearance.

This applies unless differences are shown on the drawings hereby approved or are required by conditions to this permission.

Reason: In the interests of visual amenity and to ensure that the appearance of the building makes a positive contribution to the character and appearance of the area. This is as set out in the National Planning Policy Framework (2019), Core Strategy (2007) Policies KP2 and CP4, Development Management Document (2015) Policies DM1 and DM3 and the advice contained within the Design and Townscape Guide (2009).

04 The roof of the single storey rear projection shall not be used as a balcony, roof garden or similar amenity area or for any other purpose unless express planning permission has been previously been obtained. The roof can however be used for the purposes of maintenance or to escape in an emergency.

Reason: To protect the privacy and environment of people in neighbouring residential properties, in accordance with the National Planning Policy Framework (2019), Policies KP2 and CP4 of the Core Strategy (2007), Policies DM1 and DM3 of the Southend-on-Sea Development Management Document (2015) and the advice contained within the Southend-on-Sea Design and Townscape Guide (2009).

05 Notwithstanding the details shown in the plans submitted and otherwise hereby approved the raised decking hereby approved shall not be brought into use unless and until plans and other appropriate details are submitted to the Local Planning Authority and approved in writing which specify the size, design, materials and location of privacy screens to be fixed on its southern side. Before the decking is first brought into use the development shall be implemented in full accordance with the details and specifications approved under this condition and shall be permanently retained as such thereafter.

Reason: To protect the privacy and environment of people in neighbouring residential properties, in accordance with the National Planning Policy Framework (2019), Policies KP2 and CP4 of the Southend-on-Sea Core Strategy (2007), Policies DM1 and DM3 of the Southend-on-Sea Development Management Document (2015) and the advice contained within the Southend-on-Sea Design and Townscape Guide (2009).

06 Notwithstanding the details shown on the approved plans and prior to the first use of the extensions hereby approved, all first floor windows in the north elevation and the ground floor window in the northern elevation of the single storey rear projection shall only be glazed in obscure glass (the glass to be obscure to at least Level 4 on the Pilkington Levels of Privacy, or such equivalent as may be agreed in writing with the local planning authority) and permanently fixed shut, except for any top hung fan light which shall be a minimum of 1.7 metres above internal floor level and shall be retained as such in perpetuity.

Reason: To protect the privacy and environment of people in neighbouring residential properties, in accordance with the National Planning Policy Framework (2019), Core Strategy (2007) Policy CP4, Development Management Document (2015) Policy DM1, and the Design and Townscape Guide (2009).

07 The development hereby approved shall be carried out in a manner to ensure that it complies with Building Regulation part M4 (2) 'accessible and adaptable dwellings', before it is brought in to use.

Reason: To ensure the development hereby approved provides a high quality and flexible internal layout to meet the changing needs of residents in accordance with the National Planning Policy Framework, Core Strategy (2007) Policy KP2, Development Management Document (2015) Policy DM2 and Design and Townscape Guide (2009).

The Local Planning Authority has acted positively and proactively in determining this application by assessing the proposal against all material considerations, including planning policies and any representations that may have been received and subsequently determining to grant planning permission in accordance with the presumption in favour of sustainable development, as set out within the National Planning Policy Framework. The detailed analysis is set out in a report on the application prepared by officers.

Informatives

01 Please note that the development the subject of this application is liable for a charge under the Community Infrastructure Levy (CIL) Regulations 2010 (as amended) and it is the responsibility of the landowner(s) to ensure they have fully complied with the requirements of these regulations. A failure to comply with the CIL regulations in full can result in a range of penalties. For full planning permissions, a CIL Liability Notice will be issued by the Council as soon as practicable following this decision notice. For general consents, you are required to submit a Notice of Chargeable Development (Form 5) before commencement; and upon receipt of this, the Council will issue a CIL Liability Notice including details of the chargeable amount and when this is payable.

If you have not received a CIL Liability Notice by the time you intend to commence development it is imperative that you contact S106andCILAdministration@southend.gov.uk to avoid financial penalties for potential failure to comply with the CIL Regulations 2010 (as amended). If the chargeable development has already commenced, no exemption or relief can be sought in relation to the charge and a CIL Demand Notice will be issued requiring immediate payment. Further details on CIL matters can be found on the Planning Portal (www.planningportal.co.uk/info/200136/policy_and_legislation/70/community_infrastructure_levy) or the Council's website (www.southend.gov.uk/cil).

02 You should be aware that in cases where damage occurs during construction works to the highway in implementing this permission that Council may seek to recover the cost of repairing public highways and footpaths from any party responsible for damaging them. This includes damage carried out when implementing a planning permission or other works to buildings or land. Please take care when carrying out works on or near the public highways and footpaths in the borough.

Proposal: Erect part single/part two storey side and rear extension
Applicant: Kweku Welsing-Quacoe
Agent: DK Building Designs Ltd

Resolved:-

That PLANNING PERMISSION be REFUSED for the following reasons:

1 The proposal would by reason of its size, design, mass and scale result in a contrived, incongruous, dominant and obtrusive form of development out of keeping with and harmful to the character and appearance of the dwelling and the rear garden scene. This is unacceptable and contrary to the National Planning Policy Framework (2019), Policies KP2 and CP4 of Core Strategy (2007), Policies DM1 and DM3 of the Development Management Document (2015) and advice contained within the Design and Townscape Guide (2009).

2 The proposed development by reason of its form, depth and proximity to the shared boundary would result in an increased sense of enclosure for the setting of the rear garden of No. 146 Carlton Avenue materially harmful to the rear garden enjoyment and amenity of the occupiers of that dwelling. This is unacceptable and contrary to the National Planning Policy Framework (2019) Core Strategy (2007) Policies KP2 and CP4, Development Management Document (2015) Policies DM1 and DM3 and the advice contained with the Design and Townscape Guide (2009).

650 19/01997/FULH - 22 Hayes Barton, Shoeburyness (West Shoebury Ward)

Proposal: Erect two storey front extensions and new front porch and glazed landing, alter roof form by extending width of main roof, install new flat roof and pitched roof to the front and part gabled, part hipped roof extension to side, remove existing dormers to side and install new dormer and window to side, convert roofspace into habitable accommodation and alter elevations (Amended Proposal).

Applicant: Miss L Wheeler

Agent: APS Design Associates Ltd.

Resolved:-

That PLANNING PERMISSION be REFUSED for the following reasons:

01 The proposed development by reason of its size, scale, height, siting and design would be discordant, incongruous and overly dominant and to the detriment of the character and appearance of the host property and the streetscene more widely. The proposal is therefore unacceptable and contrary to the National Planning Policy Framework; Policies KP2 and CP4 of the Core Strategy (2007); Policies DM1 and DM3 of the Development Management Document (2015); and advice contained within the Design and Townscape Guide (2009).

The Local Planning Authority has acted positively and proactively in determining this application by identifying matters of concern with the proposal and determining the application within a timely manner, clearly

setting out the reason(s) for refusal. The detailed analysis is set out in a report prepared by officers. In the circumstances the proposal is not considered to be sustainable development. The Local Planning Authority is willing to discuss the best course of action and is also willing to provide pre-application advice in respect of any future application for a revised development, should the applicant wish to exercise this option in accordance with the Council's pre-application advice service.

Informatives

01. Please note that this application would be liable for a payment under the Community Infrastructure Levy Regulations 2010 (as amended) if planning permission had been granted. Therefore if an appeal is lodged and subsequently allowed, the CIL liability will be applied. Any revised application would also be CIL liable.

02. The applicant is advised that there are a number of inconsistencies in the submitted plans including the roof form and windows shown in the floor plans and elevations

651 19/02023/TPO - Land at Junction of Four Sisters Way and fronting Rayleigh Road, Eastwood (St Laurence Ward)

Proposal: Fell to ground level and grind stump 1 Cherry and 1 Bird Cherry Tree, Maintenance prune, reduce crown to previous points, grind stump various trees at land adjacent 9 and 10 Four Sisters Close and 1, 3, 5 and 7 Four Sisters Way (Works to Trees covered by a Tree Preservation Order).
Applicant: Rick Milsom, Southend-On-Sea Borough Council
Agent: n/a

Resolved:-

That CONSENT FOR WORKS TO PRESERVED TREES be GRANTED subject to the following conditions.

01 The works covered by this consent must be begun not later than the expiration of two years beginning with the date of this consent.

Reason: To enable the circumstances to be reviewed at the expiration of the period if the consent has not been implemented, in accordance with the National Planning Policy Framework (2019), Core Strategy (2007) Policy KP2 and CP4, Development Management Document (2015) Policy DM1 and Southend Design and Townscape Guide (2009).

02 The works shall be carried out in accordance with BS 3998 (2010) Tree Work by a suitably qualified person.

Reason: In the interests of visual amenity in accordance with the National Planning Policy Framework (2019), Core Strategy (2007) Policy KP2 and CP4, Development Management Document (2015) Policy DM1 and Southend Design and Townscape Guide (2009).

03 The pruning works to trees at the land fronting Four Sisters Way covered by TPO 5/94 shall be restricted to: T2 Pilar Apple (TPO 5/94 T26) Crown reduction to previous points, T4 Norway Maple (TPO 5/94 T24) Maintenance and prune including crown lift to a maximum height of 4.5m and remove basal and epicormic growth, T5 Norway Maple (TPO 5/94 T23) Maintenance, prune crown lift to a maximum height of 4.5m and remove basal and epicormic growth and to reduce canopy by 2m from property on the east side and balance into upper canopy, T7 Norway Maple (TPO 5/94) remove epicormic growth, T8 Norway Maple (TPO 5/94) Maintenance and prune including crown lift to a maximum height of 4.5m and remove basal and epicormic growth, T11 Red Horse Chestnut (TPO 5/94 T20) Maintenance and prune including crown lift to a maximum height of 4.5m and remove basal and epicormic growth, T12 Red Horse Chestnut (TPO 5/94 T19) Maintenance and prune including crown lift to a maximum height of 4.5m and remove basal and epicormic growth, T13 Red Horse Chestnut (TPO 5/94 T21) Maintenance and prune including crown lift to a maximum height of 4.5m and remove basal and epicormic growth, T14 Norway Maple (TPO 5/94) Maintenance and prune including crown lift to a maximum height of 4.5m and remove basal and epicormic growth, T15 Cherry (TPO 5/94 T17) Fell to ground level and grind stump, T16 Norway Maple (TPO 5/94 T15) Reduce crown all round by approx. 1.5m, T18 White Willow (TPO 5/94 T12) Reduce to crown to previous reduction points, T20 White Willow (TPO 5/94 T10) Reduce crown to previous reduction points, T21 Bird Cherry stump (TPO 5/94 T8) grind stump, T22 Bird Cherry (TPO 5/94 T9) grind stump and T23 Bird Cherry (TPO 5/94 T7) fell to ground and grind stump.

Reason: In the interests of visual amenity in accordance with the National Planning Policy Framework (2019), Core Strategy (2007) Policy KP2 and CP4, Development Management Document (2015) Policy DM1 and Southend Design and Townscape Guide (2009).

The Local Planning Authority has acted positively and proactively in determining this application by assessing the proposal against all material considerations, including planning policies and any representations that may have been received and subsequently determining to grant planning permission in accordance with the presumption in favour of sustainable development, as set out within the National Planning Policy Framework. The detailed analysis is set out in a report on the application prepared by officers.

Informative

01. The applicant is informed that tree numbers 7, 8, and 14 are not covered by TPO 5/94.

Chairman: _____

SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of General Purposes Committee

Date: Thursday, 9th January, 2020
Place: Committee Room 4 - Civic Suite

10

Present: Councillor M Dent (Chair)
Councillors A Chalk, F Evans, M Flewitt, N Folkard, M Kelly and
M Stafford

In Attendance: C Gamble and T Row

Start/End Time: 6.00 pm - 6.45 pm

652 Apologies for Absence

Apologies for absence were received from Councillor Thompson and Ward (no substitutes).

653 Declarations of Interest

All Councillors presented declared a non-pecuniary interest on the grounds that they are Ward Councillors.

654 Minutes of the Meeting held on Monday, 14th October, 2019

Resolved:-

That the Minutes of the Meeting held on Monday, 14th October 2019 be received, confirmed as a correct record and signed.

655 Review of Polling Districts and Polling Places

The Committee considered a report of the Chief Executive, in her capacity as Returning Officer, proposing amendments to polling districts and polling places in the Parliamentary constituencies of Southend West and Rochford and Southend East that fall within the Borough. These had been developed following a statutory review of polling districts and polling places and subsequent consultation exercises.

A summary of the responses received to the consultation, together with the comments of the Returning Officer in respect of those responses were attached to the report at Appendix 2. The recommendations of the Returning Officer in respect the proposed changes were attached to the report at Appendix 3. Large scale plans illustrating the proposals were displayed at the meeting.

Resolved:-

1. That the comments received in response to the public consultation exercise on the polling districts and polling places/stations, as set out in Appendix 2 to the submitted report, be noted.

2. That the proposed amendments to the polling districts and polling places in Milton Ward, as set out in the Report of the Returning Officer (Appendix 3) and illustrated in Proposals Map 1, not be progressed.

3. That, with the exception of the proposed amendments within Milton Ward, the recommended amendments to the polling districts and polling places, as set out in the Report of the Returning Officer (Appendix 3), be approved.

Chair: _____

SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of Cabinet Committee

Date: Tuesday, 14th January, 2020
Place: Committee Room 1 - Civic Suite

11

Present: Councillor R Woodley (Chair)
Councillors K Robinson (Vice-Chair)

In Attendance: Councillors P Collins, D Cowan, T Cox, A Dear, D Jarvis,
H McDonald, D Nelson and S Wakefield
L Reed, S Harrington and T Row

Start/End Time: 6.00 pm - 7.20 pm

656 Apologies for Absence

Apologies for absence were received from Councillor Terry (no substitute).

657 Declarations of Interest

The following interests were declared at the meeting:

(a) All Councillors present declared a non-pecuniary interest in application reference no. 19/00269 on the grounds that the applicant was known to them as a fellow Councillor;

(b) Councillor Dear declared a non-pecuniary interest in application reference no. 19/00269 on the grounds that the applicant was known to him as a fellow Councillor and as a member of the Belfairs Golf Club.

658 Exclusion of the Public

Resolved:-

That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the items of business set out below, on the grounds that they would involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

659 Permanent Vehicular Crossing (PVX) - Exceptional Circumstances Application(s)

The Cabinet Committee received a report of Deputy Chief Executive (Place) that appraised Members of the exceptional circumstance applications for permanent vehicle crossings (PVX) as set out in Appendix 1 to the report. Applicants or their representatives attended the meeting to present their respective applications.

Whilst it was noted that the Traffic Regulations Working Party had felt that application reference number 19/00269 could be granted, the Cabinet Committee concluded that there were no exceptional extenuating circumstances to justify a departure from the policy.

Resolved:-

That the following PVX exceptional circumstance applications be refused:

Application Reference No. 19/00279/a

Application Reference No. 19/00273

Application Reference No. 19/00269

Reasons for Decision

As set out in the submitted report

Other Options

As set out in the submitted report

Note: This is an Executive function

Not eligible for call-in pursuant to Scrutiny Procedure Rule 15(e)(iv)

Cabinet Member: Cllr Woodley

Chair: _____

SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of Development Control Committee

Date: Wednesday, 15th January, 2020

Place: Committee Room 1 - Civic Suite

12

Present: Councillor N Ward (Chair)
Councillors M Borton (Vice-Chair), B Ayling, J Beck, A Chalk,
D Cowan, A Dear, F Evans, S Habermel, D Jarvis, H McDonald,
C Mulroney, A Thompson, N Folkard* and D Garne*.

*Substitute in accordance with Council Procedure Rule 31.

In Attendance: J K Williams, P Geraghty, K Waters, P Keyes, T Row, N Hoskins, D
Farthing, A Rodgers, C White, S Fox and P Jenkinson

Start/End Time: 2.00 - 4.05 pm

670 Apologies for Absence

Apologies have been received from Cllr Jones (No Substitute), Cllr Wakefield (No Substitute), Cllr Walker (Substitute: Cllr Garne) and Cllr Garston (Substitute: Cllr Folkard).

671 Declarations of Interest

- (a) All members of the Labour Group – Agenda Item No.4 (18/02302/BC4M – Seway Car Park) – Non-Pecuniary Interest: Senior Employee of an Objector has links to the Labour Party.
- (b) Councillor Ayling – Agenda Item No. 4 (18/02302/BC4M – Seway Car Park) – Non-Pecuniary Interest: Had communication with lease holder of 1-3 Herbert Grove and was an ex-employee on Seaway in 1962/63.
- (c) Councillor Ward - Agenda Item No. 4 (18/02302/BC4M – Seway Car Park) – Non-Pecuniary Interest: Is a guest house owner.

672 Supplementary Report

The Committee received a supplementary report by the Deputy Chief Executive and Executive Director (Growth and Housing) that provided additional information on the item referred to elsewhere on the Agenda.

673 18/02302/BC4M - Seaway Car Park, Seaway, Southend-on-Sea (Milton Ward) - Covering Report

Proposals: Comprehensive redevelopment of site, including the demolition of 1, 3 and 29 Herbert Grove and an existing toilet block; the erection of 3 no. new buildings comprising a mixed-use leisure building with a cinema (3,590sqm of Use Class D2 floorspace), 3,256sqm of floorspace for other assembly and leisure uses (within Use Class D2), 2,323sqm of floorspace for

either restaurant and cafes (Use Class A3) or hot food takeaways (Use Class A5), and a further 1,612sqm of floorspace for either assembly and leisure (Use Class D2) or restaurants, cafes and hot food takeaways (Use Classes A3 and A5), and a new multi-level car park; an 2,961sqm 80 bedroom hotel (Use Class C1) with cafe; and, a 580 sqm building (Use Class A3, A5 or D2). Proposals also include alterations to form a new access from Seaway Roundabout, formation of new public open space and associated works and infrastructure including the erection of an electricity sub-station.

Applicant: Turnstone Southend Ltd

Agent: Mr Matthew Hare of Carter Jonas

Resolved:-

That the decision be deferred to address:

- (a) Significant deficiencies in terms of the number of parking spaces (555) and the parking information provided; and
- (b) Other elements of the scheme which are not policy compliant

Chairman: _____

SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of Appeals Committee A

Date: Wednesday, 15th January, 2020

Place: Committee Room 7 - Civic Suite

13

Present: Councillor M Stafford (Chair)
Councillors D Cowan (Vice-Chair), B Ayling, M Borton, D Garne and C Walker

In Attendance: R Harris

Start/End Time: 5.30 - 5.40 pm

674 Apologies for Absence

Apologies for absence were received from Councillor Garston (no substitute).

675 Declarations of Interest

There were no declarations of interest at this meeting.

676 Exclusion of the Public

Resolved:-

That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the item of business set out below, on the grounds that it would involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

677 Education Transport Appeal - Pupil

The Committee considered a report of the Deputy Chief Executive (People) together with supporting correspondence from the parent of pupil KC in connection with an application for home to school transport assistance.

Resolved:-

That the appeal for transport assistance for pupil KC, be granted.

Chair: _____

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SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of Audit Committee

Date: Wednesday, 15th January, 2020

Place: Committee Room 1 - Civic Suite

14

Present: Councillor P Collins (Chair)
Councillors L Burton (Vice-Chair), B Ayling, T Cox, M Davidson, N Folkard, S Habermel, M Kelly and I Shead

In Attendance: J Chesterton, E Allen, R Gill, S Dutton, C Fozzard, C Mercieca, C Gamble and A Barnes, C Wisdom (Deloitte)

Start/End Time: 6.30 - 7.50 pm

678 Apologies for Absence

Apologies for absence were received from Mr K Pandya.

679 Declarations of Interest

The following Councillors declared interests:

- (a) Councillor Cox – All items – Non-Pecuniary Interest: Member of the Shareholder Board
- (b) Councillor Davidson – All items – Non-Pecuniary Interest: Member of the Shareholder Board
- (c) Councillor Davidson – Agenda item No. 4 (Treasury Management Policy 2020/21) – Non-Pecuniary Interest: Non-executive Director of South Essex Homes

680 Minutes of the Meeting held on Wednesday 23rd October 2019

Resolved:-

That the Minutes of the Meeting held on Wednesday 23rd October 2019 be confirmed as a correct record and signed.

681 Treasury Management Policy for 2020/21

The Committee considered a report of the Executive Director (Finance and Resources) presenting the treasury management policy for 2020/21 comprising the following documents:

- Treasury Management Policy Statement for 2020/21;
- Treasury Management Strategy for 2020/21;
- Annual Treasury Management Investment Strategy for 2020/21.

The Committee asked a number of questions which were responded to by officers.

Resolved:

That the treasury management policy for 2020/21, be endorsed.

682 Risk Management Update

The Committee considered a report from the Executive Director (Finance and Resources) providing an update on the revised risk management policy statement and strategy approved by Cabinet on 17th September 2019 and Council on 24th October 2019.

The Committee asked a number of questions which were responded to by officers.

Resolved:

That the delivery of implementing the revised risk management policy statement and strategy, be noted.

683 Counter Fraud and Investigation Directorate Quarterly Performance Report

The Committee considered a report of the Executive Director (Finance and Resources) providing an update on the progress made by the Counter Fraud and Investigation Team (CFIT) in the formation of a new team and delivering the Counter Fraud Strategy and Work Programme for 2019/20.

The Committee asked a number of questions which were responded to by officers.

Resolved:

That the performance of the Counter Fraud and Investigation Team over the last three months, be noted.

684 Internal Audit Service Quarterly Performance Report

The Committee considered a report of the Executive Director (Finance and Resources) providing an update on the progress made in delivering the Internal Audit Strategy for 2019/20.

It was noted that in addition to the originally planned audit work, the Team had been providing challenge, advice and support on a number of projects and initiatives and had taken over the responsibility for the Council's corporate approach to risk management.

The Committee asked a number of questions which were responded to by officers.

Resolved:

That the progress made in delivering the 2019/20 Internal Audit Strategy, be noted.

685 Audit Committee Assessment and Development Update

The Committee considered a report of the Executive Director (Finance and Resources) providing an update on the assessment and development plans in respect of the Audit Committee.

The Chairman urged Councillors to complete the audit self-evaluation survey which would enable the content of the audit training session to be tailored to the training needs identified in the survey responses.

Resolved:

That the Audit Committee members complete the skills stocktake form emailed to the Committee on 20th December 2019 and reserve the date of the Audit Committee training session taking place at 6.30pm on 23rd March 2020.

686 CIPFA Fraud and Corruption Tracker Summary Report November 2019

The Committee received and noted the following information item:

- CIPFA Fraud and Corruption Tracker summary report 2019.

Chair: _____

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SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of Cabinet

Date: Thursday, 16th January, 2020
Place: Committee Room 1 - Civic Suite

15

Present: Councillor I Gilbert (Chair)
Councillors R Woodley (Vice-Chair), T Harp, A Jones, C Mulroney,
K Robinson and M Terry

In Attendance: Councillors J Beck, K Evans, N Folkard, D Garne and S Habermel
A Griffin, J K Williams, A Lewis, J Chesterton, J Ruffle, C Gamble,
E Cooney, T Forster, P Geraghty, M Marks, B Martin, L Reed,
C Robinson and N Spencer

Start/End Time: 2.00 pm - 3.10 pm

687 Apologies for Absence

There were no apologies for absence.

688 Declarations of Interest

The following interests were declared at the meeting:

(a) Councillor Mulroney – Agenda Item No. 4 (Council Tax Base) and Agenda Item No. 6 (Draft Council Budget) – Non-Pecuniary interest: Member of Leigh-on-Sea Town Council.

(b) Councillor K Evans – Agenda Item No. 4 (Council Tax Base) and Agenda Item No. 6 (Draft Council Budget) – Non-Pecuniary Interest: Member of Leigh-on-Sea Town Council.

(c) Councillor Terry – Agenda Item No. 8 (Airport Business Park) – Non-Pecuniary Interest: Anchor tenant is client of employer.

689 Minutes of the Meeting held on Tuesday 5th November 2019

Resolved:-

That the Minutes of the Meeting held on Tuesday 5th November 2019 be received, confirmed as a correct record and signed.

690 Council Tax Base and Non Domestic Rating Base 2020/21

The Cabinet considered a report of the Executive Director (Finance and Resources) concerning the calculation of the Council Tax Base for 2020/21 and the submission of the National Non Domestic Rates (NNDR1) form to the Ministry of Housing, Communities and Local Government (MHCLG) by 31st January 2020.

Resolved:-

In respect of the Council Tax Base:

In accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 1992 (as amended by the Local Authorities (Calculation of Council Tax Base) (Amendment) (England) Regulations 2003) and Local Government Finance Act 2012 (Calculation of billing authority's council tax base Section 15):

1. From 1st April 2020 the premium for properties (empty for 5 years but less than 10 years) will be increased to 200%.
2. The amount calculated by Southend-on-Sea Borough Council as its Council Tax Base for the year 2020/21 shall be 58,680.94.
3. That the amount calculated by Southend-on-Sea Borough Council as the Council Tax Base in respect of Leigh-on-Sea Town Council for the year 2020/21 shall be 8,845.24.
4. That the new Care Leavers Council Tax Relief Policy set out at Appendix A to the submitted report be endorsed and the subsequent impact on the Council Tax Base, be noted.

In respect of the Non-Domestic Rates Base (NNDR1 Form):

5. The NNDR1 form attached at Appendix D to the report be approved for submission to MHCLG.

Reason for Decision

The setting of the Council Tax Base and National Domestic Rating Base enables the calculation of the core funding derived through local taxation that is used to finance the Council's proposed budget for 2020/21.

Other Options

None

Note: This is an Executive Function

Referred direct to Policy and Resources Scrutiny Committee

Cabinet Member: Cllr Gilbert

691 Draft Housing Revenue Account Budget 2020/21 and Rent Setting

The Cabinet considered a joint report of Executive Director (Finance and Resources) and Deputy Chief Executive and Executive Director (Housing & Growth) setting out the Housing Revenue (HRA) budget for 2020/21, together with the information necessary to set a balanced budget as required by legislation.

Resolved:-

1. That an average increase on secure tenancy rents of 2.7%, be endorsed.

2. That an average rent increase of 2.7% on shared ownership properties, be endorsed.
3. That an increase of 2.7% for garage rents to £12.02 per week for tenants and £14.42 for non-tenants (being £12.02 plus VAT), a rise consistent with the proposal for the main rent increase (all variants on a standard garage will receive a proportionate increase), be endorsed.
4. That the proposed rent charges in 1-3 above be effective from 6th April 2020.
5. That the South Essex Homes core management fee at £5,971,000 for 2020/21, be endorsed.
6. That South Essex Homes proposals for average increases of 6.36% in service charges and 16.69% in heating charges to reflect the actual costs incurred, be endorsed.
7. That the following appropriations be endorsed
 - £60,000 to the Repairs Contract Pensions Reserve;
 - £5,319,000 to the Capital Investment Reserve; and
 - £8,708,000 from the Capital Investment Reserve.
8. That subject to 1-7 above, the HRA budget for 2020/21 as set out in Appendix 1 to the submitted report, be endorsed.
9. That the value of the Council's capital allowance for 2020/21 be declared as £57,261,000, as determined in accordance with regulation 16 of the Local Authorities (Capital Finance and Accounting) (England) Regulations.

Reasons for Decision

Part of the process of maintaining a balanced budget for the HRA is to undertake an annual rent review and assessment of other service and facilities charges. Full Council will need to approve the HRA budget and any changes to rent and other services prior to the start of the financial year.

Other Options

There are other options available to councillors in relation to the proposed rent and other services and facilities increases.

Note: This is an Executive Function save that approval of the final budget following Cabinet on 11th February 2020 is a Council Function
 Referred direct to Policy and Resources Scrutiny Committee
 Cabinet Member: Cllr Gilbert

692 Draft Prioritising Resources to Deliver Better Outcomes – 2020/21 to 2024/25

The Cabinet considered a report of the Executive Director (Finance and Resources) presenting the draft General Fund Revenue Budget for 2020/21.

Resolved:-

1. That the draft Financial Sustainability Strategy (Appendix 1 to the submitted report) be endorsed.
2. That the draft Medium Term Financial Strategy (Appendix 2 to the report) and the resulting Medium Term Financial Forecast and Earmarked Reserves Balances up to 2024/25 (Annexes 1 and 2 to Appendix 2 to the report), be endorsed.
3. That the Section 151 Officer's report on the robustness of the proposed budget, the adequacy of the Council's reserves and the Reserves Strategy (Appendix 3 to the report), be noted.
4. That the appropriation of the sums to earmarked reserves totalling £3.37 million (Appendix 4 to the report), be endorsed.
5. That the appropriation of the sums from earmarked reserves totalling £8.972 million (Appendix 4 to the report), be endorsed;
6. That General Fund net revenue budget for 2020/21 of £130.428M (Appendix 5a to the report) and any required commencement of consultation, statutory or otherwise, be endorsed.
7. That a Council Tax increase of 3.99% for the Southend-on-Sea element of the Council Tax for 2020/21, being 1.99% for general use and 2% for Adult Social care (Paragraph 10.10 of the report), be endorsed.
8. That it be noted that the 2020/21 revenue budget has been prepared on the basis of using £2 million from the Collection Fund for the core budget to allow for a smoothing of the budget gap across the next three financial years (Paragraph 10.9 of the report).
9. That it be noted that the position of the Council's preceptors is to be determined:
 - Essex Police – no indication of Council Tax position;
 - Essex Fire & Rescue Services – no indication of Council Tax position; and
 - Leigh-on-Sea Town Council – proposed precept increase ranging from 4.72% to 8.30%.
10. That no Special Expenses be charged other than the Leigh-on-Sea Town Council precept for 2020/21.
11. That the proposed General Fund on-going budget investment and reprioritisation of £5.355M (Appendix 6 to the report), be endorsed.
12. That the one-off investment items, as set out in paragraph 10.8 of the report and included within the appropriations (Appendix 7 to the report), be endorsed.
13. That the schools budget and its relevant distribution as recommended by the Education Board (Appendix 8 to the report), be endorsed.

14. That the Capital Investment Strategy for 2020/21 to 2024/25 (Appendix 9 to the submitted report) and the Capital Investment Policy (Annex 1 to Appendix 9 to the report), be endorsed.

15. That the new schemes and additions to the Capital Investment Programme for the period 2020/21 to 2024/25 totalling £28.4M for the General Fund and £18.7M for the Housing Revenue Account (Appendix 10, to the report), be endorsed.

16. That the schemes subject to viable business cases for the period 2020/21 to 22/23 (Appendix 10 to the report), be endorsed.

17. That the proposed changes to the current Capital Investment Programme (Appendix 11, to the report), be endorsed.

18. That the proposed Capital Investment Programme for 2020/21 to 2024/25 (Appendix 12 to the report) be approved and it be noted that the changes to the approved programme will result in a proposed Capital Investment Programme of £204.8M for 2020/21 to 2024/25 (Appendix 12 to the report) of which £51.3M is supported by external funding.

19. That the Minimum Revenue Provision (MRP) Policy for 2020/21 (Appendix 13 to the report) and the prudential indicators (Appendix 14 to the report), be endorsed.

20. That the operational boundary and authorised limits for borrowing for 2020/21 are set at £375M and £385M respectively (Appendix 14 to the report).

Reason for Decision

To comply with statutory requirements and the relevant Local Authority codes of practice. Also, to ensure the budgets align to and enable the delivery of the Council's ambition and desired outcomes or to enhance the Council's infrastructure.

Other Options

Billing authorities are required by law to complete and approve their budget and set a council tax before 11 March immediately prior to the start of the financial year on 1 April.

Note: This is an Executive Function save that approval of the final budget following Cabinet on 11th February 2020 is a Council Function

Referred direct to all three scrutiny committees

Cabinet Member: Cllr Gilbert

693 Housing and Regeneration Pipeline, Including Acquisitions Programme - Update

The Cabinet considered a report of the Executive Director (Finance and Resources) and the Deputy Chief Executive and Executive Director (Housing and Growth) providing an update on the work underway on the pipeline of housing and development opportunities across the Borough.

Resolved:-

1. That the progress on the Acquisitions Programme for Council Housing as set out in sections 3.5 – 3.8 to the submitted report, be noted.
2. That the progress of the first phase of housing and development pipeline sites currently in delivery as set out in section 3.12 to the report and the progress with PSP Southend LLP in section 3.14 – 3.16 to the report, be noted.
3. That the progress of the Allocations Policy as set out in sections 3.18 – 3.21 to the report, be noted.

Reasons for Decision

To update Cabinet on the progress of the HRA infill sites, acquisition programme and PSP Southend LLP developments. Also, to provide an update on the pipeline and regeneration framework.

Other Options

Alternative arrangements for the Right to Buy spend such as grants to Registered Providers were considered for the Acquisitions Programme, however, this would not have resulted in the long term benefit to the Council in the way of HRA property.

Note: This is an Executive Function

Referred direct to Policy and Resources Scrutiny Committee

Cabinet Member: Cllrs Gilbert and Woodley

694 Update on Airport Business Park

The Cabinet considered a report of the Deputy Chief Executive and Executive Director of Growth and Housing providing an update on the development of the Airport Business Park which is being progressed with the Council's development partner Henry Boot Developments Ltd.

Resolved:-

That the progress of the Airport Business Park development, be noted.

Reasons for Decision

The Airport Business Park Southend is a 2050 roadmap project and its ongoing development contributes towards a number of Southend 2050 outcomes. It is also significant for South Essex as SELEP's largest LGF allocation and a key location in the context of the South Essex 2050 work.

Other Options

While not continuing with the project could be an option in theory this could not be achieved without disproportionate cost, legal challenge and disruption as the

development is underway with funding, consents and a development partner in place. It would also undermine the 2050 roadmap and ambition.

Note: This is an Executive Function
Referred direct to Place Scrutiny Committee
Cabinet Members: Cllrs Robinson and Woodley

695 Update on Town Centre Strategy

The Cabinet considered a report of Deputy Chief Executive and Executive Director (Growth and Housing) providing an update on activity supporting the evolution of the town centre.

Resolved:-

That the progress made towards delivery of the agreed actions of the joint scrutiny project (2018/19) set out in Appendix 1 to the submitted report, be noted.

Reason for Decision

To update the Cabinet on the progress made on the actions from the scrutiny project

Other Options

None

Note: This is an Executive Function
Referred direct to Place Scrutiny Committee
Cabinet Member: Cllr Robinson

696 Unmet Demand Survey for Hackney Carriage & Private Hire

The Cabinet considered a report of the Executive Director (Neighbourhoods and Environment) outlining the conclusions of the Hackney Carriage Unmet Demand Study 2019 undertaken by LVSA (Licenced Vehicles Surveys and Assessments) on behalf of this Authority.

Recommended:-

That the current entry control policy and a limit of 276 hackney carriage licenced vehicles is maintained and approved. ||

Reasons for Decision

That the Unmet Demand Survey 2019 has identified that there is NO evidence of significant unmet demand for hackney carriages in Southend.

Other Options

The Unmet Demand Survey 2019 report provides for this Authority to consider other options including agreeing to issue any number of additional plates as it

sees fit, either in one allocation or a series of allocations OR to remove the numerical restriction currently in place.

Note: This is a Council Function
Referred direct to Place Scrutiny Committee
Cabinet Member: Cllr Woodley

697 Consideration of Hamlet Court Road for Conservation Area Designation

The Cabinet considered a report of the Deputy Chief Executive and Executive Director (Growth and Housing) setting out details of the initial work (and subsequent recommendations) undertaken by independent heritage consultants, Purcell, on behalf of the Council, to review the potential of Hamlet Court Road for Conservation Area status. The report also sought approval on the proposed approach to consulting on Purcell's initial report, and boundary considerations, for this area.

Resolved:-

That the initial report and accompanying plan (Appendices A and B, to the submitted report) from Purcell, which sets out a potential area to consider for Conservation Area designation at Hamlet Court Road, be approved for an initial stage of public consultation.

Reasons for Decision

To facilitate public consultation on the initial report from independent heritage experts Purcell, and to seek the views of local residents and businesses on the proposal to consider Hamlet Court Road for designation as a Conservation Area.

Other Options

That the initial report from independent heritage experts Purcell is not publically consulted on, and further work into the potential for a Conservation Area designation at Hamlet Court Road is not further progressed. This would, however, be contrary to the recommendations of Purcell based on the initial work undertaken to date.

Note: This is an Executive Function
Referred direct to Place Scrutiny Committee
Cabinet Member: Cllr Mulroney

698 Southend Local Plan Update

The Cabinet considered a report of the Deputy Chief Executive and Executive Director (Growth and Housing) proposing a new approach for preparing the Southend new Local Plan (SNLP)

Recommended:-

1. That, in order to take forward the Southend New Local Plan in a timely, coordinated and efficient manner, the following be approved:

- (i) the preparation of a common Joint Part 1 section with Rochford District Council covering cross-boundary strategic issues;
 - (ii) the preparation of a Part 2 section covering detailed planning policy matters for Southend.
2. That, as part of the preparation of a common Joint Part 1 Local Plan, the following be approved:
- (i) the Memorandum of Understanding (Appendix 1 to the submitted report);
 - (ii) the Rochford and Southend Statement of Common Ground (Appendix 2 to the report);
 - (iii) the revised Local Development Scheme (Appendix 3 to the report).
3. That it be noted that the joint South Essex Plan (SEP) will continue to be prepared in partnership with the Association of South Essex Local Authorities (ASELA).
4. That delegated authority be given to the Deputy Chief Executive and Executive Director Growth and Housing, in consultation with the Cabinet Member for Environment and Planning, to liaise and agree with Rochford District Council on the most efficient use of staff and related resources to prepare the Joint Part 1 Local Plan in an efficient and cost-effective manner.
5. That delegated authority be given to the Deputy Chief Executive and Executive Director Growth and Housing, in consultation with the Cabinet Member for Environment and Planning, in conjunction with the Environment and Planning Working Party, to agree and consult on preparatory drafts of the New Local Plan, including the common Joint Part 1 and associated documentation.
6. That delegated authority be given to the Deputy Chief Executive and Executive Director Growth and Housing, in consultation with the Cabinet Member for Environment and Planning, to agree updates to the Statement of Common Ground (Appendix 2 to the report) and Local Development Scheme (Appendix 3 to the report).

Reason for Decision

To ensure the expeditious production a new local plan for Southend and associated evidence base to manage and guide future growth and development in Southend and its hinterland in a positive and timely manner, where the Council has control of decision making in the public interest as representatives of the local community

Other Options

As set out in the submitted report

Note: This is a Council Function
Referred direct to Place Scrutiny Committee
Cabinet Member: Cllr Mulroney

699 Notice of Motion - Fireworks

The Cabinet considered a report of the Executive Director (Neighbourhoods and Environment) responding to the Notice of Motion, submitted to Council on 17th December 2019, concerning the use of fireworks.

Resolved:-

1. That the Notice of Motion submitted to Council on 17th December 2019, be noted.
2. That, where possible, that organisers of all public firework displays within the Borough be encouraged to advertise them in advance of the event, allowing residents to take precautions for their animals and vulnerable people.
3. That public awareness about the impact of fireworks on animal welfare and vulnerable people – including the precautions that can be taken to mitigate risks, be supported.
4. That officers be requested to write to the UK Government urging them to introduce legislation to limit the maximum noise level of fireworks to 90 decibels for those sold to the public for private displays.
5. That local suppliers of fireworks be encouraged to stock 'quieter' fireworks for public display.

Reasons for Decision

To respond to the Notice of Motion.

Other Options

None

Note: This is an Executive Function
Referred direct to Place Scrutiny Committee
Cabinet Member: Cllr Mulroney

700 Notice of Motion - National Community Energy Campaign

The Cabinet considered a report of the Executive Director (Neighbourhoods and Environment) which had been prepared in response to the Notice of Motion, presented to the last meeting of Council, concerning the Local Electricity Bill.

Resolved:-

1. That the Local Electricity Bill be supported.
2. That the local press be informed of the decision and that officers be requested to write a letter to the local MPs and the organisers of the Bill as proposed.

3. That it be noted that maximising the financial and infrastructure benefits that may arise from this initiative will require investment in local renewable generation in future years.

Reasons for Decision

To respond to the Notice of Motion

Other Options

None

Note: This is an Executive Function
Referred direct to Place Scrutiny Committee
Cabinet Member: Cllr Mulroney

701 Notice of Motion - Safer Passage Signage

The Cabinet considered a report of the Executive Director (Neighbourhoods and Environment) responding to the Notice of Motion, presented at the last meeting of Council, concerning the safety of cyclists on the roads within the Borough.

Resolved:-

1. That support for the SEAT project and any successor DfT funded project is continued and to encourage and champion sustainable transport within all appropriate engineering project designs, following the principles set out in the Highway Code:

a. Rule 163 states, *“give motorcyclists, cyclists and horse riders at least as much room as you would when overtaking a car”*.

b. Rules 59 and 60 place an onus on cyclists to wear appropriate light and reflective clothing and to use lights at night. Both these messages are conveyed by the Forward Motion and Road Safety teams as well as advising cyclists how to position themselves on the road.

2. That the use of variable message signs to regularly remind all road users of the Highway Code obligation to be aware of each other's presence and share the road responsibly, be approved.

Reasons for Decisions

To respond to the Notice of Motion

Other Options

The decision in 2 above covers the use of the electronic signage system to encourage safe driving by all vehicles. The installation of additional signage is not recommended as this can often be distracting or confusing for drivers, putting cyclists at additional risk.

Note: This is an Executive Function
Referred direct to Place Scrutiny Committee
Cabinet Member: Cllr Woodley

702 Notice of Motion - Transparent and Accessible Council

The Cabinet considered a report of the Executive Director (Legal and Democratic Services) responding to the Notice of Motion, presented at the last meeting of the Council, requesting that consideration be given to extending webcasting to the Council's Scrutiny Committees and enhancing the use of social media in conjunction with live recorded meetings.

Resolved:-

1. That webcasting of meetings of the Cabinet and the three scrutiny committees (to be held in the Council chamber) be trialled during the June/July 2020 cycle of meetings, subject to the Chairs of the scrutiny committees being content for the trial to be applied to meetings of those committees.
2. That officers be requested to consider ways of enhancing the use of social media in conjunction with the webcasting arrangements.

Reasons for Decision

To further improve the transparency and accessibility of meetings of the Cabinet and scrutiny committees.

Other Options

Not to extend webcasting to Cabinet and the three Council scrutiny committees.

Note: This is an Executive Function
Referred direct to Policy and Resources Scrutiny Committee
Cabinet Member: Cllr Gilbert

703 Notice of Motion - Tree Cover

The Cabinet considered a report of the Executive Director (Neighbourhoods and Environment) responding to the Notice of Motion, presented at the last meeting of Council, concerning tree cover in the Borough.

Resolved:-

- 1, That the motion to double tree cover of the Borough, be noted.
2. That the management of the towns tree cover as an urban forest, be approved.
3. That it be acknowledged that tree canopy cover and an approach to planting will form part of the upcoming Tree and Woodland Policy.
4. That the benefit that a mosaic of habitats and variety of green infrastructure can have on the environment and the health and wellbeing of residents and visitors, be acknowledged.

5. That the future of tree planting and the canopy cover within the Borough will be based on an approach to be outlined in the upcoming Tree and Woodland Policy.
6. That the ongoing work to help educate and inform residents about tree management in the Borough, be acknowledged.

Reasons for Decision

To respond to the Notice of Motion

Other Options

To double the tree canopy as outlined in the motion. This is not recommended as this approach is not based on a tree canopy assessment or other Borough specific study. A tree canopy cover of this level is likely to be unachievable and result in the loss of other important habitats and recreational opportunities.

Note: This is an Executive Function
Referred direct to Place Scrutiny Committee
Cabinet Member: Cllr Mulroney

704 SELEP - Revised Governance Arrangements

The Cabinet considered a report of the Executive Director (Legal and Democratic Services) proposing revisions to the governance arrangements of the SELEP in the light of the central government requirement for Local Enterprise Partnerships to set up a company.

Recommended:-

1. That the Council will become a member of South East LEP Limited with Articles of Association as set out at Appendix 1 to the submitted report.
2. That the framework agreement be signed in the form at Appendix 2 to the report.
3. That the Leader will be the Council's initial member of the Board with the Deputy Leader as alternate director.
4. That the Leader will be the Council's initial member of the Accountability Board with the Deputy Leader as principal substitute.

Reasons for Decision

All Local Enterprise Partnerships are now required by central government to set up a company.

Other Options

To have the new company employing the secretariat and receiving and distributing the funding – but this would involve a lot of legal and financial structures and the

consensus is that the costs and bureaucracy involved in this outweighs the benefits.

Note: This is a Council Function

Referred direct to Policy and Resources Scrutiny Committee

Cabinet Member: Cllr Gilbert

705 Admission Arrangements for Community schools and Admission Co-ordinated Scheme

Further to the meeting of Cabinet held on 17th September 2019 (Minute 329, refers), the Cabinet considered a report of the Executive Director (Children and Public Health) on the above.

Resolved:-

1. That the Cabinet determines (i.e. formally agrees) the oversubscription criteria (including explanatory notes) and Published Admission Number (PAN) within Admission Arrangements for Community Schools as set out in Appendix 1 to the submitted report.

2. That it be noted that the Determined Coordinated Admission Scheme for the academic year 2021/22 was published on 31st December 2019 (Appendix 2 to the report).

Reasons for Decision

The determination of admission arrangements for community schools and the provision of a coordinated scheme is a statutory requirement.

Other Options

None

Note: This is an Executive Function

Referred direct to People Scrutiny Committee

Cabinet Member: Cllr Jones

706 School Term Dates 2021/22

The Cabinet considered a report of the Executive Director (Children and Public Health) proposing the guideline school term and holiday dates for the academic year 2021/22.

Resolved:-

That the school term and holiday dates for 2021/22 as set out in Appendix 1 to the submitted report be approved for community schools and as a guide to all schools in the Borough.

Reasons for Decision

To approve the term dates.

Other Options

None

Note: This is an Executive Function
Referred direct to People Scrutiny Committee
Cabinet Member: Cllr Jones

707 Transport Strategy

The Cabinet considered a report of the Deputy Chief Executive and Executive Director (Growth and Housing) setting out an approach and timeline to develop a transport strategy using service design principles which, once completed, will set the context for the review of the Local Transport Plan (LTP).

Resolved:-

1. That the progress with developing a transport strategy, be noted.
2. That the timetable for engaging stakeholders about a transport strategy for the Borough, be endorsed.

Reason for Decision

In line with the Council's Vision and Values, the proposed approach ensures that the views and needs of the Council's customers, residents and businesses are at the heart of the new service design and transport strategy.

Other Options

Doing nothing would mean that the current LTP would be out of date and would be inconsistent with the 2050 outcomes.

This is an Executive Function
Referred direct to Place Scrutiny Committee
Cabinet Member: Cllr Woodley

708 Additional Outcome Success Measures Reporting

The Cabinet considered a report of the Chief Executive presenting the Outcome Success Measures report that provides an update on the Council's progression on the 23 Southend 2050 outcomes.

Resolved:-

That the Outcome Success Measures report, be noted.

Reason for Decision

To drive the delivery of Southend 2050 ambition through robust and strategic performance management arrangements.

Other Options

None

Note: This is an Executive Function
Referred direct to all Scrutiny Committees
Cabinet Member: Cllr Gilbert

709 Corporate Budget Performance - Period 8

The Cabinet considered a report of the Executive Director (Finance and Resources) on the corporate budget performance (Period 8).

Recommended:-

That, in respect of the 2019/20 Revenue Budget Performance as set out in Appendix 1 to the submitted report:

1. That the forecast outturn and mitigating actions for the General Fund and the Housing Revenue Account as at November 2019, be noted.
2. That the planned budget transfers (virements) of £5,651,325 between portfolio services, as set out in section 3.12 to the report, be approved.

That, in respect of the 2019/20 Capital Budget Performance as set out in Appendix 2 to the report:

1. That the expenditure to date and the forecast outturn as at November 2019 and its financing, be noted.
2. That the requested changes to the 2019/20 Capital Investment Programme as set out in Section 3 of Appendix 2 to the report, be approved.
3. That, in respect of the transfer of an asset as set out in Section 4 of the report: 12A Ceylon Road be appropriated from the General Fund to the Housing Revenue Account.

Reasons for Decision

The regular reporting of Revenue and Capital Budget Monitoring information provides detailed financial information to Councillors, senior officers and other interested parties on the financial performance of the Council. It also informs decision making to ensure that the Council's priorities are delivered within the approved budget provision.

Other Options

The Council could choose to monitor its budgetary performance against an alternative timeframe but it is considered that the current reporting schedule provides the appropriate balance to allow strategic oversight of the budget by councillors and to also formally manage the Council's exposure to financial risk.

Note: This is Council Function
Referred direct to Policy and Resources Scrutiny Committee
Cabinet Members: Cllrs Gilbert and Woodley

710 2019/20 Corporate Risk Register

The Cabinet considered a report of the Chief Executive outlining the 2019/20 Corporate Risk Register mid-year update.

Resolved:-

That the 2019/20 Corporate Risk Register and the mid-year updates outlined in Appendix 2 to the submitted report, be noted.

Reason for Decision

To ensure compliance with the Accounts and Audit Regulations 2015.

Other Options

None

Note: This is an Executive Function
Referred direct to all three Scrutiny Committees
Cabinet Member: Cllr Woodley

711 Council Debt Position to 30 November 2019

The Cabinet considered a report of the Executive Director (Finance and Resources) on the above.

Resolved:-

1. That the current outstanding debt position as at 30th November 2019 and the position of debts written off to 30th November 2019 as set out in Appendices A & B to the submitted report, be noted.

2. That the write offs greater than £25,000, as detailed in Appendix B to the report, be approved.

Reason for Decision:

All reasonable steps to recover the debt have been taken, and therefore where write off is recommended it is the only course of action that is left available.

Other Options:

None

Note: This is an Executive Function
Referred direct to Policy and Resources Scrutiny Committee
Cabinet Member: Cllr Gilbert

712 Council Procedure Rule 46

Resolved:-

That the submitted report be noted.

Note: This is an Executive Function
Referred direct to the relevant scrutiny committee
Cabinet member: As appropriate to the item

713 Exclusion of the Public

Resolved:-

That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the item of business set out below, on the grounds that it would involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

714 Council Procedure Rule 46 - Confidential Sheet

Resolved:

That the SO46 confidential sheet, be noted.

Note: This is an Executive Function
Referred direct to People Scrutiny and Policy and Resources Scrutiny Committees
Cabinet Member: Cllr Woodley

Chair: _____

SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of People Scrutiny Committee

16

Date: Monday, 20th January, 2020

Place: Committee Room 1 - Civic Suite

- Present:** Councillor L Salter (Chair)
Councillors N Folkard (Vice-Chair), H Boyd, M Borton, A Chalk, A Dear, M Dent, F Evans, D Garne, B Hooper, M Kelly, K Mitchell, C Nevin, I Shead, M Stafford, A Thompson and C Willis
F Dawkins (co-opted member)
- In Attendance:** Councillor T Harp (Cabinet Member)
Councillors T Cox, A Jones, H McDonald and S Wakefield
K Ramkhelawon, D Simon, J Lansley, S Baker, N Faint, M Marks and T Forster, R Harris
E Vias and S Kebbell - Youth Council (observers)
Also in attendance: D Hosein, M Bailey (EEAST), S Wooldridge, K Spelman, T Maton, A Brown (Southend Sexual Health Service)
- Start/End Time:** 6.00 - 8.40 pm

715 Apologies for Absence

Apologies for absence were received from Father J. Collis, J. Broadbent and T. Watts (co-opted members).

716 Declarations of Interest

The following declarations of interest were made:

(a) Councillor Harp (Cabinet Member) – disqualifying non-pecuniary interest (Minutes 718, 719 and 720); attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011

(b) Cllr Harp – Minute 718 (East of England Ambulance Trust – Shoebury Ambulance Station) – non-pecuniary interest: family friend and future relative is employee of EEAST.

(c) Cllr Salter – Minute 719 (Sexual Health Service) and Minute 720 (CCG Merger update) – non-pecuniary interest: husband is consultant surgeon at Southend Hospital; daughter is a consultant at Basildon Hospital; son-in-law is GP in the borough;

(d) Cllr Nevin – Minute 720 (CCG merger update) - non-pecuniary interest: NHS employee at external Trust; previous association at Southend and MEHT hospitals; sons work at MEHT; niece works at Basildon Hospital;

717 Questions from Members of the Public

The relevant Cabinet Member responded to written questions received from members of the public.

718 East of England Ambulance Trust - Shoeburyness Ambulance Station

The Committee received a power point presentation from the Chief Operating Officer and the Chief Executive of the East of England Ambulance Service (EEAST) setting out background, context and the current position concerning ambulance provision across Mid and South Essex, with particular reference to the Shoeburyness ambulance station.

The Committee asked questions on a number of matters, which were responded to as follows:-

- Recruitment of additional 333 staff by 2022;
- The modelling review, as part of the contract review was taking place over the next few months and engagement would take place once the modelling work had been completed;
- At this time no significant changes are being made;
- The focus is around patient led outcomes;

Resolved:

That a further update and progress on the EEAST modelling review, with the parameters and timeline for completion, be provided to the People Scrutiny Committee at its meeting on 17th March 2020.

719 Sexual Health Service

The Committee considered a briefing paper from representatives of the Southend Sexual Health Service which summarised the key features of the new service model, performance from April to December 2019 and innovations in the service.

The Committee asked questions on a number of matters, which were responded to as follows:-

- Will look at the data/information relating to the number of test at home kits in terms of numbers completed and how many people have accessed the service;
- Service is working on a SMS reminder system for people to return the test at home kits;
- Will look at the figures/data around number of young people accessing the service;
- The reporting issue has been rectified and assurances given that service complies with the 16-18 safeguarding arrangements;
- Access to services on-line are from 8.00am to 8.00pm Monday to Friday and 8am to 2pm on Saturday;

- Links with other services, such as community pharmacies, are in place – would explore use of multiple sites across the borough;
- Work in partnership with Terrence Higgins Trust around hard to reach groups (i.e. rough sleepers and homelessness);
- Health initiative taking place with health workers providing help at homeless shelter;
- Looking how best to use social media as a platform for young people – welcomed views, input and support from young people;

Resolved:

That the briefing paper, be noted.

720 Update on proposed changes to Clinical Commissioning Groups in Mid and South Essex - briefing

The Committee considered a briefing paper, presented by the Director of Integration and Partnerships, providing a progress update on the merger of the Clinical Commissioning Groups in Mid and South Essex.

The Committee asked questions on a number of matters, which were responded to as follows:-

- There will be a wide-reaching consultation and engagement with stakeholders, public and patients to inform the merger proposals;
- There will be 4 new alliances across Mid and South Essex to commission provision/services at a local level (Castle Point, Rochford and Southend will be one alliance);
- There were statutory timescales to meet – the proposals to be submitted to NHS England and the merger to be completed by April 2021;

Resolved:

That the briefing paper, be noted.

Chair: _____

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SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of Health & Wellbeing Board

Date: Wednesday, 22nd January, 2020

Place: Seacole Room - Tickfield

17

Present: Councillor T Harp (Chair)
Councillors M Davidson, A Jones, D Jarvis and C Mulroney
S Morris, A Griffin, Ms J Cripps, K Ramkhalawon, L Chidgey, N
Leonard, M Tebbs, M Marks, T Forster, J Banks,

In Attendance: Councillor L Salter
S Baker, R Harris, N Faint, E Brennan-Douglas,

Start/End Time: 5.00 - 6.50 pm

721 Apologies for Absence

Apologies for absence were received from Councillor Gilbert (no substitute), A. Khaldi, Dr J Garcia, T. Huff, J. Gardner, Y. Blucher, S. Dolling and J Broadbent.

722 Declarations of Interest

The following declarations of interest were made:

(a) Councillor Harp – Minute 723 (Minutes of the meeting held 4th December 2019 – Reference to EEAST) – non-pecuniary interest – future relative and current friend is employee at EEAST mentioned in the minutes) and Minute 731 (ABSS) – non-pecuniary interest – personal friend is employed by Better Start;

(b) Councillor Salter – Minute 730 (5 Year STP Draft Plan) - non-pecuniary interest: husband is consultant surgeon at Southend Hospital; daughter is a consultant at Basildon Hospital; son-in-law is GP in the borough; daughter and son-in-law were medical students at UCL.

723 Minutes of the Meeting held on Wednesday 4th December 2019

During consideration of the minutes of the last meeting the Board was informed a special meeting of the People Scrutiny Committee took place on 20th January 2020 and received an update/overview of the East of England Ambulance Service Trust (EEAST) modelling review in relation to the Shoebury Ambulance Station.

It was confirmed at this special meeting that:

- At this time there were no significant changes being made;
- The modelling review was taking place over the next few months;
- Recruitment of additional 333 staff by 2022; and
- A further update and progress on the EEAST modelling review, with parameters and timeline for completion, would be provided to the People Scrutiny Committee at its meeting on 17th March 2020.

Resolved:-

That the Minutes of the Meeting held on Wednesday 4th December 2019, be confirmed as a correct record and signed.

724 Questions from the Public

There were no questions from the public at this meeting.

725 Healthwatch

The Board considered a report from Healthwatch Southend presenting observations from the NHS Long Term Plan survey engagement regarding people's views on the plan and the planned changes to services locally.

The Board noted that following the completion of the survey Healthwatch Southend met with the Director of Communications and Engagement (STP) to look at how specific responses from the LTP Survey would inform the STP/MSE 5 Year Strategy.

The Board asked a number of questions which were responded to by the Healthwatch representative. The Board also made the following comments/observations:

- Essential to capture the experiences and views of 'hard-to-reach' and vulnerable groups/individuals (learning disabilities, care homes, locality hubs, children's centres, etc);
- 0-5's experiences for whole family – ABSS has significant data/research to support Healthwatch;
- Potential that will capture the same story across multiple services for individuals/families who are accessing a range of services;
- Establishing the lines of enquiry – what is it that need to find out wider than the generic issues;
- How can the Board support Healthwatch overcome any barriers/challenges to engagement;

Resolved:

That the observations from the NHS Long Term Plan survey engagement carried out by Healthwatch Southend be noted.

726 Teenage Pregnancy

The Board considered a report from the Interim Director of Public Health presenting the high level outcomes from the deep dive into teenage pregnancy and young parenthood in Southend.

The Board asked questions on a number of matters, which were responded to by officers. The Board also made the following comments/observations:-

- In terms of access to contraception 6 community pharmacies were signed-up;
- Pathways were in place with the Sexual Health Clinic;
- Domestic abuse is a key determinant across the system wider than teenage pregnancy (e.g. community safety, violence and vulnerability, neglect, etc) – domestic abuse will be a significant focus over the next 12 months;

Resolved:

1. That the strategic approach from Public Health England in developing a whole system approach to teenage pregnancy prevention and support for young parents, be adopted. A draft high level Implementation Plan will be brought to the next meeting of the Health and Wellbeing Board.

2. That a Teenage Pregnancy and Young Parents Board with senior leadership and key elected Councillors, be established, to:

- Bring together a full range of services and organisations involved in the delivery and commissioning of the teenage pregnancy and young parenthood pathways;
- Deliver a whole system approach to teenage pregnancy prevention and support of young parents;
- Adopt a clear governance framework.

727 Joint Strategic Needs Assessment (JSNA)

The Board considered the Joint Strategic Needs Assessment (JSNA) summary report for 2019/20 presented by the interim Director of Public Health.

The Board asked questions on a number of matters, which were responded to as follows:-

- Work was taking place over the next 6 months on the format of the JSNA to pull together a far more accessible document;
- Work will be taking place to understand the picture in terms of the different environments of where falls occur and their causes; aim is to reduce the number of emergency hospital admissions relating to falls; Causes relating to falls are generally due to safety in the home, medication and vision;
- There were four areas of focus to bring together as part of the JSNA: Local plan (housing and health); food environment and planning; wider environment and health and wellbeing; air quality issues;

Resolved:

That the JSNA Summary Report 2019/20, be noted.

728 Mental Health Costed Delivery Plan

The Board considered a report of the Chair of the Southend Clinical Commissioning Group, presented by the STP Director of Adult Mental Health Commissioning, presenting the Mid and South Essex STP Mental Health Costed Delivery Plan.

The Board asked questions on a number of matters, which were responded to as follows:-

- Primary Care Networks (PCNs) were at different stages of development. National dialogue was taking place on how they will be funded, their roles and responsibilities;
- In terms of medical diagnosis moving away from a referral based system;
- This was a whole system approach and it was important to have a common understanding as well as a common vision;

Resolved:

That the following 5 key recommendations set out in the costed Delivery Plan, be supported:

1. Further development of community-based and primary care based provision, structured around the emerging PCNs and with significant investment in resources, infrastructure and change management for primary care based teams, and providing required medical or other support to the PCNs;
2. Delivering NICE compliant specialist community mental health services for people with eating disorders, complex PD, Early Intervention in Psychosis (EIP) or other needs;
3. Strengthening existing plans on robust community-based crisis response, personality disorders and dementia services;
4. Removing less complex activity from secondary care services, enabling secondary care services to provide higher quality and quantity therapeutic interventions for people who need it the most; and
5. Developing a strategic approach to estates, workforce, digital and coproduction as key enablers to the delivery of the plan.

729 Active Southend

The Board considered a joint report from the Deputy Chief Executive (People) and the CCG Accountable Officer providing an update on the recent progress made through the ActiveSouthend Strategic Group, including successes, challenges and future opportunities.

Resolved:

1. That the update on the progress made through ActiveSouthend Strategic Group, including successes, challenges and future opportunities, be noted.

730 5 Year STP Draft Plan

[The Board considered a report from the Interim Programme Director, Mid and South Essex Health and Care Partnership, presenting the draft 5 Year Strategy and Delivery Plan for the Mid and South Essex Health and Care Partnership and an overview of the strategy content and an update on Partnership activities.

The Board noted that an Executive summary version of the plan would be produced and circulated to Board members.

The Board asked questions on a number of matters, which were responded to as follows:-

- Recognised that the timescales and targets to deliver the strategy and plan were ambitious;
- There were significant challenges around the workforce and how to encourage young people to work in health services;
- Will need to manage expectations and be realistic about delivery, etc;
- There are significant opportunities and challenges;

Resolved:

That the draft 5-year Strategy and Delivery Plan, recognising that the draft has been approved by the Mid and South Essex Partnership Board and is in line with national NHSE/I expectations on finance and key metrics for delivery, be noted and approved.

731 ABSS Update

The Board considered a joint report from the ABSS Chair and Director providing an update on the key ABSS developments since the last meeting of the Board.

The Director of ABSS noted that the Programme had recently undertaken a refresh of the 'Outcomes Framework' Partners had agreed with the National Lottery at the start of the programme. Early indications show on a number of measures the 'gap is closing' for very young children in ABSS wards, as compared to children in non-ABSS wards.

The University of Essex has been appointed to undertake formative evaluations of all projects and these, alongside the independent programme-wide evaluation, will help identify the causal factors leading to the apparent improvements. Board Members enquired whether other determinants (e.g. the uptake of free early year's education for 2 year olds) would be taken into consideration and it was confirmed they would.

The Board welcomed the offer of a presentation on the Outcomes for the ABSS Programme at a future meeting.

Resolved:

That the report be noted and ABSS be invited to present on the programme outcomes at a future meeting.

732 BCF Update

The Board received and noted the letter of approval from the Director of NHS Operations and Delivery and SRO for the Better Care Fund concerning the Better Care Fund 2019/20.

Resolved:

That the formal approval letter concerning the Better Care Fund 2019/20, be noted.

733 LeDeR Review (Quarter 3)

The Board received the LeDeR Quarter 3 report for information.

Resolved:

That the LeDeR quarter 3 report, be noted.

Chair: _____

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SOUTHEND-ON-SEA BOROUGH COUNCIL
Meeting of Appointments and Disciplinary Committee

Date: Tuesday, 28th January, 2020
Place: Committee Room 2 - Civic Suite

18

Present: Councillor I Gilbert (Chair)
Councillors *L Salter, *T Harp, M Davidson, D Jarvis, C Mulroney and C Nevin

*Substitute in accordance with Council Procedure Rule 31.

In Attendance: A Griffin, S Putt and M Marks
Also in attendance: Dr. Penny Bevan, Faculty of Public Health, Prof Aliko Ahmed, Public Health England and Mark Bearn, HAYS.

Start/End Time: 2.00 pm/4.40pm

734 Apologies for Absence

Apologies for absence were received from Councillor Cox (substitute: Cllr Salter) and Councillor Woodley (substitute: Cllr Harp).

735 Declarations of Interest

There were no declarations of interest at this meeting.

736 Exclusion of the Public

Resolved:-

That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the item of business set out below, on the grounds that it would involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

737 Appointment of Director of Public Health (Interviews)

The Committee interviewed candidates for the post of Director of Public Health.

Resolved:

1. That, subject to the provisions of the Local Authorities Standing Orders (England) Regulations 2001 as incorporated in paragraph 5 of the Council's Officer Employment Procedure Rules, the post of Director of Public Health be offered to Krishna Ramkhelawon.

2. That the Chief Executive be authorised to offer the post outlined in 1 above to the candidate upon confirmation by the Leader that neither he nor any Cabinet Member has any objection to the making of such an offer.

Chair: _____

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SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of Place Scrutiny Committee

Date: Tuesday, 28th January, 2020
Place: Committee Room 1 - Civic Suite

19

Present: Councillor A Moring (Chair)
Councillors M Flewitt (Vice-Chair), B Ayling, J Beck, A Bright, K Buck, L Burton, A Chalk, D Cowan, T Cox, M Dent, S George, D Jarvis, S Wakefield, C Walker, N Ward and P Wexham

In Attendance: Councillors I Gilbert, C Mulroney, K Robinson, M Terry and R Woodley (Cabinet Members)
Councillors S Aylen, K Evans and C Nevin
A Lewis, J Chesterton, L Reed, E Cooney, C Robinson, S Dolling, P Geraghty, G Gilbert and T Row

Start/End Time: 6.30 pm - 8.00 pm

738 Apologies for Absence

There were no apologies for absence.

739 Declarations of Interest

The following interests were declared at the meeting:

(a) Councillors Gilbert, Mulroney, Robinson, Terry and Woodley (Cabinet Members) – Disqualifying non-pecuniary interests in all the referred items; attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011;

(b) Councillor Ayling – Agenda Item No. 8 (Unmet Demand Survey for Hackney Carriage & Private Hire) (Minute 745) – Non-pecuniary interest: Previously worked as a cab driver;

(c) Councillor Bright – Agenda Item No. 7 (Update on Town Centre Strategy) (Minute 744) Non-pecuniary interest: Lives in the town centre;

(d) Councillor Cox – Agenda Item No. 8 (Unmet Demand Survey for Hackney Carriage & Private Hire) (Minute 745) – Non-pecuniary interest: Friends are taxi drivers;

(e) Councillor Gilbert – Agenda Item No. 7 (Update on Town Centre Strategy) (Minute 744) Non-pecuniary interest: Place of work is close to the town centre; and

(f) Councillor Mulroney – Agenda Item No. 5 (Draft Prioritising Resources to Deliver Better Outcomes – 2020/21 to 2024/25) (Minute 742) – Non-pecuniary interest: Member of Leigh Town Council which is mentioned in the report.

740 Questions from Members of the Public

The Committee noted the responses to questions that had been submitted by Mr Webb to the Cabinet Member for Environment and Planning Cabinet Member for Transport, Capital Inward Investment. Copies will be forwarded to him as he was not present at the meeting.

741 Minutes of the Meeting held on Monday, 25th November 2019

Resolved:-

That the Minutes of the Meeting held on Monday, 25th November 2019 be received, confirmed as a correct record and signed.

742 Draft Prioritising Resources to Deliver Better Outcomes – 2020/21 to 2024/25

The Committee considered Minute 692 of Cabinet held on Thursday, 16th January 2020, which had been referred direct by Cabinet to all three Scrutiny Committees, together with a report of the Executive Director (Finance and Resources). This presented the draft General Fund Revenue Budget for 2020/21.

Resolved:-

“That the following decisions of Cabinet be noted:

1. That the draft Financial Sustainability Strategy (Appendix 1 to the submitted report) be endorsed.
2. That the draft Medium Term Financial Strategy (Appendix 2 to the report) and the resulting Medium Term Financial Forecast and Earmarked Reserves Balances up to 2024/25 (Annexes 1 and 2 to Appendix 2 to the report), be endorsed.
3. That the Section 151 Officer’s report on the robustness of the proposed budget, the adequacy of the Council’s reserves and the Reserves Strategy (Appendix 3 to the report), be noted.
4. That the appropriation of the sums to earmarked reserves totalling £3.37 million (Appendix 4 to the report), be endorsed.
5. That the appropriation of the sums from earmarked reserves totalling £8.972 million (Appendix 4 to the report), be endorsed;
6. That General Fund net revenue budget for 2020/21 of £130.428M (Appendix 5a to the report) and any required commencement of consultation, statutory or otherwise, be endorsed.
7. That a Council Tax increase of 3.99% for the Southend-on-Sea element of the Council Tax for 2020/21, being 1.99% for general use and 2% for Adult Social care (Paragraph 10.10 of the report), be endorsed.

8. That it be noted that the 2020/21 revenue budget has been prepared on the basis of using £2 million from the Collection Fund for the core budget to allow for a smoothing of the budget gap across the next three financial years (Paragraph 10.9 of the report).
9. That it be noted that the position of the Council's preceptors is to be determined:
- Essex Police – no indication of Council Tax position;
 - Essex Fire & Rescue Services – no indication of Council Tax position; and
 - Leigh-on-Sea Town Council – proposed precept increase ranging from 4.72% to 8.30%.
10. That no Special Expenses be charged other than the Leigh-on-Sea Town Council precept for 2020/21.
11. That the proposed General Fund on-going budget investment and reprioritisation of £5.355M (Appendix 6 to the report), be endorsed.
12. That the one-off investment items, as set out in paragraph 10.8 of the report and included within the appropriations (Appendix 7 to the report), be endorsed.
13. That the schools budget and its relevant distribution as recommended by the Education Board (Appendix 8 to the report), be endorsed.
14. That the Capital Investment Strategy for 2020/21 to 2024/25 (Appendix 9 to the submitted report) and the Capital Investment Policy (Annex 1 to Appendix 9 to the report), be endorsed.
15. That the new schemes and additions to the Capital Investment Programme for the period 2020/21 to 2024/25 totalling £28.4M for the General Fund and £18.7M for the Housing Revenue Account (Appendix 10, to the report), be endorsed.
16. That the schemes subject to viable business cases for the period 2020/21 to 2022/23 (Appendix 10 to the report), be endorsed.
17. That the proposed changes to the current Capital Investment Programme (Appendix 11, to the report), be endorsed.
18. That the proposed Capital Investment Programme for 2020/21 to 2024/25 (Appendix 12 to the report) be approved and it be noted that the changes to the approved programme will result in a proposed Capital Investment Programme of £204.8M for 2020/21 to 2024/25 (Appendix 12 to the report) of which £51.3M is supported by external funding.
19. That the Minimum Revenue Provision (MRP) Policy for 2020/21 (Appendix 13 to the report) and the prudential indicators (Appendix 14 to the report), be endorsed.
20. That the operational boundary and authorised limits for borrowing for 2020/21 are set at £375M and £385M respectively (Appendix 14 to the report)."

Note: This is an Executive Function save that approval of the final budget following Cabinet on 11th February 2020 is a Council Function
Cabinet Member: Cllr Gilbert

743 Update on Airport Business Park

The Committee considered Minute 694 of Cabinet held on Thursday, 16th January 2020, which had been referred direct by Cabinet to the Scrutiny Committee for consideration, together with the report of the Deputy Chief Executive and Executive Director (Growth & Housing). This provided an update on the development of the Airport Business Park which is being progressed with the Council's development partner Henry Boot Developments Ltd.

Resolved:-

That the following decision of Cabinet be noted:

"That the progress of the Airport Business Park development, be noted."

Note: This is an Executive Function
Cabinet Members: Cllrs Robinson and Woodley

744 Update on Town Centre Strategy

The Committee considered Minute 695 of Cabinet held on Thursday, 16th January 2020, which had been referred direct by Cabinet to the Scrutiny Committee for consideration, together with the report of the Deputy Chief Executive and Executive Director (Growth & Housing). This provided an update on activity supporting the evolution of the town centre.

In response to questions regarding the locations of the proposed addition of street furniture and green infrastructure, the Cabinet Member for Environment & Planning gave an undertaking to circulate an indicative plan to the Committee.

Resolved:-

That the following decision be noted:

"That the progress made towards delivery of the agreed actions of the joint scrutiny project (2018/19) set out in Appendix 1 to the submitted report, be noted."

Note: This is an Executive Function
Cabinet Member: Cllr Robinson

745 Unmet Demand Survey for Hackney Carriage & Private Hire

The Committee considered Minute 696 of Cabinet held on Thursday, 16th January 2020, which had been referred direct by Cabinet to the Scrutiny Committee for consideration, together with the report of the Executive Director (Neighbourhoods and Environment). This outlined the conclusions of the Hackney Carriage Unmet Demand Study 2019 undertaken by LVSA (Licenced Vehicles Surveys and Assessments) on behalf of this Authority.

Resolved:-

That the following recommendation of Cabinet be noted:

“That the current entry control policy and a limit of 276 hackney carriage licenced vehicles is maintained and approved.”

Note: This is a Council Function

Cabinet Member: Cllr Woodley

746 Consideration of Hamlet Court Road for Conservation Area Designation

The Committee considered Minute 697 of Cabinet held on Thursday, 16th January 2020, which had been referred direct by Cabinet to the Scrutiny Committee for consideration, together with the report of the Deputy Chief Executive and Executive Director (Growth & Housing). This set out details of the initial work (and subsequent recommendations) undertaken by independent heritage consultants, Purcell, on behalf of the Council, to review the potential of Hamlet Court Road for Conservation Area status. The report also sought approval on the proposed approach to consulting on Purcell’s initial report, and boundary considerations, for this area.

Resolved:-

That the following decision of Cabinet be noted:

“That the initial report and accompanying plan (Appendices A and B, to the submitted report) from Purcell, which sets out a potential area to consider for Conservation Area designation at Hamlet Court Road, be approved for an initial stage of public consultation.”

Note: This is an Executive Function

Cabinet Member: Cllr Mulroney

747 Southend Local Plan Update

The Committee considered Minute 698 of Cabinet held on Thursday, 16th January 2020, which had been referred direct by Cabinet to the Scrutiny Committee for consideration, together with the report of the Deputy Chief Executive and Executive Director (Growth & Housing) proposing a new approach for preparing the Southend new Local Plan (SNLP).

Resolved:-

That the following recommendations of Cabinet be noted:

“1. That, in order to take forward the Southend New Local Plan in a timely, coordinated and efficient manner, the following be approved:

(i) the preparation of a common Joint Part 1 section with Rochford District Council covering cross-boundary strategic issues;

(ii) the preparation of a Part 2 section covering detailed planning policy matters for Southend.

2. That, as part of the preparation of a common Joint Part 1 Local Plan, the following be approved:

(i) the Memorandum of Understanding (Appendix 1 to the submitted report);

(ii) the Rochford and Southend Statement of Common Ground (Appendix 2 to the report);

(iii) the revised Local Development Scheme (Appendix 3 to the report).

3. That it be noted that the joint South Essex Plan (SEP) will continue to be prepared in partnership with the Association of South Essex Local Authorities (ASELA).

4. That delegated authority be given to the Deputy Chief Executive and Executive Director Growth and Housing, in consultation with the Cabinet Member for Environment and Planning, to liaise and agree with Rochford District Council on the most efficient use of staff and related resources to prepare the Joint Part 1 Local Plan in an efficient and cost-effective manner.

5. That delegated authority be given to the Deputy Chief Executive and Executive Director Growth and Housing, in consultation with the Cabinet Member for Environment and Planning, in conjunction with the Environment and Planning Working Party, to agree and consult on preparatory drafts of the New Local Plan, including the common Joint Part 1 and associated documentation.

6. That delegated authority be given to the Deputy Chief Executive and Executive Director Growth and Housing, in consultation with the Cabinet Member for Environment and Planning, to agree updates to the Statement of Common Ground (Appendix 2 to the report) and Local Development Scheme (Appendix 3 to the report).“

Note: This is a Council Function
Cabinet Member: Cllr Mulroney

748 Notice of Motion - Fireworks

The Committee considered Minute 699 of Cabinet held on Thursday, 16th January 2020, which had been referred direct by Cabinet to the Scrutiny Committee for consideration, together with the report of the Executive Director (Neighbourhoods and Environment). This was in response to the Notice of Motion, submitted to Council on 17th December 2019, concerning the use of fireworks.

In response to questions regarding the introduction byelaws use of ‘silent’ fireworks, the Cabinet Member for Environment and Planning gave her assurances that the feasibility of introducing byelaws and other potential actions available to the Council such as the use of silent fireworks only at firework displays, would be included in the letter to the Government.

Resolved:-

That the following decision of Cabinet be noted:

“1. That the Notice of Motion submitted to Council on 17th December 2019, be noted.

2. That, where possible, that organisers of all public firework displays within the Borough be encouraged to advertise them in advance of the event, allowing residents to take precautions for their animals and vulnerable people.

3. That public awareness about the impact of fireworks on animal welfare and vulnerable people – including the precautions that can be taken to mitigate risks, be supported.

4. That officers be requested to write to the UK Government urging them to introduce legislation to limit the maximum noise level of fireworks to 90 decibels for those sold to the public for private displays.

5. That local suppliers of fireworks be encouraged to stock ‘quieter’ fireworks for public display.”

Note: This is an Executive Function
Cabinet Member: Cllr Mulroney

749 Notice of Motion - National Community Energy Campaign

The Committee considered Minute 700 of Cabinet held on Thursday, 16th January 2020, which had been referred direct by Cabinet to the Scrutiny Committee for consideration, together with the report of the Executive Director (Neighbourhoods and Environment). This had been prepared in response to the Notice of Motion, presented to the last meeting of Council, concerning the Local Electricity Bill.

Resolved:-

That the following decisions of Cabinet be noted:

“1. That the Local Electricity Bill be supported.

2. That the local press be informed of the decision and that officers be requested to write a letter to the local MPs and the organisers of the Bill as proposed.

3. That it be noted that maximising the financial and infrastructure benefits that may arise from this initiative will require investment in local renewable generation in future years.”

Note: This is an Executive Function
Cabinet Member: Cllr Mulroney

750 Notice of Motion - Safer Passage Signage

The Committee considered Minute 701 of Cabinet held on Thursday, 16th January 2020, which had been referred direct by Cabinet to the Scrutiny Committee for

consideration, together with the report of the Executive Director (Neighbourhoods and Environment) responding to the Notice of Motion, presented at the last meeting of Council. This concerned the safety of cyclists on the roads within the Borough.

Resolved:-

That the following decision of Cabinet be noted:

“1. That support for the SEAT project and any successor DfT funded project is continued and to encourage and champion sustainable transport within all appropriate engineering project designs, following the principles set out in the Highway Code:

a. Rule 163 states, “give motorcyclists, cyclists and horse riders at least as much room as you would when overtaking a car”.

b. Rules 59 and 60 place an onus on cyclists to wear appropriate light and reflective clothing and to use lights at night. Both these messages are conveyed by the Forward Motion and Road Safety teams as well as advising cyclists how to position themselves on the road.

2. That the use of variable message signs to regularly remind all road users of the Highway Code obligation to be aware of each other’s presence and share the road responsibly, be approved.”

Note: This is an Executive Function
Cabinet Member: Cllr Woodley

751 Notice of Motion - Tree Cover

The Committee considered Minute 703 of Cabinet held on Thursday, 16th January 2020, which had been referred direct by Cabinet to the Scrutiny Committee for consideration, together with the report of the Executive Director (Neighbourhoods and Environment) responding to the Notice of Motion, presented at the last meeting of Council, concerning tree cover in the Borough.

The Committee took the opportunity to ask the Cabinet Member for Environment and Planning a number of questions regarding the proposed policy. These included:

- the type of trees to planted i.e. deciduous or evergreen and the use of shrubs etc;
- where the trees would be planted within the Borough; and
- the inclusion within the policy of an “aspiration” to double of trees in the Borough.

The Cabinet Member for Environment and Planning confirmed that the new policy would be based on best practice and a tree canopy assessment and gave her assurances that nothing would be ruled out at this stage.

Resolved:-

That the following decisions of Cabinet be noted:

- “1. That the motion to double tree cover of the Borough, be noted.
2. That the management of the towns tree cover as an urban forest, be approved.
3. That it be acknowledged that tree canopy cover and an approach to planting will form part of the upcoming Tree and Woodland Policy.
4. That the benefit that a mosaic of habitats and variety of green infrastructure can have on the environment and the health and wellbeing of residents and visitors, be acknowledged.
5. That the future of tree planting and the canopy cover within the Borough will be based on an approach to be outlined in the upcoming Tree and Woodland Policy.
6. That the ongoing work to help educate and inform residents about tree management in the Borough, be acknowledged.”

Note: This is an Executive Function
Cabinet Member: Cllr Mulroney

752 Transport Strategy

The Committee considered Minute 707 of Cabinet held on Thursday, 16th January 2020, which had been referred direct by Cabinet to the Scrutiny Committee for consideration, together with the report of the Deputy Chief Executive and Executive Director (Growth & Housing). This set out an approach and timeline to develop a transport strategy using service design principles which, once completed, will set the context for the review of the Local Transport Plan (LTP).

The Executive Councillor for Transport, Capital, Inward Investment gave his assurances that any reference to “Taxis” would be amended to include “hackney carriages”.

Resolved:-

That the following decisions of Cabinet be noted:

- “1. That the progress with developing a transport strategy, be noted.
2. That the timetable for engaging stakeholders about a transport strategy for the Borough, be endorsed.”

This is an Executive Function
Cabinet Member: Cllr Woodley

753 Additional Outcome Success Measures Reporting

The Committee considered Minute 708 of Cabinet held on Thursday, 16th January 2020, which had been referred direct by Cabinet to the Scrutiny Committee for

consideration, together with the report of the Chief Executive. This presented the Outcome Success Measures report that provides an update on the Council's progression on the 23 Southend 2050 outcomes.

Resolved:-

That the following decision of Cabinet be noted:

"That the Outcome Success Measures report, be noted."

Note: This is an Executive Function
Cabinet Member: Cllr Gilbert

754 2019/20 Corporate Risk Register

The Committee considered Minute 710 of Cabinet held on Thursday, 16th January 2020, which had been referred direct by Cabinet to the Scrutiny Committee for consideration, together with the report of the Chief Executive outlining the 2019/20 Corporate Risk Register mid-year update.

Resolved:-

That the following decision of Cabinet be noted:

"That the 2019/20 Corporate Risk Register and the mid-year updates outlined in Appendix 2 to the submitted report, be noted."

Note: This is an Executive Function
Cabinet Member: Cllr Woodley

755 Council Procedure Rule 46

The Committee considered Minute 712 of Cabinet held on Thursday 16th January 2020 which had been referred direct by Cabinet to Scrutiny, concerning action taken under Standing Order 46.

Resolved:

That the following decision of Cabinet be noted:

"That the submitted report be noted."

Note: This is an Executive Function
Cabinet member: As appropriate to the item

Chair: _____

SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of People Scrutiny Committee

Date: Wednesday, 29th January, 2020

Place: Committee Room 1 - Civic Suite

20

Present: Councillor L Salter (Chair)
Councillors N Folkard (Vice-Chair), H Boyd, M Borton, A Chalk,
A Dear, M Dent, F Evans, D Garne, B Hooper, M Kelly, K Mitchell,
C Nevin, I Shead, M Stafford, A Thompson and C Willis
T Watts and F Dawkins (co-opted members)

In Attendance: Councillors I Gilbert, A Jones and M Terry (Cabinet Members)
S Baker, K Ramkhelawon, D Simon, T Forster, J O'Loughlin,
M Marks and R Harris

Start/End Time: 6.30 pm - 7.20 pm

756 Apologies for Absence

Apologies for absence were received from J Broadbent (substitute: F Dawkins).

757 Declarations of Interest

The following interests were declared at the meeting:-

(a) Councillors Gilbert, Jones and Terry (Cabinet Members) – interest in the referred items; attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011;

(b) Councillor Borton – Agenda Item No. 6 (Admission Arrangements) Minute 726 and Agenda Item No. 7 (School Term Dates 2021/22) (Minute 727) – Non-pecuniary interest: Governor at Milton Hall School; and Agenda Item No. 8 (Additional Outcome Success Measures) (Minute 728) – Non-pecuniary interest: EPUT mentioned under 'safe and well' – daughter is a ward manager at Basildon MHU;

(c) Councillor Hooper – Agenda Item No. 6 (Admission Arrangements) Minute 726 and Agenda Item No. 7 (School Term Dates 2021/22) (Minute 727) – Non-pecuniary interest: son attends Southend High School for Boys and works with schools as director of BE; and

(d) Councillor Folkard – Agenda Item No. 5 (Draft Prioritising Resources to Deliver Better Outcomes) (Minute 725) – Non-pecuniary interest: ambassador for the fund raising team at Southend University Hospital and on the review panel at the hospital for the information leaflets; relative works at Broomfield Hospital.

758 Questions from Members of the Public

Councillor Jones, the Cabinet Member for Children and Learning, responded to written questions received from Mr Webb.

759 Minutes of the Meeting held on Tuesday, 26th November, 2019

Resolved:-

That the Minutes of the Meeting held on Tuesday 26th November 2019, be confirmed as a correct record and signed.

760 Draft Prioritising Resources to Deliver Better Outcomes – 2020/21 to 2024/25

The Committee considered Minute 692 of the meeting of Cabinet held on 16th January 2020, which had been referred direct to all three Scrutiny Committees, together with a report of the Executive Director (Finance and Resources) presenting the draft General Fund Revenue Budget for 2020/21.

In response to a question regarding the Dedicated Schools Grant Budget and schools revenue funding, the Cabinet Member for Children & Learning said that she would circulate further details to the Committee on the final funding allocations.

In response to a question regarding the £300,000 for complex needs provision, the Leader of the Council confirmed that this was a one-off investment from reserves.

Resolved:

That the following decisions of Cabinet, be noted:-

“1. That the draft Financial Sustainability Strategy (Appendix 1 to the submitted report) be endorsed.

2. That the draft Medium Term Financial Strategy (Appendix 2 to the report) and the resulting Medium Term Financial Forecast and Earmarked Reserves Balances up to 2024/25 (Annexes 1 and 2 to Appendix 2 to the report), be endorsed.

3. That the Section 151 Officer’s report on the robustness of the proposed budget, the adequacy of the Council’s reserves and the Reserves Strategy (Appendix 3 to the report), be noted.

4. That the appropriation of the sums to earmarked reserves totalling £3.37 million (Appendix 4 to the report), be endorsed.

5. That the appropriation of the sums from earmarked reserves totalling £8.972 million (Appendix 4 to the report), be endorsed;

6. That General Fund net revenue budget for 2020/21 of £130.428M (Appendix 5a to the report) and any required commencement of consultation, statutory or otherwise, be endorsed.
7. That a Council Tax increase of 3.99% for the Southend-on-Sea element of the Council Tax for 2020/21, being 1.99% for general use and 2% for Adult Social care (Paragraph 10.10 of the report), be endorsed.
8. That it be noted that the 2020/21 revenue budget has been prepared on the basis of using £2 million from the Collection Fund for the core budget to allow for a smoothing of the budget gap across the next three financial years (Paragraph 10.9 of the report).
9. That it be noted that the position of the Council's preceptors is to be determined:
 - Essex Police – no indication of Council Tax position;
 - Essex Fire & Rescue Services – no indication of Council Tax position; and
 - Leigh-on-Sea Town Council – proposed precept increase ranging from 4.72% to 8.30%.
10. That no Special Expenses be charged other than the Leigh-on-Sea Town Council precept for 2020/21.
11. That the proposed General Fund on-going budget investment and reprioritisation of £5.355M (Appendix 6 to the report), be endorsed.
12. That the one-off investment items, as set out in paragraph 10.8 of the report and included within the appropriations (Appendix 7 to the report), be endorsed.
13. That the schools budget and its relevant distribution as recommended by the Education Board (Appendix 8 to the report), be endorsed.
14. That the Capital Investment Strategy for 2020/21 to 2024/25 (Appendix 9 to the submitted report) and the Capital Investment Policy (Annex 1 to Appendix 9 to the report), be endorsed.
15. That the new schemes and additions to the Capital Investment Programme for the period 2020/21 to 2024/25 totalling £28.4M for the General Fund and £18.7M for the Housing Revenue Account (Appendix 10, to the report), be endorsed.
16. That the schemes subject to viable business cases for the period 2020/21 to 2022/23 (Appendix 10 to the report), be endorsed.
17. That the proposed changes to the current Capital Investment Programme (Appendix 11, to the report), be endorsed.
18. That the proposed Capital Investment Programme for 2020/21 to 2024/25 (Appendix 12 to the report) be approved and it be noted that the changes to the approved programme will result in a proposed Capital Investment Programme

of £204.8M for 2020/21 to 2024/25 (Appendix 12 to the report) of which £51.3M is supported by external funding.

19. That the Minimum Revenue Provision (MRP) Policy for 2020/21 (Appendix 13 to the report) and the prudential indicators (Appendix 14 to the report), be endorsed.

20. That the operational boundary and authorised limits for borrowing for 2020/21 are set at £375M and £385M respectively (Appendix 14 to the report)."

Note: This is an Executive Function save that approval of the final budget following Cabinet on 11th February 2020 is a Council Function
Cabinet Member: Cllr Gilbert

761 Admission Arrangements for Community schools and Admission Co-ordinated Scheme

The Committee considered Minute 705 of the meeting of Cabinet held on 16th January 2020, which had been referred direct to Scrutiny, together with a report of the Executive Director (Children and Public Health) on the above matter.

In response to a question concerning the number of appeals related to deferred entry to school the Cabinet Member for Children and Learning agreed to provide details on the number of appeals and how many were successful.

Resolved:

That the following decision of Cabinet, be noted:-

"1. That the Cabinet determines (i.e. formally agrees) the oversubscription criteria (including explanatory notes) and Published Admission Number (PAN) within Admission Arrangements for Community Schools as set out in Appendix 1 to the submitted report.

2. That it be noted that the Determined Coordinated Admission Scheme for the academic year 2021/22 was published on 31st December 2019 (Appendix 2 to the report)."

Note: This is an Executive Function
Cabinet Member: Cllr Jones

762 School Term Dates 2021/22

The Committee considered Minute 706 of the meeting of Cabinet held on 16th January 2020, which had been referred direct to Scrutiny, together with a report of the Executive Director (Children and Public Health) proposing the guideline school term and holiday dates for the academic year 2021/22.

Resolved:

That the following decision of Cabinet, be noted:-

“That the school term and holiday dates for 2021/22 as set out in Appendix 1 to the submitted report be approved for community schools and as a guide to all schools in the Borough.”

Note: This is an Executive Function
Cabinet Member: Cllr Jones

763 Additional Outcome Success Measures Reporting

The Committee considered Minute 708 of the meeting of Cabinet held on 16th January 2020, which had been referred direct to Scrutiny, together with a report of the Chief Executive presenting the Outcome Success Measures report that provides an update on the Council’s progression on the 23 Southend 2050 outcomes.

In response to a question regarding EPUT, the Cabinet Member for Children and Learning highlighted that the early stages of recommissioning were underway and undertook to circulate details to the Committee.

In response to a question regarding the temporary accommodation under ‘safe and well’ the Cabinet Member for Children and Learning undertook to provide the figures in writing to the Committee.

In response to a question regarding the NEET figures under ‘Opportunity and Prosperity’, the Cabinet Member for Children and Learning undertook to provide details on the trends and information relating to the unknown ‘NEETs’ over the same period of time for comparison purposes.

Resolved:

That the following decision of Cabinet, be noted:-

“That the Outcome Success Measures report, be noted.”

Note: This is an Executive Function
Cabinet Member: Cllr Gilbert

764 2019/20 Corporate Risk Register

The Committee considered Minute 708 of the meeting of Cabinet held on 16th January 2020, which had been referred direct to Scrutiny, together with a report of the Chief Executive, outlining the 2019/20 Corporate Risk Register mid-year update.

Resolved:

That the following decision of Cabinet, be noted:-

“That the 2019/20 Corporate Risk Register and the mid-year updates outlined in Appendix 2 to the submitted report, be noted.”

Note: This is an Executive Function
Cabinet Member: Cllr Woodley

765 Council Procedure Rule 46

The Committee considered Minute 712 of the meeting of Cabinet held on 16th January 2020 which had been referred direct to Scrutiny, in connection with the action taken with regard to the provision of passenger transport.

Resolved:-

That the following decision of Cabinet, be noted:-

“That the submitted report be noted.”

Note: This is an Executive Function
Cabinet member: As appropriate to the item

766 Exclusion of the Public

Resolved:-

That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the item of business set out below, on the grounds that it would involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

767 Council Procedure Rule 46 - Confidential Sheet

The Committee considered Minute 714 of the meeting of Cabinet held on 16th January 2020 which had been referred direct to Scrutiny concerning action taken under Standing Order 46 – Confidential sheet.

Resolved:-

That the following decision of Cabinet, be noted:-

“That the SO46 confidential sheet, be noted.”

Note: This is an Executive Function
Cabinet Member: Cllr Woodley

Chair: _____

SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of Policy and Resources Scrutiny Committee

Date: Thursday, 30th January, 2020
Place: Committee Room 1 - Civic Suite

21

Present: Councillor D Garston (Chair)
Councillors D McGlone (Vice-Chair), D Burzotta, D Cowan, T Cox,
P Collins, M Davidson, M Dent, S George, S Habermel, H McDonald,
D Nelson, I Shead, M Stafford, S Wakefield and P Wexham

In Attendance: Councillors C Mulroney, M Terry, R Woodley (Cabinet Members) and
K Evans
J K Williams, J Chesterton, A Richards, P Bates, R Harris and
A Keating

Start/End Time: 6.30 pm - 6.50 pm

768 Apologies for Absence

Apologies for absence were received from Councillor Ayling (no substitute).

769 Declarations of Interest

The following interests were declared at the meeting:

(a) Councillors Mulroney, Terry and Woodley (Cabinet Members) - interest in the referred items; attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011;

(b) Councillor Davidson – Agenda Item No. 6 (Draft Housing Revenue Account Budget 2020/21 and Rent Setting) (Minute 773) – Non-pecuniary interest: Non-Executive Director of South Essex Homes; and

(c) Councillor Mulroney – Agenda Item No. 5 (Council Tax Base) (Minute 772) and Agenda Item No. 7 (Draft Prioritising Resources to Deliver Better Outcomes 2020/21 to 2024/25) (Minute 774) – Non-pecuniary interest: Member of Leigh Town Council.

770 Questions from Members of the Public

The Committee noted the responses to questions that had been submitted by Mr Webb to the Leader of the Council. Copies will be forwarded to him as he was not present at the meeting.

771 Minutes of the Meeting held on Thursday 28th November 2019

Resolved:

That the minutes of the meeting held on Thursday 28th November 2019, be confirmed as a correct record and signed.

772 Council Tax Base and Non Domestic Rating Base 2020/21

The Committee considered Minute 690 of the meeting of Cabinet held on 16th January 2020, which had been referred direct to Scrutiny, together with a report of the Executive Director (Finance and Resources), concerning the calculation of the Council Tax Base for 2020/21 and the submission of the National Non Domestic Rates (NNDR1) form to the Ministry of Housing, Communities and Local Government (MHCLG) by 31st January 2020.

Resolved:

That the following decision of Cabinet, be noted:-

“In respect of the Council Tax Base:

In accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 1992 (as amended by the Local Authorities (Calculation of Council Tax Base) (Amendment) (England) Regulations 2003) and Local Government Finance Act 2012 (Calculation of billing authority’s council tax base section 15):

1. From 1st April 2020 the premium for properties (empty for 5 years but less than 10 years) will be increased to 200%.
2. The amount calculated by Southend-on-Sea Borough Council as its Council Tax Base for the year 2020/21 shall be 58,680.94.
3. That the amount calculated by Southend-on-Sea Borough Council as the Council Tax Base in respect of Leigh-on-Sea Town Council for the year 2020/21 shall be 8,845.24.
4. That the new Care Leavers Council Tax Relief Policy set out at Appendix A to the submitted report be endorsed and the subsequent impact on the Council Tax Base, be noted.

In respect of the Non-Domestic Rates Base (NNDR1 Form):-

5. The NNDR1 form attached at Appendix D to the report, be approved for submission to MHCLG.

Note: This is an Executive Function
Cabinet Member: Cllr Gilbert

773 Draft Housing Revenue Account Budget 2020/21 and Rent Setting

The Committee considered Minute 691 of the meeting of Cabinet held on 16th January 2020, which had been referred direct to Scrutiny, together with a report of the Executive Director (Finance and Resources), setting out the Housing Revenue (HRA) budget for 2020/21, together with the information necessary to set a balanced budget as required by legislation.

Resolved:

That the following decision of Cabinet, be noted:-

- “1. That an average increase on secure tenancy rents of 2.7%, be endorsed.
2. That an average rent increase of 2.7% on shared ownership properties, be endorsed.
3. That an increase of 2.7% for garage rents to £12.02 per week for tenants and £14.42 for non-tenants (being £12.02 plus VAT), a rise consistent with the proposal for the main rent increase (all variants on a standard garage will receive a proportionate increase), be endorsed.
4. That the proposed rent charges in 1-3 above be effective from 6th April 2020.
5. That the South Essex Homes core management fee at £5,971,000 for 2020/21, be endorsed.
6. That South Essex Homes proposals for average increases of 6.36% in service charges and 16.69% in heating charges to reflect the actual costs incurred, be endorsed.
7. That the following appropriations, be endorsed:
 - £60,000 to the Repairs Contract Pensions Reserve;
 - £5,319,000 to the Capital Investment Reserve; and
 - £8,708,000 from the Capital Investment Reserve.
8. That subject to 1-7 above, the HRA budget for 2020/21, as set out in Appendix 1 to the submitted report, be endorsed.
9. That the value of the Council’s capital allowance for 2020/21 be declared as £57,261,000 as determined in accordance with regulation 16 of the Local Authorities (Capital Finance and Accounting) (England) Regulations.”

Note: This is an Executive Function save that approval of the final budget following Cabinet on 11th February 2020 is a Council Function
Cabinet Member: Cllr Gilbert

774 Draft Prioritising Resources to Deliver Better Outcomes – 2020/21 to 2024/25

The Committee considered Minute 692 of the meeting of Cabinet held on 16th January 2020, which had been referred direct to all three Scrutiny Committees, together with a report of the Executive Director (Finance and Resources) presenting the draft General Fund Revenue Budget for 2020/21.

Resolved:

That the following decisions of Cabinet, be noted:-

- “1. That the draft Financial Sustainability Strategy (Appendix 1 to the submitted report) be endorsed.

2. That the draft Medium Term Financial Strategy (Appendix 2 to the report) and the resulting Medium Term Financial Forecast and Earmarked Reserves Balances up to 2024/25 (Annexes 1 and 2 to Appendix 2 to the report), be endorsed.
3. That the Section 151 Officer's report on the robustness of the proposed budget, the adequacy of the Council's reserves and the Reserves Strategy (Appendix 3 to the report), be noted.
4. That the appropriation of the sums to earmarked reserves totalling £3.37 million (Appendix 4 to the report), be endorsed.
5. That the appropriation of the sums from earmarked reserves totalling £8.972 million (Appendix 4 to the report), be endorsed;
6. That General Fund net revenue budget for 2020/21 of £130.428M (Appendix 5a to the report) and any required commencement of consultation, statutory or otherwise, be endorsed.
7. That a Council Tax increase of 3.99% for the Southend-on-Sea element of the Council Tax for 2020/21, being 1.99% for general use and 2% for Adult Social care (Paragraph 10.10 of the report), be endorsed.
8. That it be noted that the 2020/21 revenue budget has been prepared on the basis of using £2 million from the Collection Fund for the core budget to allow for a smoothing of the budget gap across the next three financial years (Paragraph 10.9 of the report).
9. That it be noted that the position of the Council's preceptors is to be determined:
 - Essex Police – no indication of Council Tax position;
 - Essex Fire & Rescue Services – no indication of Council Tax position; and
 - Leigh-on-Sea Town Council – proposed precept increase ranging from 4.72% to 8.30%.
10. That no Special Expenses be charged other than the Leigh-on-Sea Town Council precept for 2020/21.
11. That the proposed General Fund on-going budget investment and reprioritisation of £5.355M (Appendix 6 to the report), be endorsed.
12. That the one-off investment items, as set out in paragraph 10.8 of the report and included within the appropriations (Appendix 7 to the report), be endorsed.
13. That the schools budget and its relevant distribution as recommended by the Education Board (Appendix 8 to the report), be endorsed.
14. That the Capital Investment Strategy for 2020/21 to 2024/25 (Appendix 9 to the submitted report) and the Capital Investment Policy (Annex 1 to Appendix 9 to the report), be endorsed.

15. That the new schemes and additions to the Capital Investment Programme for the period 2020/21 to 2024/25 totalling £28.4M for the General Fund and £18.7M for the Housing Revenue Account (Appendix 10, to the report), be endorsed.
16. That the schemes subject to viable business cases for the period 2020/21 to 2022/23 (Appendix 10 to the report), be endorsed.
17. That the proposed changes to the current Capital Investment Programme (Appendix 11, to the report), be endorsed.
18. That the proposed Capital Investment Programme for 2020/21 to 2024/25 (Appendix 12 to the report) be approved and it be noted that the changes to the approved programme will result in a proposed Capital Investment Programme of £204.8M for 2020/21 to 2024/25 (Appendix 12 to the report) of which £51.3M is supported by external funding.
19. That the Minimum Revenue Provision (MRP) Policy for 2020/21 (Appendix 13 to the report) and the prudential indicators (Appendix 14 to the report), be endorsed.
20. That the operational boundary and authorised limits for borrowing for 2020/21 are set at £375M and £385M respectively (Appendix 14 to the report)."

Note: This is an Executive Function save that approval of the final budget following Cabinet on 11th February 2020 is a Council Function
Cabinet Member: Cllr Gilbert

775 Housing and Regeneration Pipeline, Including Acquisitions Programme - Update

The Committee considered Minute 693 of the meeting of Cabinet held on 16th January 2020, which had been referred direct to Scrutiny, together with a report of the Executive Director (Finance and Resources) and the Deputy Chief Executive and Executive Director (Housing and Growth) providing an update on the work underway on the pipeline of housing and development opportunities across the Borough.

Resolved:

That the following decisions of Cabinet, be noted:-

- "1. That the progress on the Acquisitions Programme for Council Housing as set out in sections 3.5-3.8 to the submitted report, be noted.
2. That the progress of the first phase of housing and development pipeline sites currently in delivery as set out in section 3.12 to the report and the progress with PSP Southend LLP in section 3.14-3.16 to the report, be noted.
3. That the progress of the Allocations Policy as set out in sections 3.18-3.21 to the report, be noted."

Note: This is an Executive Function.
Cabinet Member: Cllrs Gilbert and Woodley

776 Notice of Motion - Transparent and Accessible Council

The Committee considered Minute 702 of the meeting of Cabinet held on 16th January 2020, which had been referred direct to Scrutiny, together with a report of the Executive Director (Legal and Democratic Services) responding to the Notice of Motion, presented at the last meeting of the Council, requesting that consideration be given to extending webcasting to the Council's Scrutiny Committees and enhancing the use of social media in conjunction with live recorded meetings.

Resolved:

That the following decisions of Cabinet, be noted:-

"1. That webcasting of meetings of the Cabinet and the three scrutiny committees (to be held on the Council chamber) be trialled during the June/July 2020 cycle of meetings, subject to the Chairs of the scrutiny committees being content for the trial to be applied to meetings of those committees.

2. That officers be requested to consider ways of enhancing the use of social media in conjunction with the webcasting arrangements.

Note: This is an Executive Function
Cabinet Member: Cllr Gilbert

777 SELEP - Revised Governance Arrangements

The Committee considered Minute 704 of the meeting of Cabinet held on 16th January 2020, which had been referred direct to Scrutiny, together with a report of the Executive Director (Legal and Democratic Services), proposing revisions to the governance arrangements of the SELEP in the light of the central government requirement for Local Enterprise Partnerships to set up a company.

Resolved:

That the following recommendations of Cabinet, be noted:-

"Recommended:-

1. That the Council will become a member of South East LEP Limited with Articles of Association as set out at Appendix 1 to the submitted report.

2. That the framework agreement be signed in the form at Appendix 2 to the report.

3. That the Leader will be the Council's initial member of the Board with the Deputy Leader as alternate director.

4. That the Leader will be the Council's initial member of the Accountability Board with the Deputy Leader as principal substitute."

Note: This is a Council Function
Cabinet Member: Cllr Gilbert

778 Additional Outcome Success Measures Reporting

The Committee considered Minute 708 of the meeting of Cabinet held on 16th January 2020, which had been referred direct to Scrutiny, together with a report of the Chief Executive presenting the Outcome Success Measures report that provides an update on the Council's progression on the 23 Southend 2050 outcomes.

Resolved:

That the following decision of Cabinet, be noted:-

"That the Outcome Success Measures report, be noted."

Note: This is an Executive Function
Cabinet Member: Cllr Gilbert

779 Corporate Budget Performance - Period 8

The Committee considered Minute 709 of the meeting of Cabinet held on 16th January 2020, which had been referred direct to Scrutiny, together with a report of the Executive Director (Finance and Resources) on the corporate budget performance (Period 8).

Resolved:

That the following recommendations of Cabinet, be noted:-

"Recommended:

In respect of the 2019/20 Revenue Budget Performance as set out in Appendix 1 to the submitted report:

1. That the forecast outturn and mitigating actions for the General Fund and the Housing Revenue Account as at November 2019, be noted.
2. That the planned budget transfers (virements) of £5,651,325 between portfolio services, as set out in section 3.12 of the report, be approved.

In respect of the 2019/20 Capital Budget Performance as set out in Appendix 2 to the report:

1. That the expenditure to date and the forecast outturn as at November 2019 and its financing, be noted.
2. That the requested changes to the 2019/20 Capital Investment Programme as set out in section 3 of Appendix 2 to the report, be approved.

3. That, in respect of the transfer of an asset as set out in section 4 of the report: 12A Ceylon Road be appropriated from the General Fund to the Housing Revenue Account.”

Note: This is a Council Function
Cabinet Members: Cllrs Gilbert and Woodley

780 2019/20 Corporate Risk Register

The Committee considered Minute 708 of the meeting of Cabinet held on 16th January 2020, which had been referred direct to Scrutiny, together with a report of the Chief Executive, outlining the 2019/20 Corporate Risk Register mid-year update.

Resolved:

That the following decision of Cabinet, be noted:-

“That the 2019/20 Corporate Risk Register and the mid-year updates outlined in Appendix 2 to the submitted report, be noted.”

Note: This is an Executive Function
Cabinet Member: Cllr Woodley

781 Council Debt Position to 30 November 2019

The Committee considered Minute 711 of the meeting of Cabinet held on 16th January 2020, which had been referred direct to Scrutiny, together with a report of the Executive Director (Finance and Resources), on the above matter.

Resolved:

That the following decisions of Cabinet, be noted:-

“1. That the current outstanding debt position as at 30th November 2019 and the position of debts written off to 30th November 2019 as set out in Appendices A & B to the submitted report, be noted.

2. That the write offs greater than £25,000, as detailed in Appendix B to the report, be approved.”

Note: This is an Executive Function
Cabinet Member: Cllr Gilbert

782 Council Procedure Rule 46

The Committee considered Minute 712 of the meeting of Cabinet held on 16th January 2020 which had been referred direct to Scrutiny, in connection with the action taken with regard to the provision of passenger transport.

Resolved:-

That the following decision of Cabinet, be noted:-

“That the submitted report be noted.”

Note: This is an Executive Function
Cabinet Member: As appropriate to the item

783 Exclusion of the Public

Resolved:-

That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the item of business set out below, on the grounds that it would involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

784 Council Procedure Rule 46 - Confidential Sheet

The Committee considered Minute 714 of the meeting of Cabinet held on 16th January 2020 which had been referred direct to Scrutiny concerning action taken under Standing Order 46 – Confidential sheet.

Resolved:-

That the following decision of Cabinet, be noted:-

“That the SO46 confidential sheet, be noted.”

Note: This is an Executive Function
Cabinet Member: Cllr Woodley

Chair: _____

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SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of Development Control Committee

Date: Wednesday, 5th February, 2020

Place: Committee Room 1 - Civic Suite

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Present: Councillor N Ward (Chair)
Councillors M Borton (Vice-Chair), B Ayling, J Beck, A Chalk, D Cowan, A Dear, F Evans, D Garston, S Habermel, D Jarvis, A Jones, H McDonald, C Mulroney, A Thompson, S Wakefield and C Walker

In Attendance: P Geraghty, K Waters, P Keyes, A Farrell, M Warren, C Galforg, T Row, T Hartley and G Gilbert

Start/End Time: 2.00 - 3.30 pm

785 Apologies for Absence

No apologies for absence were received.

786 Declarations of Interest

The following declarations of interest were made at the meeting:

1. Councillor Ayling – Agenda Item No. 4 (19/02134/FUL - Rear Of 1 Shoebury Avenue, Shoeburyness) – Non-Pecuniary Interest: The applicant is known to him – supplies his coal order.
2. Councillor Chalk – Agenda Item No. 8 (19/02178/FULH - 112 Undercliff Gardens, Leigh-on-Sea) – Non-Pecuniary Interest: Lives close by to the development and knows the residents.
3. Councillor F Evans – Agenda Item No. 5 (19/02036/FUL - 228 Highlands Boulevard - Leigh-on-Sea) – Non-Pecuniary Interest: Lives close by.
4. Councillor Garston – Agenda Item No. 7 (19/01840/FULH - 472 Woodgrange Drive, Southend-on-Sea) – Non-Pecuniary Interest: The Neighbour is known to him.
5. Councillor Mulroney – Agenda item Nos. 5 (19/02036/FUL - 228 Highlands Boulevard - Leigh-on-Sea), 8 (19/02178/FULH - 112 Undercliff Gardens, Leigh-on-Sea), 9 (19/02179/FULH - 112 Undercliff Gardens, Leigh-on-Sea) and 11 (19/02143/FUL - Development Land, Underwood Square, Leigh-on-Sea) – Non-Pecuniary Interest: A Non Planning Member of Leigh Town Council.
6. Councillor Wakefield – Agenda Item No. 4 (19/02134/FUL - Rear Of 1 Shoebury Avenue, Shoeburyness) – Non-Pecuniary Interest: Was involved in the development before becoming a member of Development Control Committee

7. Councillor Walker – Agenda Item No. 11 (19/02143/FUL - Development Land, Underwood Square, Leigh-on-Sea) – Non-Pecuniary Interest: A retired officer of Southend-on-Sea Borough council lives in Lime Avenue and residents of Fairview Lodge are known to him.
8. Councillor Ward – Agenda Item No. 11 Applicant is known to him and the company he works for has worked on the development in the past.

787 Supplementary Report

The Committee received a supplementary report by the Deputy Chief Executive and Executive Director (Growth and Housing) that provided additional information on the item referred to elsewhere on the Agenda.

788 19/02134/FUL - Rear Of 1 Shoebury Avenue, Shoeburyness (Shoeburyness Ward)

Proposal: Erect 5 two storey dwellinghouses and a single block of 3 self contained flats incorporating lift at former Coal Yard with associated parking, amenity area, cycle and refuse storage (Amended Proposal)

Applicant: Mr A Thorpe and Mr H Hyde

Agent: Mr Paul Seager of APS Design Associates Ltd

Mr Gray spoke as an objector to the application and Mr Thorpe responded.

Resolved:-

That PLANNING PERMISSION be REFUSED for the following reasons:

01 The proposal, by reason of its overall layout and cramped nature constitutes overdevelopment of the site and would be dominated by hardsurfacing and car parking, resulting in a contrived and incongruous scheme that would cause material harm to the character and appearance of the site and the surrounding area. This is unacceptable and contrary to National Planning Policy Framework (2019), Policies KP2 and CP4 of the Core Strategy (2007), Policies DM1 and DM3 of the Development Management Document (2015) and the advice contained within the Design and Townscape Guide (2009).

02 The siting, size and design of the proposed development is such that the development would result in material overlooking and loss of privacy, dominance and a material sense of enclosure to the material detriment of the amenities of the occupiers of neighbouring dwellings in Shoebury Avenue and Wakering Avenue. The development is therefore unacceptable and contrary to the National Planning Policy Framework (2019), Policies KP2 and CP4 of the Core Strategy (2007), Policies DM1 and DM3 of the Development Management Document (2015) and the advice contained within the Design and Townscape Guide (2009).

03 The proposed development, by reason of its failure to comply with the Nationally Described Space Standards would provide substandard living conditions for the future occupiers of Proposed Flat 1 to the detriment of their amenity. This is unacceptable and contrary to the National Planning Policy Framework (2019), Policies KP2 and CP4 of the Core Strategy (2007), Policies DM1, DM3 and DM8 (as amended by the Technical Housing Standards Policy Transition Statement (2015)) of the

Development Management Document (2015) and the advice contained within the Design and Townscape Guide (2009).

Informatives:

01 Please note that this application would have been liable for a payment under the Community Infrastructure Levy Regulations 2010 (as amended) if planning permission had been granted. Therefore, if an appeal is lodged and subsequently allowed the CIL liability will be applied. Any revised application may also be CIL liable.

789 19/02036/FUL - 228 Highlands Boulevard - Leigh-on-Sea (West Leigh Ward)

Proposal: Erection of dwelling house following demolition of existing (part-retrospective)

Applicant: Mr Richard Chalmers

Agent: Mr Oliver Beacham

Resolved:-

That PLANNING PERMISSION be GRANTED subject to the following conditions:

01 The development hereby permitted shall begin not later than three years from the date of this decision.

Reason: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990.

02 The development hereby permitted shall be carried out in accordance with the following approved plans: 17.102-01, 17.102-02, 17.102-03, 17.102-04, 17.102-05, 17.102-06, 17.102-07, 17.102-08 D, 17.102-09 D, 17.102-10 D, 17.102-11 D, 17.102-12 D, 17.102-13 D, 17.102-14 D, 17.102-15 D, 17.102-16 D, 17.102-17 D.

Reason: To ensure that the development is carried out in accordance with the provisions of the Development Plan.

03 The roof of the building/extension hereby approved shall not be used as a balcony, roof garden or similar amenity area or for any other purpose unless otherwise agreed in writing by the local planning authority. The roof can however be used for the purposes of maintenance or to escape in an emergency.

Reason: To protect the privacy and environment of people in neighbouring residential properties, in accordance with the National Planning Policy Framework, Policies KP2 and CP4 of the Southend-on-Sea Core Strategy (2007), Policies DM1 and DM3 of the Southend-on-Sea Development Management Document (2015) and the advice contained within the Southend-on-Sea Design and Townscape Guide (2009).

04 The development shall only be carried out using external materials, samples and the specifications of which shall have previously been submitted to and approved in writing by the local planning authority. The development shall be carried out only in accordance with the approved details before it is occupied.

Reason: In the interests of visual amenity and to ensure that the appearance of the buildings makes a positive contribution to the character and appearance of the area, further to the National Planning Policy Framework, Policies KP2 and CP4 of the Southend-on-Sea Core Strategy (2007), Policies DM1 and DM3 of the Southend-on-Sea Development Management Document (2015) and the advice contained within the Southend-on-Sea Design and Townscape Guide (2009).

05 Hard and soft landscape works and boundary treatments shall only be carried out at the site in accordance with details to have been previously submitted to and approved in writing by the local planning authority. The approved boundary treatments and hard landscaping shall be installed prior to first occupation of the development and the soft landscaping works within the first planting season following first occupation of the development.

Reason: In the interests of visual amenity and neighbour amenities and to ensure that the appearance of the building makes a positive contribution to the character and appearance of the area, further to the National Planning Policy Framework, Policies KP2 and CP4 of the Core Strategy (2007), Policies DM1 and DM3 of the Development Management Document (2015) and the advice contained within the Design and Townscape Guide (2009).

06 Notwithstanding the details shown on the approved plans, the proposed first floor flank windows, and second floor rooflights, on the north and south elevations shall only be glazed in obscure glass (the glass to be obscure to at least Level 4 on the Pilkington Levels of Privacy) and fixed shut, except for any top hung fan light which shall be a minimum of 1.7 metres above internal floor level and shall be retained as such in perpetuity thereafter.

Reason: To protect the privacy and environment of people in neighbouring residential properties, in accordance with the National Planning Policy Framework, Policies KP2 and CP4 of the Southend-on-Sea Core Strategy (2007), Policies DM1 and DM3 of the Southend-on-Sea Development Management Document (2015) and the advice contained within the Southend-on-Sea Design and Townscape Guide (2009).

07 Prior to the first occupation of the dwelling hereby approved the car parking and turning area identified on the plans hereby approved shall be provided and made available for use by the occupants of the proposed dwelling and their visitors and shall be retained as such in perpetuity thereafter.

Reason: To ensure the provision of adequate car parking in accordance with the National Planning Policy Framework, Policies KP2 and CP3 of the Southend-on-Sea Core Strategy (2007), Policy DM15 of the Southend-on-Sea Development Management Document (2015) and the advice contained within the Southend-on-Sea Design and Townscape Guide (2009).

08 Construction hours for the development hereby approved shall be restricted to 8am to 6pm Monday to Friday, 8am to 1pm on Saturdays and not at all on Sundays or Bank Holidays.

Reason: To protect the environment of people in neighbouring residential properties, in accordance with the National Planning Policy Framework, Policies KP2 and CP4 of the Southend-on-Sea Core Strategy (2007), Policies DM1 and

DM3 of the Southend-on-Sea Development Management Document (2015) and the advice contained within the Southend-on-Sea Design and Townscape Guide (2009).

09 Notwithstanding the provisions of Classes A, B and E of Part 1 of Schedule 2 to the Town and Country Planning General Permitted Development Order 2015 (or any statutory amendment, modification or re-enactment or replacement thereof (as the case may be) for the time being in force), no extensions shall be erected at the building hereby approved without the receipt of express planning permission.

Reason: To safeguard the amenities of neighbours and the character and appearance of the surrounding area in accordance with the National Planning Policy Framework, Policies KP2 and CP4 of the Southend-on-Sea Core Strategy (2007), Policies DM1 and DM3 of the Southend-on-Sea Development Management Document (2015) and the advice contained within the Southend-on-Sea Design and Townscape Guide (2009).

10 The development hereby approved shall be carried out in a manner to ensure the dwelling complies fully with Building Regulation M4(2) 'accessible and adaptable dwellings' before it is occupied.

Reason: To ensure the residential units hereby approved provides high quality and flexible internal layouts to meet the changing needs of residents in accordance with the National Planning Policy Framework, Policy KP2 of the Southend-on-Sea Core Strategy (2007), Policy DM2 of the Southend-on-Sea Development Management Document (2015) and the advice contained within the Southend-on-Sea Design and Townscape Guide (2009).

11 A scheme detailing how at least 10% of the total energy needs of the dwelling will be supplied using on site renewable sources must be submitted to and agreed in writing by the Local Planning Authority and implemented in full prior to the first occupation of the dwelling.

Reason: In the interests of providing sustainable development in accordance with Policy KP2 of the Southend-on-Sea Core Strategy (2007), and Policy DM2 of the Southend-on-Sea Development Management Document (2015).

12 The development hereby approved shall incorporate water efficient design measures set out in Policy DM2 (iv) of the Development Management Document to limit internal water consumption to 105 litres per person per day (lpd) (110 lpd when including external water consumption), including measures of water efficient fittings, appliances and water recycling systems such as grey water and rainwater harvesting.

Reason: To minimise the environmental impact of the development through efficient use of water in accordance with the National Planning Policy Framework, Policy KP2 of the Southend-on-Sea Core Strategy (2007), Policy DM2 of the Southend-on-Sea Development Management Document (2015) and the advice contained within the Southend-on-Sea Design and Townscape Guide (2009).

The Local Planning Authority has acted positively and proactively in determining this application by assessing the proposal against all material considerations, including planning policies and any representations that may have been received

and subsequently determining to grant planning permission in accordance with the presumption in favour of sustainable development, as set out within the National Planning Policy Framework. The detailed analysis is set out in a report on the application prepared by officers.

Informatives

01. You should be aware that in cases where damage occurs during construction works to the highway in implementing this permission that Council may seek to recover the cost of repairing public highways and footpaths from any party responsible for damaging them. This includes damage carried out when implementing a planning permission or other works to buildings or land. Please take care when carrying out works on or near the public highways and footpaths in the borough.

02. Notwithstanding the approved plans, no permission is hereby granted for the use of white cedar vertical Hardie plank cladding or white composite cladding on the proposed development.

03. Please note that the development the subject of this application is liable for a charge under the Community Infrastructure Levy (CIL) Regulations 2010 (as amended) and it is the responsibility of the landowner(s) to ensure they have fully complied with the requirements of these regulations. A failure to comply with the CIL regulations in full can result in a range of penalties. For full planning permissions, a CIL Liability Notice will be issued by the Council as soon as practicable following this decision notice. For general consents, you are required to submit a Notice of Chargeable Development (Form 5) before commencement; and upon receipt of this, the Council will issue a CIL Liability Notice including details of the chargeable amount and when this is payable. If you have not received a CIL Liability Notice by the time you intend to commence development it is imperative that you contact S106andCILAdministration@southend.gov.uk to avoid financial penalties for potential failure to comply with the CIL Regulations 2010 (as amended). If the chargeable development has already commenced, no exemption or relief can be sought in relation to the charge and a CIL Demand Notice will be issued requiring immediate payment. Further details on CIL matters can be found on the Planning Portal (www.planningportal.co.uk/info/200136/policy_and_legislation/70/community_infrastructure_levy) or the Council's website (www.southend.gov.uk/cil).

790 19/02312/FUL - 39 Chalkwell Esplanade, Westcliff-on-Sea (Chalkwell Ward)

Proposal: Demolish dwellinghouse, erect detached three storey building to form two self-contained flats and layout parking to rear, amenity areas and landscaping (Amended Proposal)

Applicant: Barron Homes South East Ltd

Agent: Metson Architect Ltd

Mr Perkin spoke as an objector to the application and Mr Metson responded.

Resolved:-

That PLANNING PERMISSION be REFUSED for the following reason:

01 The proposal, by reason of its scale, form, design and siting would create an overbearing relationship resulting in a material sense of enclosure and material reduction of outlook for residents of 37 Chalkwell Esplanade and 1-6 Viceroy Court to the detriment of the amenities of these occupiers. This is unacceptable and contrary to the National Planning Policy Framework, Policies KP2 and CP4 of the Core Strategy (2007), Policies DM1 and DM3 of the Development Management Document (2015) and the advice contained within the Southend Design and Townscape Guide (2009).

791 19/01840/FULH - 472 Woodgrange Drive, Southend-on-Sea (Thorpe Ward)

Proposal: Erect single storey rear extension (Amended Proposal)

Applicant: Miss Neelam Prashar

Agent: Mr Stephen Ladner of SJCS

Resolved:-

That PLANNING PERMISSION be REFUSED for the following reasons:

1. The proposed development by reason of its size, scale and bulk as well as its lack of architectural merit would result in a dominant and incongruous feature and would result in a detrimental impact upon the character and appearance of the existing dwelling and the wider area. The proposal is therefore unacceptable and contrary to the National Planning Policy Framework (2019), Southend Core Strategy (2007) policies KP2 and CP4, Southend Development Management Document (2015) policies DM1 and DM3 and the advice contained with the Southend Design and Townscape Guide (2009).
2. The proposed development by reason of its siting, size, height and rearward projection would materially harm the amenity of the occupiers of 474 Woodgrange Drive by way of perceived and actual dominance, overshadowing and sense of enclosure, contrary to the National Planning Policy Framework (2019), Southend Core Strategy (2007) policies KP2 and CP4, Southend Development Management Document (2015) policies DM1 and DM3 and the advice contained with the Southend Design and Townscape Guide (2009).

The Local Planning Authority has acted positively and proactively in determining this application by identifying matters of concern with the proposal and determining the application within a timely manner, clearly setting out the reason(s) for refusal, allowing the Applicant the opportunity to consider the harm caused and whether or not it can be remedied by a revision to the proposal. The detailed analysis is set out in a report prepared by officers. In the circumstances the proposal is not considered to be sustainable development. The Local Planning Authority is willing to discuss the best course of action.

Informative

You are advised that as the proposed extension(s) to your property equates to less than 100sqm of new floorspace the development benefits from a Minor Development Exemption under the Community Infrastructure Levy Regulations 2010 (as amended) and as such no charge is payable. See www.southend.gov.uk/cil for further details about CIL.

792 19/02178/FULH - 112 Undercliff Gardens, Leigh-on-Sea (Leigh Ward)

Proposal: Part demolish existing garage, erect single storey side extension, single storey side and rear extension, first floor extension, install replacement glass balustrade to first floor, layout parking and alter elevations.

Applicant: Mr And Mrs Clark

Agent: Mr Dale Perry of Stone Me Ltd

Resolved:-

That PLANNING PERMISSION be REFUSED for the following reasons:

01 The proposed upper floor extension, by reason of its scale, form and siting, would harm the open character of the area, would obstruct public views towards the estuary and would be an awkward and incongruous addition to the host building to the detriment of the character and appearance of the site, streetscene and wider area. This is an unacceptable form of development which is contrary to the National Planning Policy Framework (2019); Policies KP2 and CP4 of the Southend-on-Sea Core Strategy (2007); Policies DM1, DM3 and DM6 of the Southend-on-Sea Development Management Document (2015); and the advice contained within the National Design Guide (2019) and the Southend-on-Sea Design and Townscape guide (2009).

The Local Planning Authority has acted positively and proactively in determining this application by identifying matters of concern with the proposal and determining the application within a timely manner, clearly setting out the reason(s) for refusal, allowing the Applicant the opportunity to consider the harm caused and whether or not it can be remedied by a revision to the proposal. The detailed analysis is set out in a report prepared by officers. The Local Planning Authority is willing to discuss the best course of action in respect of any future application for a revised development.

Informatives:

01 You are advised that as the proposed extension(s) or change of use to your property equates to less than 100sqm of new floorspace, and does not involve the creation of a new dwelling (Class C3), the development benefits from a Minor Development Exemption under the Community Infrastructure Levy Regulations 2010 (as amended) and as such no charge is payable. See the Planning Portal (www.planningportal.co.uk/info/200136/policy_and_legislation/70/community_infrastructure_levy) or the Council's website (www.southend.gov.uk/cil) for further details about CIL.

793 19/02179/FULH - 112 Undercliff Gardens, Leigh-on-Sea (Leigh Ward)

Proposal: Part demolish existing garage, erect single storey side extension, single storey side and rear extension, install replacement glass balustrade to first floor, layout parking and alter elevations.

Applicant: Mr and Mrs Clark

Agent: Mr Dale Perry of Stone Me Ltd

Resolved:-

That PLANNING PERMISSION be GRANTED subject to the following conditions:

01 The development hereby permitted shall begin not later than three years from the date of this decision.

Reason: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990.

02 The development hereby permitted shall be carried out only in accordance with the following approved plans: 1840 19, 1840 20A, 1840 22B.

Reason: To ensure that the development is carried out in accordance with the provisions of the Development Plan.

03 All new work to the outside of the building hereby approved must be in accordance with the details shown on the approved plan 1840 22B unless details of alternative materials have been submitted to and agreed in writing by the Local Planning Authority under the scope of this condition in which case the development shall be carried in accordance with these agreed, alternative details.

Reason: In the interest of visual amenity in accordance with the National Planning Policy Framework (2019), Core Strategy (2007) Policies KP2 and CP4, Development Management Document (2015) Policies DM1 and DM3, and the advice contained within the National Design Guide (2019) and the Design and Townscape Guide (2009).

04 No construction above ground level for the development hereby approved shall take place until details of a hard and soft landscaping scheme have been submitted to and approved in writing by the Local Planning Authority. The hard landscaping scheme shall include details of materials to be used on hardsurfacing and elevations and details of materials for the boundary treatment of the site. The hard landscaping scheme shall be carried out in full accordance with the approved details prior to the first use of the development hereby approved. The soft landscaping scheme shall be carried out in full accordance with the approved details within the first available planting season (October to March inclusive) following the first use of the development hereby approved.

Reason: In the interest of visual amenity in accordance with the National Planning Policy Framework (2019), Core Strategy (2007) Policies KP2 and CP4, Development Management Document (2015) Policies DM1 and DM3, and the advice contained within the National Design Guide (2019) and the Design and Townscape Guide (2009).

The Local Planning Authority has acted positively and proactively in determining this application by assessing the proposal against all material considerations, including planning policies and any representations that may have been received and subsequently determining to grant planning permission in accordance with the presumption in favour of sustainable development, as set out within the National Planning Policy Framework. The detailed analysis is set out in a report on the application prepared by officers.

Informatives:

1 You are advised that as the proposed extension(s) or change of use to your property equates to less than 100sqm of new floorspace, and does not involve the creation of a new dwelling (Class C3), the development benefits from a Minor Development Exemption under the Community Infrastructure Levy Regulations 2010 (as amended) and as such no charge is payable. See the Planning Portal (www.planningportal.co.uk/info/200136/policy_and_legislation/70/community_infrastructure_levy) or the Council's website (www.southend.gov.uk/cil) for further details about CIL.

2 You should be aware that in cases where damage occurs during construction works to the highway in implementing this permission that Council may seek to recover the cost of repairing public highways and footpaths from any party responsible for damaging them. This includes damage carried out when implementing a planning permission or other works to buildings or land. Please take care when carrying out works on or near the public highways and footpaths in the borough.

794 19/00175/UNAU_B - 10 Grand Drive, Leigh-on-Sea (Leigh Ward)

Breach of Control: Without planning permission the erection of second and third floor rear extensions and balcony.

Resolved:-

That ENFORCEMENT ACTION be AUTHORISED to:

- a) secure the removal of the unauthorised rear roof extension at second and third floors.
- b) secure the removal of the unauthorised roof balcony or reduce to that found lawful as proposed under Certificate of Lawful Development 18/01144/CLP.
- c) remove from site all materials resulting from compliance with a) & b) above

The authorised enforcement action to include (if/as necessary) the service of an Enforcement Notice under Section 172 of the Act and the pursuance of proceedings whether by prosecution or injunction to secure compliance with the requirements of the Enforcement Notice.

When serving an Enforcement Notice the local planning authority must ensure a reasonable time for compliance. In this case a compliance period of 4 months is considered reasonable for the removal of the existing rear extensions and balcony.

Taking enforcement action in this case may amount to an interference with the owners' and/or occupiers' Human Rights. However, it is necessary for the local planning authority to balance the rights of the owners and/or occupiers against its legitimate aims to regulate and control land within its area.

In this particular case it is considered reasonable, expedient, and proportionate and in the public interest to pursue enforcement action on the grounds set out in the formal recommendation.

795 19/02143/FUL - Development Land, Underwood Square, Leigh-on-Sea (West Leigh Ward)

Proposal: Erect No.1 5 bedroom detached dwellinghouse, layout parking to front with associated crossover onto Underwood Square (Amended Proposal)

Applicant: Mr G Newton

Agent: Steven Kearney of SKArchitects

Resolved:-

That PLANNING PERMISSION be REFUSED for the following reasons:

01 The proposal by reason of its scale, design, and position would be materially harmful to the character and appearance of the streetscene and wider surroundings. This would be unacceptable and contrary to the National Planning Policy Framework (2019), policies KP2 and CP4 of the Core Strategy (2007) and policies DM1 and DM3 of the Development Management Document (2015) and advice contained within the Southend Design and Townscape Guide (2009).

Chairman: _____

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SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of Licensing Sub-Committee C

Date: Thursday, 13th February, 2020
Place: Committee Room 2 - Civic Suite

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Present: Councillor H McDonald (Chair)
Councillors S Habermel (Vice-Chair), M Borton, A Dear, D McGlone
and A Thompson

In Attendance: A Penn, T Byrne, T Row and J Smith

Start/End Time: 4.30 pm - 5.00 pm

801 Apologies for Absence

Apologies for absence were received from Councillors Shead and Ward.

802 Declarations of Interest

The following interests were declared at the meeting:

- (a) Councillor Borton – Agenda Item No. 4 (Revocation and Installation of Taxi Stand outside Southend Hospital) – Non-pecuniary interest: Uses bus stop at the hospital; and
- (b) Councillor Habermel – Agenda Item No. 4 (Revocation and Installation of Taxi Stand outside Southend Hospital) – Non-pecuniary interest: Family member works at the hospital.

803 Minutes of the Meeting held on Friday, 8th November, 2019

Resolved:-

That the Minutes of the Meeting held on Friday, 8th November 2019 be received, confirmed as a correct record and signed.

804 Revocation and Installation of Taxi Stand outside Southend Hospital

The Sub Committee considered a report of the Executive Director (Neighbourhoods and Environment) that sought approval to undertake the statutory consultation on the following:

- the revocation of the taxi stands on the eastbound carriageway of Prittlewell Chase, Westcliff-on-Sea outside Southend Hospital; and
- the appointment of a new taxi stand on the westbound carriageway of Prittlewell Chase, Westcliff-on-Sea at the locations illustrated in the plan attached to the submitted report. The hours of the new stand would be from 8.00 a.m. to 8.00 p.m. daily.

Plans illustrating the proposals were displayed at the meeting.

The Sub Committee noted that amendments to the existing traffic regulation orders would also be required to enable the taxi rank to be appointed. The statutory consultation for the amendments to these orders would therefore be undertaken at the same time. Any objections received in respect of the traffic regulation order would be included as a representation to the appointment of the taxi stand,

Resolved:-

1. That the taxi stand on the eastbound carriageway of Prittlewell Chase which extends from the end of the zebra crossing zig zags opposite numbers 218 – 220 Prittlewell Chase heading eastwards for a distance of 78m be removed.

2. That a replacement stand be appointed on the westbound carriageway of Prittlewell Chase to be split into 5 sections to allow access to residential properties via drop kerbs as follows:

(i) From a point 6.7 metres west of the common boundary of Nos.184 and 186 Prittlewell Chase to a point 7.8 metres west of the common boundary of Nos.186 and 188 Prittlewell Chase.

(ii) From a point 3.5 metres west of the common boundary of Nos.180 and 182 Prittlewell Chase to a point 8.6 metres west of the common boundary of Nos.180 and 182 Prittlewell Chase.

(iii) From a point 5.1 metres West of the common boundary of Nos. 176 and 178 Prittlewell Chase to a point 5.7 metres West of the common boundary of Nos. 178 and 180 Prittlewell Chase.

(iv) From a point 4 metres West of the common boundary of Nos. 172 and 174 Prittlewell Chase to a point 4.9 metres West of the common boundary of Nos. 174 and 176 Prittlewell Chase.

(v) From a point 4.9 metres West of the common boundary of Nos. 168 and 170 Prittlewell Chase to a point 5.6 metres West of the common boundary of Nos. 172 and 170 Prittlewell Chase.

All sections of the new stand(s) proposed above to operate between 08.00 and 20.00 daily.

3. That, in the event that no objections are received as a result of the statutory consultation, the Executive Director (Neighbourhoods and Environment) be authorised to confirm the removal and appointment of the stands as set out in above. Any representations received will be reported to the Licensing Sub Committee C for consideration.

Chair: _____

The current eastbound lane configuration at Kent Elms Corner deploys a three lane into two lane setup and is causing drivers considerable concern and frustration.

There have been a number of near misses and anyone who has driven through this junction will know of the unnecessary trepidation that this experience brings through the short distance of travel before the outside and middle lanes converge.

A much better usage of this junction can be achieved by dedicating the near side lane into a left turn only and leaving the other two lanes to go straight ahead. A new configuration will allow an easier traffic flow thus removing any unnecessary congestion and improving the air quality in the immediate vicinity.

It is therefore proposed that this Council removes the third lane for eastbound traffic after the junction with the painting of a hatched area in that lane and repainting of the two straight ahead lanes (currently the middle and outside lane). No engineering costs will be required.

Proposer : Cllr David McGlone
Seconded : Cllr Steve Aylen

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To Full Council

Notice of Motion

25

Seaway Car Park Development

Any viable development on Seaway Car Park must support tourism and satisfy the seafront's parking needs. The proposed development by Turnstone Estates comprised a 1370 seat multi-screen cinema, 10 restaurants, an 80 bedroom hotel, bowling alley and an amusement centre. Currently, there are 661 car parking spaces at Seaway Car Park. The proposals only contained provision for 555 car parking spaces. Turnstone Estates contract expired on the 17th January 2020.

At a meeting of Full Council in February 2019, both the now Leader and Deputy Leader of the Council are on record as saying that there would be no second extension and this was 'last chance saloon' for Turnstone Estates to get the required planning permission.

At the Development & Control Committee on the 15th January 2020, councillors deferred planning on the development citing concerns around parking and non-compliance of Council Policies.

This Council therefore resolves that it should:

1. Not provide a second extension to Turnstone Estates on their current contract as the Heads of Terms only allowed for an automatic extension upon refusal by the Development & Control Committee.
2. Re-tender the proposals.
3. Any new tender specification to include significantly more car park spaces and address all other concerns raised at the Development & Control Committee meeting on the 15th January 2020.

Proposed By: Cllr Cox
Cllr Buck

Seconded By Cllr Davidson
Cllr Boyd
Cllr Bright
Cllr Burzotta
Cllr Davidson
Cllr Dear
Cllr Evans
Cllr Folkard
Cllr Garne
Cllr Garston
Cllr Habermel
Cllr Jarvis
Cllr McGlone
Cllr Moring

Cllr Nelson
Cllr Salter
Cllr Walker

Calendar of Meetings 2020-2021

2020

MAY

ANNUAL COUNCIL

COUNCIL (Appointment of Committees etc

3.30pm

6.30pm

Thursday, 14th May

Thursday 21st May

27

JUNE

Development Control Committee

Cabinet Committee

Southend Health and Wellbeing Board

CABINET

Cabinet Committee (PVX)

2.00pm

6.00pm

5.00pm

2.00pm

6.00pm

Wednesday, 3rd June

Thursday, 4th June

Wednesday, 10th June

Tuesday, 16th June

Thursday 18th June

JULY

Development Control Committee

Place Scrutiny Committee

People Scrutiny Committee

Policy and Resources Scrutiny Committee

Shareholder Board

COUNCIL

Audit Committee

Development Control Committee

2.00pm

6.30pm

6.30pm

6.30pm

6.30pm

6.30pm

6.30pm

2.00pm

Wednesday, 1st July

Monday, 6th July

Tuesday, 7th July

Thursday, 9th July

Tuesday, 14th July

Thursday, 16th July

Wednesday, 22nd July

Wednesday 29th July

SEPTEMBER

Southend Health and Wellbeing Board

Development Control Committee

Cabinet Committee

CABINET

Cabinet Committee (PVX)

5.00pm

2.00pm

6.00pm

2.00pm

6.00pm

Wednesday, 2nd September

Wednesday, 9th September

Thursday, 10th September

Tuesday, 15th September

Tuesday, 22nd September

OCTOBER

Place Scrutiny Committee

People Scrutiny Committee

Development Control Committee

Policy and Resources Scrutiny Committee

Shareholder Board

Audit Committee

COUNCIL

6.30pm

6.30pm

2.00pm.

6.30pm

6.30pm

6.30pm

6.30pm

Monday, 5th October

Tuesday, 6th October

Wednesday, 7th October

Thursday, 8th October

Wednesday, 16th October

Wednesday, 21st October

Thursday, 22nd October

NOVEMBER

Cabinet Committee

CABINET

Development Control Committee

Cabinet Committee (PVX)

Place Scrutiny Committee

People Scrutiny Committee

Policy and Resources Scrutiny Committee

6.00pm

2.00pm

2.00pm

6.00 pm

6.30pm

6.30pm

6.30pm

Monday, 2nd November

Tuesday, 3rd November

Wednesday, 4th November

Tuesday, 10th November

Monday, 23rd November

Tuesday, 24th November

Thursday, 26th November

DECEMBER

Southend Health and Wellbeing Board

Development Control Committee

COUNCIL

5.00pm

2.00pm

6.30pm

Wednesday, 2nd December

Wednesday, 9th December

Thursday, 10th December

2021

JANUARY

Cabinet Committee	6.00pm	Tuesday, 5 th January
Development Control Committee	2.00pm	Wednesday, 6 th January
Cabinet Committee (PVX)	6.00 pm	Tuesday, 12 th January
Audit Committee	6.30pm	Wednesday, 13 th January
CABINET (including initial Council Budget consideration)	2.00pm	Thursday, 14th January
Southend Health and Wellbeing Board	5.00pm	Wednesday, 20 th January
Place Scrutiny Committee	6.30pm	Monday, 25 th January
People Scrutiny Committee	6.30pm	Tuesday, 26 th January
Policy and Resources Scrutiny Committee	6.30pm	Thursday, 28 th January

FEBRUARY

Development Control Committee	2.00pm	Wednesday, 3 rd February
CABINET (Council Budget)	2.00pm	Tuesday, 9th February
COUNCIL	6.30pm	Thursday, 18th February
Cabinet Committee	6.00pm	Monday, 22 nd February
CABINET	2.00pm	Tuesday, 23rd February
Shareholder Board	6.30pm	Wednesday, 24 th February
COUNCIL	6.30pm	Thursday, 25th February

MARCH

Development Control Committee	2.00pm	Wednesday, 3 rd March
Cabinet Committee (PVX)	6.00pm	Tuesday, 9 th March
Place Scrutiny Committee	6.30pm	Monday, 15 th March
People Scrutiny Committee	6.30pm	Tuesday, 16 th March
Policy and Resources Scrutiny Committee	6.30pm	Wednesday, 17 th March
COUNCIL	6.30pm	Thursday, 25th March

APRIL (NB: Maundy Thursday 1st April, Good Friday 2nd April, Easter Monday 5th April)

Development Control Committee	2.00pm	Wednesday, 7 th April
Audit Committee	6.30pm	Wednesday, 28 th April

MAY

ANNUAL COUNCIL	3.30pm	Thursday, 13th May
COUNCIL (Appointment of Committees etc.)	6.30pm	Thursday 20th May
Development Control Committee	2.00pm	Wednesday, 2 nd June

NOTE: Cabinet Committee and Shareholder Board dates are provisional only, depending on there being business to transact

Holocaust Memorial Day Commemoration Service – 27 January 2021

Borough Election – 7th May 2020

School Term Dates:

Summer Term starts Monday 20th April 2020 – Wednesday 22nd July 2020
Half Term 25th May – 29th May, and May Bank Holiday 8th May

Autumn Term starts Wednesday 2nd September 2020 – Friday 18th December 2020
Half Term 26th October – 30th October

Spring Term starts Monday 4th January 2021 – Friday 26th March 2021
Half Term 15th February – 19th February

2021 Summer Term starts Monday 12th April 2021

Note:

Lib Dem Conference: - 26th – 29th September 2020

Labour Conference: - 19th – 23rd September 2020

Conservative Conference: - 4th October – 7th October 2020

Independent Group Conference – 6th November (13th)

Calendar of Meetings 2021-2022

2021

MAY

ANNUAL COUNCIL

COUNCIL (Appointment of Committees etc)

3.30pm

6.30pm

Thursday, 13th May

Thursday 20th May

JUNE

Development Control Committee

Southend Health and Wellbeing Board

Cabinet Committee

CABINET

Cabinet Committee (PVX)

2.00pm

5.00pm

6.00pm

2.00pm

6.00pm

Wednesday, 2nd June

Wednesday, 9th June

Thursday, 10th June

Tuesday, 15th June

Thursday, 17th June

JULY

Place Scrutiny Committee

People Scrutiny Committee

Development Control Committee

Policy and Resources Scrutiny Committee

Shareholder Board

COUNCIL

Audit Committee

Development Control Committee

6.30pm

6.30pm

2.00pm

6.30pm

6.30pm

6.30pm

6.30pm

2.00pm

Monday, 5th July

Tuesday, 6th July

Wednesday, 7th July

Thursday, 8th July

Tuesday, 13th July

Thursday, 15th July

Wednesday, 21st July

Wednesday 28th July

SEPTEMBER

Development Control Committee

Southend Health and Wellbeing Board

Cabinet Committee

CABINET

Cabinet Committee (PVX)

2.00pm

5.00pm

6.00pm

2.00pm

6.00pm

Wednesday, 1st September

Wednesday, 8th September

Thursday, 9th September

Tuesday, 14th September

Tuesday, 21nd September

OCTOBER

Development Control Committee

Place Scrutiny Committee

People Scrutiny Committee

Policy and Resources Scrutiny Committee

Shareholder Board

Audit Committee

COUNCIL

2.00pm.

6.30pm

6.30pm

6.30pm

6.30pm

6.30pm

6.30pm

6.30pm

Wednesday, 6th October

Monday, 4th October

Tuesday, 5th October

Thursday, 7th October

Wednesday, 13th October

Wednesday, 20th October

Thursday, 21st October

NOVEMBER

Cabinet Committee

CABINET

Development Control Committee

Cabinet Committee (PVX)

Place Scrutiny Committee

People Scrutiny Committee

Policy and Resources Scrutiny Committee

6.00pm

2.00pm

2.00pm

6.00 pm

6.30pm

6.30pm

6.30pm

Monday, 1st November

Tuesday, 2nd November

Wednesday, 3rd November

Tuesday, 9th November

Monday, 22nd November

Tuesday, 23rd November

Thursday, 25th November

DECEMBER

Development Control Committee

Southend Health and Wellbeing Board

EB Planning Session

COUNCIL

2.00pm

5.00pm

2.00pm

6.30pm

Wednesday, 1st December

Thursday, 2nd December

Tuesday, 7th December

Thursday, 9th December

2022

JANUARY

Cabinet Committee	6.00pm	Tuesday, 4 th January
Development Control Committee	2.00pm	Wednesday, 5 th January
Cabinet Committee (PVX)	6.00 pm	Tuesday, 11 th January
Audit Committee	6.30pm	Wednesday, 12 th January
CABINET (including initial Council Budget consideration)	2.00pm	Thursday, 13th January
Southend Health and Wellbeing Board	5.00pm	Wednesday, 19 th January
Place Scrutiny Committee	6.30pm	Monday, 24 th January
People Scrutiny Committee	6.30pm	Tuesday, 25 th January
Policy and Resources Scrutiny Committee	6.30pm	Wednesday, 26 th January

FEBRUARY

Development Control Committee	2.00pm	Wednesday, 2 nd February
CABINET (Council Budget)	2.00pm	Tuesday, 8th February
COUNCIL	6.30pm	Thursday, 17th February
Cabinet Committee	6.00pm	Monday, 21 st February
CABINET	2.00pm	Tuesday, 22nd February
Shareholder Board	6.30pm	Wednesday, 23 rd February
COUNCIL	6.30pm	Thursday, 24 th February

MARCH

Development Control Committee	2.00pm	Wednesday, 2 nd March
Cabinet Committee (PVX)	6.00pm	Tuesday, 8 th March
Place Scrutiny Committee	6.30pm	Monday, 14 th March
People Scrutiny Committee	6.30pm	Tuesday, 15 th March
Policy and Resources Scrutiny Committee	6.30pm	Wednesday, 16 th March
COUNCIL	6.30pm	Thursday, 24 th March

APRIL (NB: Maundy Thursday 14th April, Good Friday 15th April, Easter Monday 18th April)

Development Control Committee	2.00pm	Wednesday, 6 th April
Audit Committee	6.30pm	Wednesday, 27 th April

MAY

ANNUAL COUNCIL	3.30pm	Thursday, 12th May
COUNCIL (Appointment of Committees etc.)	6.30pm	Thursday 19th May
Development Control Committee	2.00pm	Wednesday, 1 st June

NOTE: Cabinet Committee and Shareholder Board dates are provisional only, depending on there being business to transact

Holocaust Memorial Day Commemoration Service – 27 January 2022

School Term Dates:

Summer Term starts Monday 12th April 2021 – Wednesday 21st July 2021
 Half Term 31st May – 4th June, and May Bank Holiday, 3rd May

School Term Dates for the School Year Starting September 2021 are not yet available

Note:

Lib Dem Conference: - Not yet available

Labour Conference: - Not yet available

Conservative Conference: - Not yet available